

MINUTES
HEALTH AND MEDICAL SERVICES COMMITTEE
December 11, 2013

MEMBERS PRESENT:

Ralph Angelo
John Champlin
Theodore Fafinski
Margaret Hilton (Chair)
Norman Teed

OTHERS PRESENT: Mary Beer, Cathy Bentzoni, Diane Johnston,
Greg Powers, Mary Gates, Mary Krause, John Garvey

Necessarily Absent: John Cowley

Chairperson Hilton called the meeting to order at 8:30 a.m. Supervisor Cowley was declared necessarily absent.

1. Approval of Minutes – November 27, 2013 – Supervisor Fafinski moved to approve the minutes as written. The motion was seconded by Supervisor Angelo and carried.

2. MENTAL HEALTH/SUBSTANCE ABUSE SERVICES

a. **Resolution: Authorization – Extension Agreement between Ontario County Mental Health and TenEleven Group, Inc. for Integrated Software and Maintenance for Billing and Electronic Case Record –** Diane Johnston presented the resolution to renew the agreement for the software for the billing and clinical documentation for electronic case charting. There is no cost increase. A motion to approve the resolution was made by Supervisor Champlin, seconded by Supervisor Teed and carried.

3. HEALTH FACILITY

a. **Resolution: Authority to Cancel Uncollectible Debts – 2013 –** Mary Gates presented the resolution for the discharge of uncollectible debts totaling \$146,853.06 for the period of 2008 to 2013. While efforts have been made to collect these balances, they have now been determined as uncollectible. Ms. Gates requested that an additional \$1,710.32 be added to the total amount. This is the unpaid balance for a resident who recently deceased and there are no assets in the resident's estate. Discussion followed. A motion to amend the resolution to include the additional amount for a total of \$148,563.38 was made by Supervisor Fafinski, seconded by Supervisor Champlin and carried. A motion to approve the resolution as amended was made by Supervisor Teed, seconded by Supervisor Angelo and carried.

b. **Resolution: Authority to Accept Settlement Agreement and Cancel Uncollectible Balance -** Mary Gates presented the resolution to authorize the acceptance of a settlement agreement for a patient balance of \$11,480.24. Efforts have been made by Underberg and Kessler to collect the unpaid amount. A settlement agreement was reached with the family for payment of \$10,739.62

and discharging the remaining balance of \$740.62. Supervisor Fafinski moved and Supervisor Champlin seconded to approve the resolution. Motion carried.

- c. **Informational: Step Adjustment Requests** – Greg Powers reviewed the step adjustment requests that will be presented to the Personnel Committee for a newly hired C.N.A. and L.P.N. who each have over five years of experience.

Informational: Mary Gates updated the committee regarding the IGT funding. The funding is being delayed and they are waiting for information specific to the dollar amount. 1.2 million has been budgeted.

4. PUBLIC HEALTH

- a. **Resolution: Authority to Renew Contracts – Children with Special Needs Program (Preschool)** – Mary Beer presented the resolution authorizing the renewal of contracts with two providers for the time period of January 1, 2014 through December 31, 2015 per the mandated State rate schedule. Supervisor Angelo moved and Supervisor Champlin seconded to approve the resolution. Motion carried.
- b. **Resolution: Authority to Renew Contracts – Public Health Programs** – Mary Beer presented the resolution to authorize the renewal of professional service contracts for Public Health Department programs for the time period of January 1, 2014 through December 31, 2015. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Fafinski and carried.
- c. **Resolution: Authorization to Renew Contract – Rabies Response Program** - Mary Beer presented the resolution renewing the contract with the Ontario County Humane Society for the rabies response program for the time frame of January 1, 2014 through December 31, 2014. There is no increase in cost from the previous year. A motion to approve the resolution was made by Supervisor Fafinski, seconded by Supervisor Teed and carried.

Supervisor Angelo moved and Supervisor Teed seconded to move into Executive Session at 8:45 a.m. to discuss the employment of a particular person(s). Motion carried.

Supervisor Teed moved and Supervisor Angelo seconded to move out of Executive Session at 8:54 a.m. Motion carried.

Resolution: Authorization to Execute Billing and Consulting Services Agreement with Centers for Care, LLC Regarding the Sale of Ontario County Health Facility –

Cathy Bentzoni presented the resolution authorizing an agreement for billing and consulting services during the transition period and eventual transfer to the Health Facility buyer. Discussion followed. Supervisor Angelo moved and Supervisor Fafinski seconded to approve the resolution. Motion carried.

Chair Hilton thanked Supervisor Champlin for his contributions as a member of the Health and Medical Services Committee.

5. **COUNTY ADMINISTRATOR** – Mr. Garvey also recognized and thanked Supervisor Champlin for his years of service to the county.

Being there was no further business to come before the committee, a motion to adjourn was made by Supervisor Fafinski, seconded by Supervisor Teed and carried. Meeting adjourned at 9:08 a.m.

Respectfully submitted,

Carol Ernst
Secretary 1