

PUBLIC WORKS COMMITTEE MINUTES

June 10, 2013

MEMBERS

Charles Evangelista, Chairman
Jeffery Gallahan – Vice-Chairman
Dorothy Huber
Norman Teed
Frederick Lightfoote
Dominick Vedora

PRESENT: Darlys McDonough, John Garvey,
Deb Gierman, Lorrie Scarrott, John Berry,
Tim McElligott, Steve Vanderbrook, Tom Harvey,
Betsy Landre, Nellie Puma, Donna Tiffany

DISTRIBUTION: Attendees, Chairman Marren
Karen DeMay, Supervisor Baker, Matthew Hoose, DPW
Management Staff, Cathy Bentzoni, John Garvey, Deb
Gierman

LIAISON

William Wright, P.E.

Call to Order:

Chairman Evangelista called the meeting to order at 4:00 PM.

Approval of Minutes:

Supervisor Teed motioned to approve the May 20, 2013 minutes, seconded by Supervisor Gallahan. All members in agreement.

Grimes Glen Park:

Ms. Landre reported the owner of a piece of property for 2.53 acres adjacent to Grimes Glen has received a purchase offer. According to the deed, the County has first right to purchase the property. The purchase offer must be in writing and the County has 60 days to respond if they are interested in obtaining the property. The property is assessed at \$5,000. The property owner is asking \$10,000 for the property. Committee requested Ms. Landre to obtain a copy of the purchase offer that was submitted for their review.

CAPITAL PROJECTS:

Bridge Preventive Maintenance Projects – 2012 CP 6-2011:

Construction Inspection Costs Update: Mr. McElligott reported the project is on schedule and the staff does not see an overrun in the construction inspection costs. Mr. McElligott reported he will keep Committee updated on the project.

Capital Project Payments:

Supervisor Gallahan motioned to approve the capital project payments, seconded by Supervisor Huber. All members in agreement.

Buildings and Grounds:

Resolution for Authorization to Renew Quote for the Purchase of Cooling Tower Chemicals with Water Wise of America, Inc: Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution to Award Contract for Brokering Transport of Natural Gas from Wayne Finger Lakes BOCES: Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Health Facility Boiler Tank Discussion: Mr. Wright reported the hot water tank in the Health Facility needs to be replaced. The tank is beyond repair. The tank needs to be replaced with 3 – 300 gallon tanks. There needs to be an asbestos abatement done. Committee approved to have Mr. Wright go forward with a conceptual plan to replace this tank.

Fleet:

Resolution for Acceptance of Bid for the Purchase of a Wood Chipper from Bobcat of Buffalo at a cost of \$31,532.50: Supervisor Huber motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

Budget Transfers for Capital Improvement Plan Changes: Mr. Wright reported a vehicle from Public Health will be transferred to the Office of the Aging Department. A pickup truck from the Canandaigua Lake County Sewer District will be transferred to the Highway Engineering Department. For 2014, staff is proposing to add a purchase of a 100 foot pull-behind finish mower for the Parks Department. Supervisor Huber motioned to approve the changes to the Capital Improvement Plan, seconded by Supervisor Gallahan. All members in agreement.

Resolution for Renewal of Bid (B11087) for the Purchase of Lubricants: Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Vedora. All members in agreement.

Highway:

Lincoln Hill Road Water Main Relocation: Mr. Wright reported this work is necessary to facilitate the reconstruction of Lincoln Hill Road and ultimately transfer the ownership of the road to the Town of Hopewell. The resolution was pulled from the May 9, 2013 Board of Supervisors meeting because the Town voted to reject the County's offer. Mr. McElligott reported the constituents on Lincoln Hill Road who support this project has asked the Hopewell Town Board to reconsider and accept the County offer for this project. The Town will reconsider this project in one of their June meetings. If the Town approves the project, the water main relocation resolution will go back through the Board of Supervisors.

Discussion of Seasonal Laborer Position Change: Mr. Wright reported one of the Seasonal Laborer for Highway positions will be changed to two twenty hour positions. There is no additional cost to the County.

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Resolution for Unified Planning Work Program (UPWP) – 7541 Routes 5 & 20 and Route 364 Multi-Modal Safety and Access Improvement Study – Authorizing No Cost Time Extension of Professional Consultant Services – C & S Companies: Supervisor Huber motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Resolution for Revision of 2013 – 2018 Capital Improvement Plan: Mr. McElligott reported the County was awarded an additional \$259,497 in CHIPS funding. A plan was developed to utilize the funds for County Road 4 between the City of Geneva and County Road 20 for preventive maintenance. The plan is to complete a Hot-In-Place recycling with a thin surface course overlay on approximately 5.8 miles of road. Supervisor Huber thanked staff on a good job changing the CIP to reflect the use of this additional monies. Supervisor Huber motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution to Ban the Use of Hydrofracking By-Product Brine on County Roads and Property: Supervisor Huber motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Sewers:

Resolution for Renewal of Bid – Skanex Pipe Services, Inc. – Sealing of Manholes Canandaigua Lake County Sewer District and Route 332 Sewer District: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Huber. All members in agreement.

Capital Improvement Plan 2014 – 2019:

Discussion of Items on CIP:

- Page 3 FLCC – G lot 1,800 car spots - \$200,000 – is this a true number
- Page 3 FLCC Capital Maintenance - \$500,000 – what does this include
- Page 6 Time and Attendance - \$350,000 – Ms. Scarrott reported this project is needed to make all timecards for the County uniform. Staff has looked at what three different vendors have, but the County has not yet identified our needs. Ms. Scarrott will look into what other counties use. Mr. Harvey will look into why the correction officers and the police officers need their own scheduling system.
- Jail – needs analysis - \$150,000 – this is a comprehensive look at the sentencing and Jail operations

No approval of the Capital Improvement Plan at this meeting.

ROUNDTABLE:

Resolution for Acceptance of Bid for the Purchase of Tractor/Cab and Mower from Lakeland Equipment at a cost of \$96,010: Mr. Wright reported the low bid does not meet the specifications in the bid. Supervisor Lightfoote will check into what make of tractor the Town of Gorham purchased and report back to Mr. Wright. Ms. Gierman will check into this bid. Upon review, Mr. Lightfoote noted the Town of Gorham tractor was a different size. Supervisor Teed motioned to approve the resolution contingent on the reports from Supervisor Lightfoote and Ms. Gierman, seconded by Supervisor Lightfoote. All members in agreement.

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ADJOURNMENT:

Motion was made by Supervisor Huber to adjourn the meeting, seconded by Supervisor Gallahan. All members in agreement. Meeting was adjourned at 6:00 PM.

NEXT MEETING:

**July 1, 2013
County Municipal Building 4:00 PM
3rd Floor**

Respectfully submitted,

Donna Tiffany