



MINUTES
FINANCIAL MANAGEMENT COMMITTEE
3019 County Complex Drive, Canandaigua, New York
April 9, 2014

MEMBERS PRESENT

John Sheppard, David Baker, John Cowley, Ted Fafinski, Bob Green, Rich Russell

OTHERS PRESENT

In addition to Committee Members: John Garvey, Darlys McDonough, Cathy Bentzoni, Deb Gierman, Tom Harvey, Robin Johnson, Dave Tillman, Bill Wright, Mary Burnett, Mary Gates, Nellie Puma, Sandy Seeber, Halle Stevens, James Fisher, Judy Manntai

CALL TO ORDER

The meeting of the Financial Management Committee was called to order at 1:00 p.m. by Chairman Sheppard.

By general consent, two items were added to the agenda under Other Business: 2015 Budget Guidelines, Changes Enacted in NYS Budget.

MINUTES

Supervisor Fafinski made a motion to approve the minutes of the Financial Management Committee meeting on March 19, 2014. Supervisor Cowley seconded the motion. The motion carried.

PUBLIC SAFETY

Supervisor Baker made a motion to file the following block of two resolutions. Supervisor Cowley seconded the motion. The motion carried.

- ▶ **Resolution:** *Sheriff~
Authorization to Apply for 2013-2014 Public Safety Answering Points Sustainment Grant*

The motion carried to file the resolution to authorize the Office of Sheriff to apply for funding up to \$100,000 from the *2013-2014 Public Safety Answering Points Sustainment Grant from NYS Division of Homeland Security and Emergency Services, Office of Interoperable and Emergency Communications.*

- ▶ **Resolution:** *Sheriff~
Authorization to Apply for 2013-2014 Public Safety Answering Points Consolidation, Improvements, and Enhancements Grant*

The motion carried to file the resolution to authorize the Office of sheriff to apply for funding up to \$500,000 from *2013-2014 Public Safety Answering Points Consolidation, Improvements, and Enhancements Grant from NYS Division of Homeland Security and Emergency Services, Office of Interoperable and Emergency Communications.*

It was noted that these two grants would assist in funding all of the up-front costs to improve and enhance Ontario County's Emergency Communications Network. While continued annual

maintenance costs will result due to improvements in and the implementation of additional software systems, that cost will be minimal compared to the initial investment to establish the necessary systems.

CAPITAL PROJECTS

- ▶ **Resolution:** *Public Works - Highway ~ Close Capital Project 06-2010: Replacement of Ferguson Road Bridge at Flint Creek*

Supervisor Baker made a motion to file the resolution to close Capital Project 06-2010, Replacement of Ferguson Road Bridge at Flint Creek, and that the cash balance and any additional interest earnings remaining in Capital Project 06-2010 be transferred to the County Road Fund Capital Reserve for Roads and Bridges. The motion was seconded by Supervisor Fafinski. The motion carried.

- ▶ **Resolution:** *Public Works ~ Capital Project 06-2013: Intersection Improvement - County Road 8 at County Road 41 & Shortsville Road - Award of Consultant Contract Amendment for Bergmann Associates*

Supervisor Baker made a motion to file the resolution to authorize a contract amendment with Bergmann Associates for additional professional services to address federal wetland impacts for a cost not to exceed \$7,800. The motion was seconded by Supervisor Russell. The motion carried.

Supervisor Russell made a motion to file the following block of two resolutions. Supervisor Cowley seconded the motion. The motion carried.

- ▶ **Resolution:** *FLCC 2011 Maintenance Capital Project ~ CP 01-2011: Approval of Change Order CO18-006 with Thurston Dudek*

The motion carried to file the resolution to approve Change Order CO18-006 with Thurston Dudek, LLC, to furnish materials and labor to install sprinklers into the D2 Elevator mechanical room at FLCC at a cost of \$4,024.48.

- ▶ **Resolution:** *FLCC 2011 Maintenance Capital Project ~ CP 01-2011: Approval of Change Order CO18-007 with Thurston Dudek*

The motion carried to file the resolution to approve Change Order CO18-007 with Thurston Dudek, LLC, to provide materials and labor needed to provide sprinkler protection in the D-Wing elevator shaft at a cost of \$4,943.

Supervisor Russell made a motion to file the following block of three resolutions. Supervisor Fafinski seconded the motion. The motion carried.

- ▶ **Resolution:** *FLCC Geneva Campus Center ~ CP 4-2009: Approval of Change Order CO1-*

The motion carried to file the resolution to approve Change Order CO1-001 with Sabre Demolition Corporation to remove asbestos bearing material from the cafeteria soffit and floor in room 224 at

001 a cost of \$35,565.97.

▶ **Resolution:** *FLCC Geneva Campus Center ~ CP 4-2009: Approval of Change Order CO1-002* The motion carried to file the resolution to approve Change Order CO1-002 with Sabre Demolition Corporation to remove asbestos bearing material from above the ceilings of the original building at 63 Pulteney Street at a cost of \$191,797.19.

▶ **Resolution:** *FLCC Geneva Campus Center ~ CP 4-2009: Approval of Change Order CO1-003* The motion carried to file the resolution to approve Change Order CO1-003 with Sabre Demolition Corporation to remove asbestos bearing material from above the ceilings of original building at 63 Pulteney Street at a cost of \$62,000.00.

Supervisor Sheppard expressed his disappointment in the persistent asbestos mitigation of the Geneva project and questioned the implications on the project’s budget. After acknowledging there exists no other options, he voted to adopt these resolutions.

▶ **Resolution:** *FLCC Master Plan Phase 1 Capital Project ~ CP 05-2008: Approval of Change Order CO1-005 and Budget Transfer* Supervisor Fafinski made a motion to file the resolution to approve Change Order CO1-005 with Genesee Construction, Inc., to provide a credit for plant materials not replaced as required under warrantee in the amount of \$658. The motion was seconded by Supervisor Cowley. The motion carried.

▶ **Resolution:** *FLCC Master Plan Phase 1 Capital Project ~ CP 05-2008: Approval of Change Order CO1-006 and Budget Transfer* Supervisor Baker made a motion to file the resolution to approve Change Order CO1-006 with Genesee Construction, Inc., to reduce the Field Order Allowance contained in the contract by \$5,382.88. The motion was seconded by Supervisor Fafinski. The motion carried.

FMC STANDING COMMITTEE ITEMS

▶ **Resolution:** *County Attorney - Tax Cap - Fixing Date and Notice for Public Hearing* Discussion took place regarding the impact of the recent state budget that will give a property tax rebate to those who live in a municipality and school district that abides by the state's two-percent property tax cap. By general consent it was determined that it would be best to pass the local law to override the tax levy limit with the understanding that it may be necessary to rescind the action.

Supervisor Baker made a motion to file the resolution setting the public hearing to override the tax levy limit for fiscal year 2015 for May 8, 2014, at 6:30 p.m. in the Supervisors' Chambers of the County Court House. The motion was seconded by Supervisor Marshall. The motion carried.

- ▶ **Resolution:** *Purchasing - Revision of the Ontario County Purchasing Procedures*

Supervisor Baker made a motion to file the resolution to approve revisions to the *Ontario County Purchasing Procedures* and *Ontario County Purchasing Card User's Guide and Policy Manual* as required for compliance with General Municipal Law, Sections 103 and 104-b. Supervisor Cowley seconded the motion. The motion carried.

Financial Updates

Financial Updates for 4th Quarter, 2013 were presented.

- i. Sales Tax, Contingency, Community College tuition, Contribution to FLCC, Contribution to FLCC (Capital Improvement Plan)
- ii. Justice and Constables, Judgments and Claims, Assessments on County Property
- iii. Central Finance, DPW Finance, County Treasurer, County Treasurer CIP, Tax Advertising

Supervisor Baker made a motion to receive the reports. The motion was seconded by Supervisor Sheppard.

OTHER BUSINESS

Budget Guidelines

The *2014-2015 County Budget Guidelines* were reviewed for possible revision going into the 2015-2016 Budget process. An aspect that will affect the 2015 budget is compliance with the real property tax freeze enacted by the State.

New York State Budget

The changes enacted with the recently approved New York State Budget were briefly mentioned.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 1:55 p.m. following a motion by Supervisor Fafinski. The motion was seconded by Supervisor Baker. The motion carried.

The next regularly scheduled meeting is Wednesday, April 30, 2014, at 1:00 p.m. The meeting will be held at the 3019 Building, Room 205.

Respectfully submitted,

Judy Manntai
Recording Secretary