

MINUTES

**PLANNING & RESEARCH
COMMITTEE MEETING**

Fred Lightfoote, Chairman

Wednesday, December 11, 2013

4:00 PM

Economic Department Conference Room

Members Present		Members Excused	Staff	Guests
Chair F. Lightfoote Vice Chair D. Marshall Supv. S. Casella Supv. M. Luckern Supv. D. Vedora		Supv. R. Green	Tom Harvey Reliefia Kramer	John Garvey, County Administrator Valerie Knoblauch, Tourism Mike DeRaddo, Transportation
TIME	TOPIC	NOTES & DISCUSSION		
4:05 PM	Opening of Meeting	Chair Lightfoote opened the December 11, 2013 Planning and Research meeting at 4:05 p.m.		
	Approval of Minutes	<p>Chair Lightfoote requested a motion for approval of the November 20, 2013 meeting minutes.</p> <p><i>Vedora to approve the November 20, 2013 meeting minutes. Supervisor Marshall abstained from voting because he was absent from the meeting. Motion carried.</i></p>		
4:06	Tourism	<p>Chair Lightfoote welcomed Valerie Knoblauch.</p> <p>Ms. Knoblauch presented the Tourism audit to the Committee. Ms. Knoblauch requests that the Committee accept the audit and forward it on to the County Attorney's Office.</p> <p><i>A motion was offered by Supervisor Marshall and seconded by Supervisor Luckern to accept the receipt of the audit. All in favor, motion carried.</i></p> <p>Ms. Knoblauch acknowledged and thanked Supervisor Luckern for her service as the direct Board Liaison with Tourism Board.</p> <p>Ms. Knoblauch recommended approval of a resolution – Appreciation of Service – Lois Kozlowski, Wizard of Clay.</p> <p><i>A motion was offered by Supervisor Luckern and seconded by Supervisor Casella to accept the receipt of the audit. All in favor, motion carried.</i></p>		

		<p>Ms. Knoblauch also commended Supervisor Marshall for his work with Tourism. He has supplied many beautiful pictures of South Bristol for Tourism.</p> <p>Chair Lightfoote thanked Ms. Knoblauch for her presentation.</p>
4:15	Transportation	<p>Chair Lightfoote welcomed Mike DeRaddo.</p> <p>Mr. DeRaddo updated the Committee on Medicaid Transportation. Mr. DeRaddo is planning to discuss the history of the Transportation Department at the January P&R meeting. He will return in February to discuss options for the future.</p> <p>County Administrator John Garvey told the committee that Transportation as we know it, will change. We have to look at different alternatives and he will bring recommendations back to the Board. Medicaid funded transportation has historically provided a significant amount of funding for our Public Transportation System. Now that the state has taken over assignment of Medicaid trips, there are significant changes in the timing of receipt of funds and possibly in the number of trips assigned to our County Public Transportation System. In short, the funding model the system was built on has changed, and we are re-examining how we need to react to it and provide public transportation at the lowest cost to county taxpayers.</p> <p>The national Rural Transit Assistance Program is an organization that provides support services, such as training, technical assistance, and research. They are taking pictures of various transit maintenance facilities nationwide and will incorporate the pictures into a training program. They have requested to photograph the CATS facility.</p> <p>The Committee did not have any issue with allowing the Rural Transit Assistance Program taking pictures.</p> <p>Supervisor Casella commended Mr. DeRaddo and Ms. Knoblauch for their work in their Departments.</p>
	Chair Lightfoote	<p>Chair Lightfoote took a moment to thank the outgoing Supervisors, Luckern, Casella, and Marshall for their service.</p> <p>Discussion took place regarding the achievements that P&R has accomplished over the years.</p> <p>Supervisor Casella thanked and commended Tom Harvey for his work as a Planner over the years.</p>
4:30	Economic Development	<p>Chair Lightfoote welcomed Suzanne Vary and Michael Wojcik.</p> <p>Mr. Wojcik recommends approval of a resolution – Authorizing Contract With Fairweather Consulting Business Retention & Expansion Program.</p> <p><i>A motion was offered by Supervisor Marshall and was seconded by Supervisor</i></p>

		<p><i>Luckern to approve the above mentioned resolution. All in favor, motion carried.</i></p> <p>Mr. Wojcik recommends approval of resolutions – Revolving Loan Fund – Amended Funding Authorization, Z-Axis., Inc. and Surmotech, Inc.</p> <p><i>A motion was offered by Supervisor Marshall and was seconded by Supervisor Luckern to approve the above mentioned resolution. All in favor, motion carried.</i></p> <p>Chair Lightfoote thanked Suzanne Vary and Michael Wojcik.</p>
4:25	Planning	<p>Tom Harvey explained the G/FLRPC EPA Brownfields Assessment Program Proposal Summary and Support Letter to the Committee. Mr. Harvey is requesting direction and consensus from the Committee that the Planning Department agree to contribute staff time to this project should G/FLRPC be awarded a grant. The Committee is in agreement that Mr. Harvey should move forward with this.</p> <p>The Committee reviewed the P&R Achievements list. Further discussions took place regarding some of projects listed. Chair Lightfoote stated that the committee members should take great pride in all that has been accomplished during their tenure.</p> <p>Mr. Harvey discussed the Canandaigua North Shore Project with the Committee. The Developer has filed the application with the IDA for the pilot increment financing. The school district needs to take an action and he will be speaking at their public meeting. The IDA has to find that this project is a signature project of regional significance. The City of Canandaigua will provide a letter in support of that finding. At the Board’s direction, Mr. Harvey will write a letter in support of the project being of regional significance due to its location on the lakefront and impact on character of the region.</p> <p>County Administrator Garvey stressed his support for the approval Mr. Harvey’s request in support of the project.</p> <p><i>A motion was offered by Supervisor Marshall and was seconded by Supervisor Casella that the committee concurs that the development of the north shore of Canandaigua Lake is a signature project that is essential for the City of Canandaigua and Ontario County, and that Mr. Harvey include this Committee’s position in a letter to the IDA. Motion carried.</i></p> <p>Supervisor Casella commended Mike Manikowski and the IDA for all of the things that they accomplish for the county.</p>
5:03 PM	Adjourn	<p>Chair Lightfoote requested a motion to adjourn.</p> <p><i>A motion was offered by Supervisor Marshall and was seconded by Supervisor Luckern to adjourn. All in favor, motion carried.</i></p>

Respectfully Submitted,
Reliefa Kramer