

MINUTES

PLANNING & RESEARCH COMMITTEE MEETING

Fred Lightfoote, Chairman

Tuesday January 28, 2014

4:00 PM

3rd Floor Conference Room

Municipal Building

Members Present	Members Excused	Staff	Guests
Chair F. Lightfoote Vice Chair R. Green Supv. T. Campbell Supv. J. Gallahan Supv. D. Vedora Supv. B. Welch		Tom Harvey, Director of Planning Linda Frasca, Sr. Clerk John Garvey, County Administrator	Jim Ochterski, Cornell Cooperative Extension Michael DeRaddo – Director of Ontario County Transportation Andrea Schoeneman – Assistant County Attorney Gary Curtiss – Assistant County Attorney AJ Shear – Finger Lakes Visitor Connection Supv. J. Sheppard

TIME	TOPIC	NOTES & DISCUSSION
4:03 p.m.	Opening of Meeting Approval of Minutes	Chair Lightfoote opened the January 1/28/, 2014 Planning and Research Committee meeting at 4:03 p.m. Chair Lightfoote requested a motion for approval of the January 14, 2014 meeting minutes. <i>Motion was offered by Supervisor Green and seconded by Supervisor Welch to approve the January 14, 2014 meeting minutes. All in favor, motion carried.</i>
4:05 p.m.	Cornell Cooperative Extension	Chair Lightfoote welcomed Jim Ochterski Mr. Ochterski gave a presentation on today's farmers, farm property, their retirement; and CCEs response to the challenge farm families face as they age with farm assets. CCE will be doing a seminar on Farming as Part of your Retirement and Estate Plan (on file), on 2/28/14. Cost of the seminar is \$25.00. A copy of the flyer advertising the seminar was distributed, a copy of which is on file with the original minutes at the office of the Clerk to the Board of Supervisors. Chair Lightfoote thanked Mr. Ochterski for his presentation.

	<p>Tourism</p> <p>STAR Report</p>	<p>Chair Lightfoote welcomed AJ Shear.</p> <p>At the request of Supervisor Gallahan at the January 14th PRC meeting, Mr. Shear gave a brief presentation on how the FL Visitors Connection collects yearly lodging statistics data they gain from using a STAR Report (a copy of which is on file with the original minutes at the office of the Clerk to the Board of Supervisors). Mr. Shear explained how many local businesses participate in reporting data to STAR. When asked why the report compares us to Wayne and Livingston Counties, Mr. Shear replied that STAR considers them similar in characteristics to Ontario. He also reviewed how the report tracked the relationship between occupancy rate and average cost of a room.</p> <p>Chair Lightfoote thanked Mr. Shear for his presentation and time.</p>
<p>4:25 p.m.</p>	<p>Planning</p> <p>Current Projects Assignments</p> <p>Genesee Transportation Council – UPWP Project</p> <p>Natural</p>	<p>Tom Harvey recommends the approval of a resolution – Re-appointment of Town of Canandaigua County Planning Board Representative – Mary Prince.</p> <p><i>A motion was offered by Supervisor Vedora and was seconded by Supervisor Gallahan to approve the above mentioned resolution. Motion carried.</i></p> <p>Mr. Harvey informed the PRC he had assembled a Sr. Planner Interview Committee composed of Darlys. McDonough, Tim Jensen, and himself. Mr. Harvey stated that there is no current list of names for a Sr. Planner position, so the committee reviewed all of the applications certified as eligible by Human Resources to take the exam to come up with the list of candidates to interview. The committee had interviewed four (4) candidates, and unanimously recommended Carla Jordan be offered the position. Ms. Jordan has accepted and will begin on 2/18/14 in a provisional capacity; meaning Ms. Jordan will be required to take the Sr. Planner exam when it is offered and needs to pass it with a score that places her within one of the top three (3) spots of persons interested in taking the position.</p> <p>Planning Department – Current Projects Assignments – Mr. Harvey stated that the Current Projects Assignments document had been sent to committee members in the agenda packet, and that he'd be happy to answer any questions committee members may have. There were no questions. A copy of this list is on file with the original minutes at the office of the Clerk to the Board of Supervisors.</p> <p>Draft Genesee Transportation Council Unified Planning Work Program Project List for 2014 – Mr. Harvey handed out a copy of a memorandum received from Richard Perrin, Executive Director of the GTC, and quickly reported on the draft plan of upcoming regional projects. Ontario County is involved with two (2) of the proposed projects on the list – #11 the “Ontario County Freight Corridor Development Plan – Area 1-Town of Manchester, and #7 the Regional Walkability Improvement Program. #11 will be managed by the Planning Department. #7 involves a walkability assessment that will be conducted by both GTC and Genesee/Finger Lakes Regional Planning Staff looking at study areas in the City of Geneva and Canandaigua in Ontario County. Mr. Harvey answered all questions presented by those present.</p> <p>Natural Resource Extraction Working Group – Tim Jensen, Associate Planner,</p>

	<p>Resource Extraction Working Group</p>	<p>gave a presentation of the working group accomplishments to date and the overall project schedule. A copy of the presentation is on file with the official minutes at the office of the Clerk to the Board of Supervisors. Mr. Jensen reported that the information developed by the group will be made available to all municipalities in the county. The group took the approach of developing a tool kit, there is not a single local law or ordinance that is being recommended for adoption by all municipalities. The tools are provided to allow municipalities to evaluate the different approaches and guide them toward adopting what is appropriate for their municipality. The tool kit includes a local law addressing the protection of local road infrastructure, a methodology for establishing a ban, and zoning tools for permitting such uses as a specially permitted use or through a floating zone concept. Mr. Harvey stated that because this is not a one size fits all approach or recommendation, they intend to roll these tools out through a training session offered to municipalities to explain the tools and the philosophy, rather than just send the document out to all the municipalities.</p> <p>Supervisor Greene commended Mr. Jensen’s work and Mr. Harvey for supporting and transferring this project to the County. Supervisor Greene excused himself at 4:50 p.m.</p>
<p>4:55 p.m.</p>	<p>Transportation Update</p>	<p>Mr. Garvey briefly reviewed the history of public transportation in Ontario. He went on to explain that the Medicaid transportation funding that was previously provided almost exclusively to the CATS system is now managed by the State resulting in a reduction in what is going to CATS. The state presently dispatches the lowest price provider to pick up recipients requesting transportation. As a result, the CATS operator, MV Transportation, will experience much larger losses than anticipated. The County is responsible to cover these under the contract with MV that runs through 2015. Mr. Garvey reported that the County will have to contribute 1.5 million in 2014 if the system continues to be operated in the current manner. He discussed different options to work on solving the problem, the first being continue as is with a \$1.5 million annual operating loss, discontinue public transportation (which Mr. Garvey thinks is not a viable option as people have come to depend on the service), have the Rochester/Genesee Regional Transit Authority (RGRTA) operate the system with some funding coming from a mortgage reporting tax, or to make other operating changes to the system. Mr. Garvey feels that there is now an established need for public transit, and the county needs to work on this as soon as possible in order for the county to continue to offer public transit service to those in need of it, to preserve public transit and not have opened-ended losses. Mr. Garvey will meet with MV Transportation again on Friday 1/31/14 and will report back to the PRC at their next meeting.</p> <p>Mr. Garvey reported that MV Transport and the local Monroe County transit system would like to transport Monroe County residents to Eastview Mall and the Finger Lakes Racino. RPC members questioned if this matter had been presented to the Ontario County Sheriff for his review. PRC members questioned possible crime rate rising, traffic impacts, negative employment impacts for Ontario County residents, etc. Supervisor Vedora recommended that the matter be held over till the next meeting or later to give Mr. Garvey a chance to review the matter with the Sheriff. Committee members agreed.</p> <p>Resolution – Michael DeRaddo, Director of Transportation recommended acceptance of the</p>

	<p>Accept Section 5311 Consolidated Grant</p> <p>Resolution – Amend Contract Agreement with Finger Lakes Bus Service</p>	<p>Section 5311 Consolidated Grant resolution as presented. This represents two years of funding for the purchase of buses.</p> <p><i>A motion was offered by Supervisor Vedora and was seconded by Supervisor Gallahan to approve the above mentioned resolution as presented. Motion carried.</i></p> <p>Mr. DeRaddo reviewed and recommended acceptance of an Amended Contract Agreement with the Finger Lakes Bus Service as presented.</p> <p><i>A motion was offered by Supervisor Vedora and was seconded by Supervisor Campbell to approve the above mentioned resolution as presented. Motion carried.</i></p>
<p>5:20 p.m.</p>	<p>Adjourn</p>	<p>Chair Lightfoote requested a motion to adjourn.</p> <p><i>A motion was offered by Supervisor Gallahan and was seconded by Supervisor Welch to adjourn. Motion carried.</i></p>

Respectfully Submitted,

Linda R. Frasca

Senior Clerk