

AGENDA
FINANCIAL MANAGEMENT COMMITTEE
April 30, 2014 at 1:00 p.m.

3019 County Complex Drive
Conference Room 205

1. Approval of the Minutes of the April 9, 2014 Meeting
2. FLCC
 - a. James Fisher / Carol Urbatis, Vice President for Enrollment Management ~ Overview of College's Recruiting Efforts
3. Public Safety
 - a. Michael Tantillo ~ District Attorney – Authorization to Apply for Victim-Witness Assistance Program Grant from NYS Office of Victim Services
 - b. Phil Povero ~ Sheriff – Authorization to Apply for Grant from National Liquor Law Enforcement Association
 - c. Phil Povero ~ Sheriff – Budget Transfer for Replacement of Sheriff Marked Sedan
 - d. Phil Povero / Jeff Harloff ~ Sheriff / Emergency Management - Authorization to Apply for Grant from State Homeland Security Program
 - e. Jeff Harloff ~ Emergency Management – Budget Transfer to Reallocate Funding in FY10 LEMPG Grant for Purchase of Weather Bug Station Alerting System
 - f. Dru Malavase ~ Stop DWI - Authorization to Apply for Grant from NYS Stop-DWI Foundation to Supplement Existing Funding
4. Capital Projects
 - a. Tom Harvey ~ Establish Capital Project No. 01-2014: 2014 FLCC Capital Maintenance Project
 - b. Tom Harvey ~ FLCC Master Plan Phase I - CP 05-2008: Approve Change Order CO17-006 with HMI Mechanical Systems
 - c. Tom Harvey ~ FLCC Master Plan Phase I - CP 05-2008: Approve Change Order CO17-007 with HMI Mechanical Systems
 - d. Tom Harvey ~ FLCC Master Plan Phase I - CP 05-2008: Approve Change Order CO16-029 with Christa Construction
 - e. Tom Harvey ~ FLCC Master Plan Phase I - CP 05-2008: Approve Change Order CO16-030 with Christa Construction
 - f. Tom Harvey ~ FLCC Master Plan Phase I - CP 05-2008: Approve Change Order CO16-031 with Christa Construction
 - g. Tom Harvey ~ FLCC Master Plan Phase I - CP 05-2008: Approve Change Order CO16-032 with Christa Construction

5. FMC – Standing Committee Items
 - a. Gary Baxter / Gary Curtiss ~ Occupancy Tax – Fixing Date and Notice for the Public Hearing on Local Law
 - b. Gary Baxter ~ County Treasurer – Tax Advertising & Expense - Budget Transfer to Establish Funding for Specialized Legal Issues
 - c. Mary Burnett / Cathy Bentzoni ~ Finance – Sales Tax Report for 1st Quarter 2014
 - d. Financial Updates – 1st Quarter 2014
 - i. Sales Tax, Contingency, Community College Tuition, Contribution to FLCC, Contribution to FLCC (Capital Improvement Plan)
 - ii. Central Finance, DPW Finance, County Treasurer, County Treasurer CIP, Tax Advertising, Purchasing
 - e. John Sheppard ~ Budget Guidelines

6. Other Business

7. Next Meeting May 21, 2014 at 1:00 p.m.

8. Budget Schedule Important Dates
 - a. May 28 ~ Mandatory Leaders Group Budget Instructions and Guidelines
 - b. July 8 ~ Budget Worksheets Sent to Departments
 - c. July 23 ~ Joint Meeting of FMC & Public Works Committees for CIP Review
 - d. July 28-August 15 ~ Standing Committee Budget Meetings
 - e. August 13 ~ FMC Reviews Budgets with Departments Reporting to FMC
 - f. September 8-19 (Final dates to be set later) ~ FMC Reviews Budgets with all non-FMC Reporting Departments
 - g. September 24 ~ Joint Meeting with any Standing Committee and FMC; if Requested by the Standing Committee
 - h. October 15
 - i. Filing Notice of Setting the Budget Hearing Date
 - ii. Filing Notice of Public Hearing for Budget and CIP
 - iii. Budget Message Completed and Signed by Committee Members
 - i. November 5 ~ Budget Resolutions Approved by FMC and Filed
 - j. November 13 ~ Budget Workshop, Public Hearing and Adoption of the Budget and CIP
 - k. By December 12 ~ Approved 2015-2016 Budget Posted on County Website