

**MINUTES  
HUMAN SERVICES COMMITTEE  
December 12, 2013**

**Committee Members:** Daniel Marshall, Chairperson; Samuel Casella, Charles Evangelista, John Cowley, John Champlin, Richard Russell

**Present:** Dan Marshall, John Champlin, John Cowley, Sam Casella, Eileen Tiberio, Robert Kramer, Irene Coveny, John Garvey, Jeremy Marshall, Sue Brown, Sarah Miller

**Distribution:** Committee members, All Department Heads, Board Chairman, Board Vice-Chairman, Clerk of the Board

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**Chair Marshall called the meeting to order at 4:05 p.m.**

Chair Marshall deemed Supervisors Evangelista and Russell necessarily absent.

Chair Marshall called for approval of the 11/7/13 minutes. **Supervisor Casella made a motion to approve the minutes, seconded by Supervisor Champlin and approved.**

**OFFICE FOR THE AGING**

Irene Coveny presented a resolution Submission of Application and Acceptance of Funds – Medicare Improvements for Patients and Providers Act (MIPPA) Grant. **Supervisor Cowley made a motion to approve the grant, seconded by Supervisor Casella and approved.**

Ms. Coveny presented a resolution Authorization Contract: Office for the Aging/The Wood Library – Computer Education Program 2014. **Supervisor Champlin made a motion to approve the contract, seconded by Supervisor Cowley and approved.**

Ms. Coveny presented a resolution Authorization Contract: Office for the Aging and Lifetime Care – 2014. Ms. Coveny stated Lifetime Care expressed an interest in purchasing meals from Ontario County at a cost of \$6.52 per hot home delivered or frozen meal and not to exceed \$5.50 for a congregate meal. **Supervisor Casella made a motion to approve the contract, seconded by Supervisor Champlin and approved.**

Ms. Coveny presented a resolution for Approval Agreement: Office for the Aging and Doyle Security Systems, Inc. – 2014. **Supervisor Casella made a motion to approve the contract, seconded by Supervisor Cowley and approved.**

Ms. Coveny presented a resolution for the Authorization: Annual Plan Funding Application april 1, 2014 – March 31, 2015 – Office for the Aging. **Supervisor Champlin made a motion to approve the plan, seconded by Supervisor Cowley and approved.**

**DEPARTMENT OF SOCIAL SERVICES**

Eileen Tiberio presented a memo requesting to abolish a Reception position and creating an Office Specialist 1 position. **Supervisor Casella made a motion to approve the request, seconded by Supervisor Casella.**

Ms. Tiberio stated a new contract will be put in place with Christa DiNolfo, Ph.D. for psychologist services. Ms. Tiberio stated she was previously working for the Boike agency which we contract with, and Ms. DiNolfo has started her own practice.

Ms. Tiberio stated that Gary and Cate Ingalls have been awarded the National Foster Parent award. **The Committee requested a resolution be done for this.**

Ms. Tiberio provided a year-end report.

Ms. Tiberio requested a budget transfer of \$25,000 for overtime. **Supervisor Casella made a motion to approve the budget transfer, seconded by Supervisor Cowley.**

#### VETERANS

Jeremy Marshall did a presentation on the status and future plans of the Veterans Agency.

#### OFFICE FOR THE AGING

Irene Coveny did a presentation on the status and future plan of the Office for the Aging.

**At 5:20 PM motion made by Supervisor Marshall, seconded by Supervisor Champlin that the Committee adjourn and reconvene as in Executive Session for the purpose of discussing a personnel matter and that Eileen Tiberio remain present. Motion carried.**

**There being no further business to come before the committee, Supervisor Casella made a motion to adjourn the meeting, seconded by Supervisor Champlin. The meeting was adjourned at 5:28 p.m.**

Respectfully submitted,

Sarah Miller, Secretary