

**Minutes of the November 6, 2013
PERSONNEL COMMITTEE MINUTES**

Committee Members

Kristine A. Singer, Chair
David B. Baker (N/A)
Theodore M. Fafinski
Jeffery L. Gallahan
Donald C. Ninestine
John T. Sheppard

N/A – Necessarily Absent

Present at Meeting

John Garvey, Mary Krause, John Park, Sherman
Manchester, Melanie Steger, Julie Hoffman, Catherine
Bentzoni, Mary Gates and Dave Barnard.

Chairperson Singer called the meeting to order at 3:00 p.m.

Mr. Fafinski moved and Mr. Gallahan seconded to approve the October 16, 2013 Personnel Committee Minutes. Motion carried.

SAFETY:

2. Mr. Manchester presented the Safety Report to the Committee.

Mr. Manchester mentioned the Hazard Abatement Grant training is winding down and has been very well received.

Mr. Gallahan moved and Mr. Sheppard seconded to approve the Safety Report. Motion carried.

Mr. Garvey introduced Correction Officer Dave Barnard to the Committee. The Sheriff's General Unit has voted to decertify from Civil Service Employee Association. Mr. Barnard requested that the Board of Ontario County recognize the current bargaining unit as is and will be represented by the Law Firm of Trevett, Cristo, Salzer and Andolina. Mr. Barnard has 50% agreement from the bargaining unit. The name of the Unit would be called "The Ontario County Sheriff's General Unit". Currently they are an unincorporated association with intentions to become a not for profit organization. At this time the Committee had no further questions for Mr. Barnard. No action was taken at this time.

Mr. Barnard left the meeting at 3:10 p.m.

EMPLOYMENT & CIVIL SERVICE:

3. Ms. Gates requested approval to create a position of Finance Clerk II and abolish two vacant positions of Finance Clerk I in the Department of Finance. This change would result in a savings of \$62,000.

Mr. Fafinski moved and Mr. Sheppard seconded to approve the creation of a position of Finance Clerk II and abolish two vacant positions of Finance Clerk I. Motion carried.

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OTHER:

4. Ms. Hoffman addressed the amended 2014 positions creation/deletion resolution that was presented to Committee. Ms. Hoffman noted that the amended resolution does not reflect some of the Substance Abuse positions that will be abolished or SRO positions which may be created. The amended resolution includes item #12, creation of an Office Specialist I position and abolishment of a Typist, Part-Time in the Office for the Aging.

Mr. Sheppard moved and Mr. Fafinski seconded to approve the 2014 positions creation/deletion resolution as presented. Motion carried.

INFORMATION ITEMS:

5. Ms. Krause reviewed the online training program Human Resources promoted through the Employee Assistance Program called "ESI Management Academy". 35 employees completed all six courses. A recognition reception will be held Wednesday, November 20th at 2pm at the Safety Training Facility. County Administrator Garvey and Chairman Marren will attend to give special recognition to those who completed the training.

Chairperson Singer announced Supervisor Baker as necessarily absent.

LABOR RELATIONS:

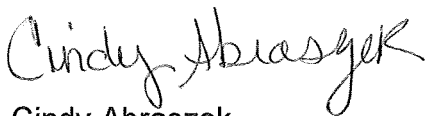
Mr. Sheppard moved and Mr. Fafinski seconded to move into Executive Session at 3:17 p.m. to discuss employment of a particular person(s) and collective negotiations pursuant to Article XIV of the Civil Service Law. Motion carried.

Mr. Sheppard moved and Mr. Fafinski seconded to move out of Executive Session at 3:46 p.m. Motion carried.

Mr. Manchester re-addressed a Landfill incident where an employee passed out on the job. Mr. Manchester advised the Committee that no citations were issued from PESH.

Being no further discussion, Mr. Fafinski moved and Mr. Gallahan seconded to adjourn the meeting at 3:50 p.m. Motion carried.

Respectfully submitted,



Cindy Abraszek
Secretary I