

MINUTES
FINANCIAL MANAGEMENT COMMITTEE
September 25, 2013

MEMBERS PRESENT

Dodie Huber, David Baker, Theodore Fafinski, Bob Green, John Sheppard

OTHERS PRESENT

In addition to Committee Members: John Garvey, Darlys McDonough, Lorrie Scarrott, Gary Baxter, Tim Jensen, Phil Povero, Bill Wright, Deb Gierman, Mary Gates, Nellie Puma, James Fisher, Judy Manntai

CALL TO ORDER

The meeting of the Financial Management Committee was called to order at 1:00 p.m. by Vice Chair Dave Baker. Chair Dodie Huber assumed chairmanship of the meeting.

Supervisor Marshall was declared to be necessarily absent.

MINUTES

Supervisor Green made a motion to approve the minutes of the Financial Management Committee meeting on September 4, 2013. Supervisor Fafinski seconded the motion. The motion carried.

FLCC

Update

James Fisher updated the Committee on the following items:

- a. 2012-2013 Budget Status
- b. 2013-2014 Revenue Budget Adjustment
- c. Pending Changes to Chargeback and Non-Resident Tuition Policies

PUBLIC SAFETY

- ▶ **Transfer:** *Sheriff~
Communications - 911 - Transfer
to Purchase 3 Large Screen
Monitors for 911 Center*

Supervisor Baker made a motion to approve the budget transfer of \$3,300 from Crime Proceeds Reserve for the purchase of three large screen monitors necessary for operations in the A76911 Center. Supervisor Sheppard seconded the motion. The motion carried.

- ▶ **Resolution:** *Sheriff~
Authorization to Apply for Grant
from F.F Thompson Foundation*

Supervisor Baker made a motion to file the resolution authorizing an application for grant funding up to \$1,990 from the Mary Clark Thompson Community Health Grants. Supervisor Sheppard seconded the motion. The motion carried.

CAPITAL PROJECTS

- ▶ **Resolution:** *Renovation of 74 Ontario - CP 04-2004: Closing Capital Project 04-2004*

Supervisor Sheppard made a motion to file the resolution to close Capital Project 04-2004 and that the remaining cash balance and any additional interest earnings remaining in Capital Project 04-2004 be transferred to the Construction, Reconstruction, Acquisition, Repair, and Maintenance Reserve in the General Fund (approximately \$247,072 at this date). Supervisor Baker seconded the motion. The motion carried.
- ▶ **Resolution:** *Traffic & Pedestrian Improvements at Hopewell Complex - CP 08-2005: Closing of Capital Project CP 08-2005*

Supervisor Sheppard made a motion to file the resolution to close Capital Project 08-2005 and that the remaining cash balance and any additional interest earnings remaining in Capital Project 08-2005 be transferred to the Construction, Reconstruction, Acquisition, Repair, and Maintenance Reserve in the General Fund (approximately \$126,090 at this date). Supervisor Baker seconded the motion. The motion carried.

Supervisor Fafinski offered the following block of three resolutions and moved their adoption. Supervisor Baker seconded the motion. The motion carried.
- ▶ **Resolution:** *FLCC Master Plan Phase 1 Project - CP 5-2008: Bid Award for Roof Edge Fall Protection System*

The motion carried to file the resolution to accept the bid from J&B Installations, Inc., to provide and install Roof Edge Fall Protection at FLCC in the amount of \$19,967.
- ▶ **Resolution:** *FLCC Geneva Campus Center Project - CP4-2009: Amending Budget*

The motion carried to file the resolution to increase the budget for the FLCC Geneva Campus Center by \$678,158 and that additional State Aid in the amount of \$562,000 be requested to match the equivalent sum provided as a local match; and further, that the budget of this capital project be increased by another \$562,000 upon the approval of additional State Aid in that amount.
- ▶ **Resolution:** *FLCC Master Plan Phase 1 Project - CP 5-2008: Approval of Contract Amendment*

The motion carried to file the resolution to accept the proposal of JMZ Architects and Planners, PC, to provide additional consultant services for Phase 1B of this project at a cost of \$85,196.

FMC STANDING COMMITTEE ITEMS

- ▶ **Resolution:** *Renewal of Bid for Printing of Drawings*

Supervisor Green made a motion to file the resolution approving the renewal of the contract for the printing of drawings with

Rotolite Elliott Corporation for a period of 12 months starting on December 4, 2013 through December 3, 2014. Supervisor Baker seconded the motion. The motion carried.

2014-2015 Budget Review

Cathy Bentzoni's *2014 and 2015 Budget Summary* and worksheets for *Summary Totals and Tax Levy by Fund for 2014 and 2015*, which includes all changes from the Financial Management Review, were discussed. Additional information distributed and reviewed included *Financial Management Changes for 2014 and 2015 Budgets*.

Changes made by the Departments and during the Finance Committee Reviews resulted in a reduction of the net county cost by \$3,867,620. The resulting tax rate is approximately \$6.33 per thousand, or a \$.0369 cent increase for 2014. This rate reflects a reduction in the appropriated fund balance from the original proposal of \$8,000,000 to \$7,700,000.

Supervisor Sheppard made a motion to approve a tax rate of approximately \$6.33 per thousand, or a \$.0369 cent increase for 2014. Supervisor Baker seconded the motion. The motion carried.

OTHER BUSINESS

Creation of an Office of Conflict Defender

County Administrator Garvey presented a Program Proposal regarding the creation of an Office of Conflict Defender to assume the responsibilities currently being contracted through Assigned Counsel. The creation of an Office of Conflict Defender would be staffed by one attorney and one confidential secretary who would be County employees. The Conflict Defender would report directly to the County Administrator. It was noted that the projected budget for the Office of Conflict Defender has been adjusted to include a transition time of three months. The proposal has been reviewed by Public Safety and will move forward with the process of getting the positions created.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 2:10 p.m. following a motion by Supervisor Fafinski. The motion was seconded by Supervisor Sheppard. The motion carried.

The next regularly scheduled meeting is Wednesday, October 16, 2013, at 1:00 p.m.

Respectfully submitted,

Judy Manntai
Recording Secretary

**Budget Schedule
Important Dates**

- a. October 16
 - i. Filing Notice of Setting the Budget Hearing Date
 - ii. Filing Notice of Public Hearing for Budget and CIP
 - iii. Budget Message Completed and Signed by Committee Members
- b. November 6 ~ Budget Resolutions Approved by FMC and Filed
- c. November 14 ~ Budget Workshop, Public Hearing and Adoption of the Budget and CIP
- d. By December 13 ~ Approved 2014-2015 Budget Posted on County Website