

MINUTES

**PLANNING & RESEARCH
COMMITTEE MEETING**

Fred Lightfoote, Chairman

**Wednesday, August 7, 2013
4:00 PM**

Economic Department Conference Room

<p>Members Present Chair F. Lightfoote Vice Chair R. Green Supv. S. Casella Chair M. Luckern Supv. D. Marshall</p>	<p>Members Excused Supv. D. Vedora</p>	<p>Staff Tom Harvey Reliefia Kramer</p>	<p>Guests Tim Davis, CCE Todd Elzey, Citizen Sue Schmidt</p>
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TIME	TOPIC	NOTES & DISCUSSION
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<p>4:00 PM</p>	<p>Opening of Meeting</p> <p>Approval of Minutes</p>	<p>Chair Lightfoote opened the August 7, 2013 Planning and Research meeting at 4:00 p.m.</p> <p>Chair Lightfoote requested a motion for approval of the July 17, 2013 meeting minutes.</p> <p><i>A motion was offered by Supervisor Marshall and seconded by Supervisor Casella to approve the July 17, 2013 meeting minutes. Supervisor Luckern abstained from voting because she was not at the July 17, 2013 meeting. All in favor with one abstention, motion carried.</i></p>
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<p>4:01</p>	<p>Friends of Ganondagan</p>	<p>County Administrator Garvey introduced Elizabeth Judson from Friends of Ganondagan.</p> <p>Ms. Judson gave a presentation for soliciting funds for the Seneca Art and Culture Center. She was seeking endorsement from the Committee to make application for a grant Environmental Protection Fund that is administered by the State Parks. She is requesting that the Board put forth a resolution in support of the application for \$350,000.</p> <p>Deputy County Administrator McDonough distributed two draft resolutions. Ms. McDonough suggests using the draft resolutions and that the Committee direct County Administrator Garvey to write a letter of support.</p> <p><i>A motion was offered by Supervisor Luckern and was seconded by Supervisor Marshall to approve the above recommended resolutions and letter of support. All in favor, motion carried.</i></p>
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4:07	Privilege of the Floor	<p>Chair Lightfoote opened up Privilege of the Floor and introduced Todd Elzey to the Committee.</p> <p>Mr. Elzey distributed a document “Testimony to the Ontario County New York Board of Supervisors Planning & Research Committee”. Mr. Elzey reviewed the contents of the document with the committee. Mr. Elzey commented that his document has more detail than what he had reviewed with the committee.</p> <p>Chair Lightfoote informed Mr. Elzey that he has consulted with the County Attorney’s Office. The County Attorney’s Office, in their opinion, said that the Committee is following the proper process for budget approval. Chair Lightfoote said that the committee will be moving forward with the budget approval.</p>
4:16	Cornell Cooperative Extension	<p>Chair Lightfoote welcomed Tim Davis, Jim Ochterski.</p> <p>Mr. Davis told the Committee that as presented at last meeting, the budget has not changed. Mr. Davis reviewed the budget with the committee.</p> <p><i>A motion was offered by Supervisor Marshall and was seconded by Supervisor Green to approve the above recommended budget. All in favor, motion carried.</i></p> <p>Chair Lightfoote thanked Mr. Davis and Mr. Ochterski.</p>
4:23	Tourism	<p>Chair Lightfoote welcomed Sue Schmidt.</p> <p>Ms. Schmidt, in Valerie Knoblauch’s absence, thanked the Committee for their support of their budget. She gave an overview of the Tourism budget.</p> <p><i>A motion was offered by Supervisor Luckern and was seconded by Supervisor Casella to approve the above recommended budget. All in favor, motion carried.</i></p>
4:25	SWCD	<p>Chair Lightfoote welcomed P.J. Emerick, Elaine Borgest.</p> <p>Supervisor Casella will abstain from voting on the SWCD budget because he is the Chair of the Soil and Water District Committee.</p> <p>Mr. Emerick discussed the Soil Water District activities and reviewed budget with the committee. Mr. Emerick thanked the committee for their support.</p> <p>Mr. Harvey commended Mr. Emerick for the work he has done and the money he has saved for the county.</p> <p>Mr. Emerick introduced Elaine Borgest who does the clerical, financial, website work at the SWCD.</p> <p><i>A motion was offered by Supervisor Luckern and was seconded by Supervisor Marshall to approve the above recommended budget. All in favor with one abstention, motion carried.</i></p>

		Chair Lightfoote thanked P.J. Emerick and Elaine Borgest.
4:39	Dismissed	Supervisor Green leaves the meeting.
4:40	Transportation	<p>Chair Lightfoote welcomed Mike DeRaddo.</p> <p>Mr. DeRaddo informed the committee that the .1710 is the projected Medicaid revenue line.</p> <p>Mr. DeRaddo explained the budget to the committee.</p> <p><i>A motion was offered by Supervisor Casella and was seconded by Supervisor Marshall to approve the above recommended budget. All in favor, motion carried.</i></p> <p>County Administrator asked Mr. DeRaddo to address Mr. Elzey’s concerns that he has raised – such as how this budget will impact people not as abled as others.</p> <p>Mr. DeRaddo explained that the budget will not have an impact, services will continue as normal. The only potential negative impact would be if the Department of Health Medicaid provider decided to go elsewhere for our Medicaid clients then it would be a net county increase for us.</p> <p>Chair Lightfoote thanked Mr. DeRaddo.</p>
4:55	Economic Development	<p>Chair Lightfoote welcomed Mike Manikowski, Suzanne Vary, and Michael Wojcik.</p> <p>Mr. Manikowski reviewed the budget with the committee. Mr. Manikowski is requesting a new part time position for 2014.</p> <p>County Administrator spoke to the committee regarding new positions for 2014. He also commented on the procedure for replacing cars in the County Fleet.</p> <p>Mr. Manikowski discussed the future strategic plan.</p> <p><i>A motion was offered by Supervisor Luckern and was seconded by Supervisor Marshall to approve the above recommended budget. All in favor, motion carried.</i></p> <p>Mr. Wojcik explains and recommends the approval of a budget transfer from the CBDG fund to close it out.</p> <p><i>A motion was offered by Supervisor Marshall and was seconded by Supervisor Luckern to approve the above recommended budget transfer. All in favor, motion carried.</i></p>

<p>5:10</p>	<p>Planning</p>	<p>Mr. Harvey recommends approval of the Genesee Regional Planning Council budget.</p> <p><i>A motion was offered by Supervisor Casella and was seconded by Supervisor Luckern to approve the above recommended budget. All in favor, motion carried.</i></p> <p>Mr. Harvey recommends the approval of the budgets of WRC, Mercy Flight, Ontario County Historical Society, and Pioneer Library System. Mr. Harvey reported that with the exception of the Pioneer Library System, they are all budgeted at the same level of County Support as last year. The Pioneer Library System has been budgeted at the \$20,990 level in 2014 as recommended by the Financial Management Committee and adopted by the Board of Supervisors in last year’s budget. This will be a reduction of \$20,000 from this year’s funding level, which was \$20,000 less than the 2012 level. Further, the level is proposed to be reduced to \$0 in 2015. Several Supervisors talked about the utility of the local libraries, especially in rural areas. It was noted that the main concern is that the Pioneer Library System distributes the funding it receives from the County evenly to all its members. The committee felt that the libraries that have their own taxing jurisdiction, such as Naples and Wood Library, do not have the fiscal need that the majority of the rural free libraries do. Mr. Harvey summarized the presentation that representatives of the Pioneer Library System made to the Financial Management Committee recently, noting that their member libraries are providing needed services to local residents, especially those that can’t afford internet access. Library staff often assist residents that are unfamiliar with using the internet, including on line job applications.</p> <p>The committee discussed whether they should recommend restoration of funding or move forward with a recommendation to hold this year’s funding level or increase it. Mr. Marshall indicated that he felt the Planning & Research Committee should stick with the reduction to \$20,990 for this year and \$0 for 2015 with an asterisk indicating that this committee would support a higher level if the Pioneer Library System came back with an allocation plan that provided more support for the rural free libraries.</p> <p><i>A motion was offered by Supervisor Marshall and was seconded by Supervisor Luckern to approve the above recommended budgets as presented, noting that this committee would support increasing the allocation for the Pioneer Library System if the Pioneer Library System developed a plan acceptable to the Financial Management Committee for distributing county funding. All in favor, motion carried.</i></p> <p>Mr. Harvey briefly reviewed the changes in the Planning Department Budget from this year and from what was projected last year for 2014. The most significant changes are benefit and retirement system driven. Within the 4000’s, the biggest changes are increasing training and telephone usage. The first has to do with providing more training opportunities for staff, the second has to do with more use of conference calls to support capital projects. Mr. Harvey recommends the approval of the A8020 Planning budget and the A8092 Aquatic Vegetation budget.</p> <p><i>A motion was offered by Supervisor Marshall and was seconded by Supervisor Casella to approve the above recommended budgets. All in favor, motion carried.</i></p>
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5:40 PM	Adjourn	<p>Chair Lightfoote requested a motion to adjourn.</p> <p><i>A motion was offered by Supervisor Marshall and was seconded by Supervisor Marshall to adjourn. All in favor, motion carried.</i></p>

Respectfully Submitted,
Reliefa Kramer