

PUBLIC WORKS COMMITTEE MINUTES
September 3, 2013

MEMBERS

Charles Evangelista, Chairman
Jeffery Gallahan – Vice-Chairman
Dorothy Huber
Norman Teed – necessarily absent
Frederick Lightfoote
Dominick Vedora

PRESENT: Darlys McDonough, John Garvey,
Ray DeRuyter, Mary Burnett, John Berry, Tim McElligott,
Tom Harvey, Steve Vanderbrook, Nellie Puma,
Donna Tiffany

DISTRIBUTION: Attendees, Chairman Marren
Karen DeMay, Supervisor Baker, Matthew Hoose, DPW
Management Staff, Cathy Bentzoni, John Garvey, Deb
Gierman

LIAISON

William Wright, P.E

Call to Order:

Chairman Evangelista called the meeting to order at 4:00 PM.

Approval of Minutes:

Change on Page 1 – CIP add “State Match on Out of County Capital Projects - \$562,000”.
Supervisor Huber motioned to approve the August 12, 2013 minutes with the change,
seconded by Supervisor Gallahan. All members in agreement.

Indirect Cost Allocation:

Ms. Burnett reported the plan is prepared to allocate the actual costs from the central services departments to the user departments per a method that is accepted by Federal agencies. To be in compliance with the federal guidelines, Ontario County is required to charge out indirect costs to other user departments so as to not single out selected programs and agencies. The central service departments recognize the revenue in their budget and the user departments recognize the expense. This would result in a zero net county cost for the fund.

Staff reported chargebacks are used to bill departments per month for services rendered.

Budget Update:

Mr. Garvey reported the budget is moving forward. Staff is looking at individual budgets to set priorities. He thanked Mr. Wright, Mr. Harvey and Ms. Puma for the nice work during the Capital Improvement Plan process.

CAPITAL PROJECTS:

Renovation of Saltonstall Street Building CP 9-2010:

Resolution for Award of Contract for Fire Alarm Equipment to Great Lakes Building Systems for a total cost of \$1,795.00: Mr. Wright reported this project will come in under budget. Supervisor Huber motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

New Ontario County Emergency Radio Communications System CP 7-2006:

Resolution for Disposal of Surplus Land: Mr. Harvey reported this resolution declares 28.533 acres of land and improvements at the Shay Road tower site surplus land. This surplus can be advertised and sold to the highest bidder. Supervisor Huber motioned to approve the change order, seconded by Supervisor Gallahan. All members

Capital Project Payments:

Ms. Puma requested one additional payment be added to the payment list – Davis-Ulmer Sprinkler Co. Inc. in the amount of \$108,350.35. Supervisor Gallahan motioned to approve the capital project payments with the addition, seconded by Supervisor Lightfoote. All members in agreement.

Fleet:

Resolution for Renewal of Contract for Ontario County to Rent Vehicles from Enterprise Rent-A-Car: Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

Fuel Comparison of 2011 and 2012: Mr. Wright reported the overall budget for fuel for 2014/2015 is lower than the 2013 budget. It was agreed to leave the amount budgeted for fuel as presented in the departmental budget report for 2014/2015.

Highway:

Resolution for Authorization to Reject bids for Lincoln Hill Road Water Main Relocation (B13045): Supervisor Huber motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

Resolution for Contract for Subsurface Investigations, Evaluations & Report Services for County Road 48 Rehabilitation, County Road 16 Preventive Maintenance, and Ontario Parks Dam Spillway Reconstruction: Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Vedora. All members in agreement.

Mr. McElligott reported hot in place recycling is being used on County Road 4. This process digs up the asphalt and recycles it. It is laid back down on the road. This process is used when multiple surface treatments have been placed on the road and any additional top would add too much oil to the structure. Micro surface paving will be done on top of this and the road will be restriped. This is a cost effective way to help with maintenance of roads.

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Buildings and Grounds:

Resolution for Authorization to Renew Bids for Various General, Construction, Electric, HVAC, and Plumbing Projects: Supervisor Huber motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

Resolution to Contract for Vectorization of County Buildings Floor Plans with Bergmann Associates at a cost not to exceed \$9,332.00: Mr. McElligott reported this process will take paper plans and convert them to computers. Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

ROUNDTABLE:

Mr. Wright the on demand resolution is being used to check for hazardous asbestos at 74 Ontario Street and the Courthouse.

Mr. Wright reported the DMV water investigation is nearing completion. Committee requested Mr. Wright draft a letter to the contractor that did the original design to put them on notice of the measures we need to do because of an inferior design. Committee requested photos and approval of the letter by the County Attorney's office.

The Information Items on the front of the agenda were reviewed. Staff is working on closing some of these items.

ADJOURNMENT:

Motion was made by Supervisor Gallahan to adjourn the meeting, seconded by Supervisor Huber. All members in agreement. Meeting was adjourned at 5:15 PM.

NEXT MEETING:

**September 23, 2013
County Municipal Building 4:00 PM
3rd Floor**

Respectfully submitted,

Donna Tiffany