

**Approved Minutes of the April 30, 2014
PERSONNEL COMMITTEE**

Committee Members

Kristine A. Singer, Chair
David B. Baker
Theodore Fafinski
Pamela Helming
Barbara Welch
John T. Sheppard

N/A – Necessarily Absent

Present at Meeting

John Garvey, Cathy Bentzoni, Mary Krause, Sherman Manchester, Kris Thorsness, Grace Loomis, FLCC and Chairman of the Board, Jack Marren.

Chairperson Singer called the meeting to order at 3:00 p.m.

Mr. Fafinski moved and Mr. Baker seconded to approve the April 9, 2014 Personnel Committee Minutes. Motion carried.

SAFETY:

2. Mr. Manchester presented the Safety Report and noted a recordable incident that did not make the report everyone received.

EMPLOYMENT & CIVIL SERVICE: (Addendum)

- A1. Ms. Loomis requested approval for a salary adjustment for Irene Bariga, Office Specialist I to Grade F3, Step 2 (\$13.89/hr) at the Finger Lakes Community College. Ms. Loomis appointed Ms. Bariga as a transfer from Geneva City School District and would like to maintain her current pay rate.

Mr. Baker moved and Mr. Sheppard seconded to approve the salary adjustment for Ms. Irene Bariga effective upon her date of hire. Motion carried.

INFORMATION ITEMS:

3. Ms. Krause announced Karen Coonce, Part-Time Typist who staffs the Human Resources Office in Geneva, is resigning effective May 2nd. Ms. Krause would like to maintain the Human Resources presence in Geneva but operate the office in a different way. Ms. Krause asked Information Services to help install a kiosk (a computer and printer with limited access) to allow applicants to view the County website. Workforce Development staff would help with employment questions. The Committee thought this was a good idea.

The District Attorney interviewed several applicants for the STOP DWI Program Administrator position. A candidate has been selected and will be announced soon.

A group of candidates were selected to interview for the Conflict Defender position. Second interviews have been scheduled. A candidate will be selected soon.

The Dale Carnegie Breakfast Seminar was very well received. Ms. Krause will move forward with another Dale Carnegie half-day seminar this fall which will be an Excelsior Institute Elective. Ms. Krause mentioned her appreciation for the Board's continued support.

The Multilingual Needs Work Group continues to meet on a monthly basis. 15 people from across the county have joined this work group. Ms. Krause and Ms. Beer went to the Ibero American Action League in Rochester and were impressed by the services they offer. The IAAL can certify fluency for the County through SUNY. Ms. Krause will look into the cost of that service.

**Minutes of the April 30, 2014
PERSONNEL COMMITTEE MEETING**

INFORMATION ITEMS: (Continued)

Ms. Krause announced and invited the Committee to the Bldg 3019 Welcome Breakfast. Now that Finance is in the building a meet and greet has been planned for May 14th from 8:30am – 10:30am.

Mr. Garvey took a moment to compliment Ms. Krause on her training efforts and the variety of training she provides.

LABOR RELATIONS:

Mr. Baker moved and Mr. Sheppard seconded to move into Executive Session at 3:12 p.m. to discuss employment of a particular person(s) and collective negotiations pursuant to Article XIV of the Civil Service Law. Motion carried.

Mr. Sheppard moved and Mr. Fafinski seconded to move out of Executive Session at 3:45 p.m. Motion carried.

Mr. Fafinski moved and Ms. Helming seconded to approve the FLCC MOA 1-2014 with contingency. Motion carried.

Being no further discussion, Mr. Baker moved and Mr. Fafinski seconded to adjourn the meeting at 3:45 p.m. Motion carried.

Respectfully submitted,

Cindy Abraszek
Secretary I