



MINUTES
FINANCIAL MANAGEMENT COMMITTEE
3019 County Complex Drive, Canandaigua, New York

March 23, 2016

MEMBERS PRESENT

David Baker, Robert Green, Dan Marshall, Rich Russell, Kris Singer, Drew Wickham

OTHERS PRESENT

In addition to Committee Members: Mary Krause, Mary Gates, Gary Baxter, Jeff Harloff, Phil Povero, Tom Harvey, Bill Wright, Brian Young, Nellie Puma, Kathleen Meyers, Halle Stevens, Deb Trickey, Steve Healy-CSEA, Judy Manntai; FLCC: James Fisher

CALL TO ORDER

The meeting of the Financial Management Committee was called to order at 2:00 p.m. by Chairman David Baker.

MINUTES

Supervisor Russell made a motion to approve the minutes of the Financial Management Committee meeting on March 2, 2016. Supervisor Wickham seconded the motion. The motion carried.

HUMAN SERVICES

- ▶ **Resolution:** *Workforce Development ~ Authorization to Accept Cash Assets of the Western Ontario Local Community Development Corporation*

Supervisor Marshall made a motion to file the resolution authorizing the acceptance of \$23,601.74 in cash assets from the dissolution of the Western Ontario County Local Community Development Corporation for the purpose of providing On-the-Job and Incumbent Worker Training to businesses in the Towns of Bristol, East Bloomfield, and West Bloomfield through the Department of Social Services, Workforce Development Unit. Supervisor Singer seconded the motion. The motion carried.

PUBLIC SAFETY

The following two items were considered as a block. Supervisor Green made the motion to file the resolutions. Supervisor Russell seconded the motion. The motion carried.

- ▶ **Resolution:** *Sheriff ~ Authorization to Accept Donation for DARE Program*
- ▶ **Resolution:** *Emergency Management / Sheriff ~ Authorization to Apply for State Homeland Security Program Grant (SHSP FY16)*

The motion carried to file the resolution to authorize the Sheriff's Office to accept contributions from local businesses in the amount of \$500 for the DARE Program.

The motion carried to authorize the Director of Emergency Management and the Sheriff's Office to apply for funding of up to \$200,000 for the FY2016 State Homeland Security Program (SHSP) and the FY16 State Law Enforcement Terrorism Prevention Program (SLETPP).

- ▶ **Resolution:** *Emergency Management ~ Authorization to Apply for Local Emergency Management Performance Grant Program (LEMPG)*
Supervisor Marshall made a motion to file the resolution authorizing application for funding up to \$45,430 for the FY2016 Local Emergency Management Performance Grant (LEMPG). The program requires a 50% County match. Supervisor Russell seconded the motion. The motion carried.

- ▶ **Resolution:** *Emergency Management ~ Authorization to Apply for Hazardous Materials Emergency Preparedness Grant (HMEP 2016-17)*
Supervisor Wickham made a motion to file the resolution authorizing application for grant funds provided from the United States Department of Transportation under the Hazardous Materials Transportation Uniform Safety Act to support the ongoing development of hazardous materials response plans. The grant program requires a 20% County match. Supervisor Singer seconded the motion. The motion carried.

- ▶ **Resolution:** *Emergency Management ~ Authorizing Acceptance of Hazardous Materials Emergency Preparedness Grant (HMEP FY2015)*
Supervisor Marshall made a motion to file the resolution authorizing acceptance of funds in the amount of \$11,740 for the Year-Twenty Two grant for the Ontario County Local Emergency Planning Committee. Supervisor Singer seconded the motion. The motion carried with the understanding that details regarding what the grant will be used for will be incorporated into the resolution presented to the Board of Supervisors.

CAPITAL PROJECTS

The following two items were considered as a block. Supervisor Singer made the motion to file the resolutions. Supervisor Russell seconded the motion. The motion carried.

- ▶ **Resolution:** *Public Works ~ Closing of Capital Project No. 02-2011 - Replacement of Old Mill Bridge Over Flint Creek*
The motion carried to close Capital Project No. 02-2011, Replacement of Old Mill Bridge over Flint Creek, and that the cash balance of approximately \$437,258.11 and any additional interest earnings remaining in the Project be transferred to the County Road Fund Capital Reserve for Roads and Bridges.

- ▶ **Resolution:** *Public Works ~ Closing of Capital Project No. 03-2011 - Replacement of Old Main Street Fishers Bridge Over Irondequoit Creek*
The motion carried to close Capital Project No. 03-2011, Replacement of Main Street Fishers Bridge over Irondequoit Creek, and that the cash balance of approximately \$37,777.58 and any additional interest earnings remaining in the Project be transferred to the County Road Fund Capital Reserve for Roads and Bridges.

- ▶ **Resolution:** *2013 FLCC Capital Maintenance Project ~ CP 02-2013: Award of Contract with ETTER Engineering Company*
Supervisor Russell made a motion to file the resolution to accept the proposal/quote from ETTER Engineering Company to provide a gas booster pump which will allow both the generator and boilers at the FLCC Geneva Campus to operate at the same

time during utility power outages at a cost of \$43,395. Supervisor Wickham seconded the motion. The motion carried.

- ▶ **Resolution:** *2014 FLCC Capital Maintenance Project CP 01-2014 & 2015 FLCC Capital Maintenance Project CP 01-2015: Reallocation of Individual Projects to Reflect the Intent of the County Capital Improvement Plan and SUNY Funding*

Supervisor Russell made a motion to file the resolution authorizing the reallocation of individual FLCC project funding from the 2014 FLCC Capital Maintenance Project CP 01-2014 and the 2015 FLCC Capital Maintenance Project CP 01-2015 as stipulated in the resolution. Supervisor Wickham seconded the motion. The motion carried. (It was noted that this is primarily a “housekeeping” resolution.)

- ▶ **Resolution:** *2014 FLCC Capital Maintenance Project ~ CP 01-2014: Award of Bid B130000 and Authorization to Contract with Frank J. Marianacci, Inc.*

Supervisor Singer made a motion to file the resolution to accept the bid of Frank J. Marianacci, Inc., in the amount of \$495,000 for renovation of the Science Lab C318 at FLCC. The contract will commence on April 1, 2016 and expire on December 31, 2016. Supervisor Russell seconded the motion. The motion carried.

OTHER BUSINESS

Occupancy Tax

County Treasurer Gary Baxter briefly informed the Committee of current discussion regarding the collection of occupancy tax as it relates to rooms being leased through AirBnB and similar type web sites. Mr. Baxter will investigate whether some of these entities should be registered/certified, and whether they should be paying occupancy tax.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 2:31 p.m., following a motion by Supervisor Marshall. The motion was seconded by Supervisor Wickham. The motion carried.

The next regularly scheduled meeting is Wednesday, April 13, 2016, at 2:00 p.m. The meeting will be held at the 3019 Building, Room 205.

Respectfully submitted,

Judy Manntai
Recording Secretary