



**MINUTES**  
**FINANCIAL MANAGEMENT COMMITTEE**  
**3019 County Complex Drive, Canandaigua, New York**  
**June 11, 2014**

**MEMBERS PRESENT**

John Sheppard, David Baker, John Cowley, Ted Fafinski, Bob Green, Rich Russell

**OTHERS PRESENT**

In addition to Committee Members: Supervisor Gregory Bendzlowicz, John Garvey, Darlys McDonough, Cathy Bentzoni, Sue Cirencione, Deb Gierman, Jeff Harloff, Tom Harvey, Leanne Lapp, Phil Povero, Michael Reinhardt, Mary Burnett, Mary Gates, Nellie Puma, James Fisher, Judy Manntai, Reporter John Addyman, Ontario County CSEA President Steve Healy

**CALL TO ORDER**

The meeting of the Financial Management Committee was called to order at 1:00 p.m. by Chairman Sheppard.

**MINUTES**

Supervisor Baker made a motion to approve the minutes of the Financial Management Committee meeting on May 21, 2014. Supervisor Fafinski seconded the motion. The motion carried.

**FLCC**

- ▶ **Resolution:** *Fixing Date of Public Hearing on FLCC 2014-2015 Tentative Budget*

Supervisor Baker made a motion to file the resolution to fix the date of the public hearing on the 2014-2015 FLCC Tentative Budget for July 10, 2014, at 6:30 p.m. Supervisor Green seconded the motion. The motion carried.

- ▶ **Resolution:** *Adoption of FLCC Tentative Budget for Fiscal Year Beginning September 1, 2014*

Jim Fisher commented regarding the \$500,000 increase in the County contribution requested by FLCC over last year's contribution.

Supervisor Baker made a motion to file the resolution approving the FLCC Operating Budget in the amount of \$45,194,091 for the fiscal year beginning September 1, 2014. Supervisor Fafinski seconded the motion. The motion carried.

- ▶ **Resolution:** *Appropriation Resolution for the Conduct of FLCC for Fiscal Year Beginning September 1, 2014*

Supervisor Baker made a motion to file the resolution approving the County support of FLCC in the amount of \$3,704,228. Supervisor Fafinski seconded the motion. The motion carried.

**PUBLIC SAFETY**

- Supervisor Fafinski made a motion to file the following block of two resolutions. Supervisor Cowley seconded the motion. The motion carried.
- ▶ **Resolution:** *Sheriff - Authorization to Apply for COPS Hiring Grant Program*  
The motion carried to file the resolution to authorize the Sheriff's Office to apply for the FY14 COPS Hiring Program in support of the School Resource Officer Program.
  - ▶ **Transfer:** *Sheriff ~ Investigation Unit for Purchase of Omnivore Field KIT for Police Investigations*  
The motion carried to approve the budget transfer of \$6,040 to provide funding for the purchase of an Omnivore Field Kit L15 for use during police investigations. This equipment is adaptable to most surveillance systems.
  - ▶ **Resolution:** *Emergency Management ~ Authorization to Apply for Local Emergency Management Performance Grant*  
Supervisor Green made a motion to file the resolution authorizing the Director of Emergency Management to apply for the Local Emergency Management Grant Program for fiscal year 2014 in the amount of \$45,732. Funds from this grant would be used to support preparing for all hazards and for the purpose of providing a system of emergency preparedness. Supervisor Russell seconded the motion. The motion carried.
  - ▶ **Transfer:** *Stop DWI ~ Appropriate Stop DWI Reserve Funds for Equipment and Training*  
Supervisor Green made a motion to approve the budget transfer of \$4,120 to cover the cost of law enforcement equipment and to cover the cost of training and related travel expenses. Supervisor Cowley seconded the motion. The motion carried.

**CAPITAL PROJECTS**

- ▶ **Resolution:** *UHF Simulcast Network Project ~ CP 06-2012: Approval of Contract with Finger Lakes Communication Co., Inc., for Equipment Purchases and Installation Services*  
Supervisor Fafinski made a motion to file the resolution to accept the proposal from Finger Lakes Communications Company, Inc., for the equipment, software, and installation of two additional UHF tower sites at a cost not to exceed \$118,105.90, with the contract commencing June 20, 2014 and terminating on December 31, 2014. Supervisor Green seconded the motion. The motion carried.
- ▶ **Resolution:** *Emergency Radio Communication System ~ CP 07-2006: Budget Transfer to Adjust Grant Funding*  
Supervisor Fafinski made a motion to file the resolution to approve an adjustment of \$8,800 in the use of the SLETPP grant funding. The \$8,800, originally designated for training, will be used for additional law enforcement supplies associated with this radio project. Supervisor Cowley seconded the motion. The motion carried.

Supervisor Baker made a motion to file the following block of two resolutions. Supervisor Russell seconded the motion. The motion carried.

- ▶ **Resolution:** *Public Works ~ Replacement of Old Mill Bridge Over Flint Creek ~ CP 02-2011: Acceptance of NYS Revenue Contract*

The motion carried to file the resolution accepting the NYS Revenue Contract for the ROW acquisition phase of Capital Project 02-2011, Replacement of Old Mill Road Bridge at Flint Creek, and amending the Capital Project budget in the amount of \$4,984.

- ▶ **Resolution:** *Public Works ~ Replacement of Main Street Fishers Bridge Over Irondequoit Creek ~ CP 03-2011: Acceptance of NYS Revenue Contract*

The motion carried to file the resolution accepting the NYS Revenue Contract for the ROW acquisition phase of Capital Project 03-2011, Replacement of Main Street Fishers Bridge Over Irondequoit Creek, and amending the Capital Project budget in the amount of \$438.

Supervisor Fafinski made a motion to file the following block of two resolutions. Supervisor Russell seconded the motion. The motion carried.

- ▶ **Resolution:** *FLCC Geneva Campus Center ~ CP 04-2009: Receipt of NYSERDA Funds and Budget Amendment*

The motion carried to file the resolution to receive the NYSERDA reimbursement check in the amount of \$60,400 (for energy conservation measures incorporated into the FLCC Student Services Center and Auditorium Building), and to increase the budget for the FLCC Geneva Campus Center Capital Project 04-2009 in the amount of \$60,400.

- ▶ **Resolution:** *FLCC Geneva Campus Center ~ CP 04-2009: Amending Budget*

The motion carried to file the resolution (a) reducing the budget of Capital Project 04-2009 by \$58,079, representing the amount of state aid that is not actually available at this time and was included errantly in Resolution No. 616-2013; (b) requesting that SUNY provide additional state aid from their emergency project funds in the amount of \$128,879 to match local funds of equal amount already allocated by Ontario County to this project; and (c) increasing the budget for this project by the amount of additional state aid contained in the 2014-2015 state budget of \$562,000. (Net change of \$503,921)

- ▶ **Resolution:** *Emergency Radio Communications Project ~ CP 07-2006: Authorization to Purchase Radio for Ontario County Jail and Budget Transfer*

Supervisor Fafinski made a motion to file the resolution authorizing the purchase of 118 Harris XG-25 portable radios (and a credit of \$400 per radio if Ontario County turns in its used portable radios) per the June 5, 2014 quote from Harris Corporation at a cost of \$168,580.70. Supervisor Green seconded the motion. The motion carried.

- ▶ **Resolution:** *Emergency Radio Communications Project ~ CP 07-2006: Award of Bid B14042 & Authorization to Sell Real Property*

Supervisor Baker made a motion to file the resolution accepting the bid from Anne Henry for the purchase of said 28.53 acre parcel described in Bid B14042 with the net proceeds from the sale of said parcel to be deposited into the budget of this Capital Project. Supervisor Russell seconded the motion. The motion carried.

**FMC STANDING COMMITTEE ITEMS**

- ▶ **Resolution:** *Purchasing ~ Reappointment of Deb Gierman*

Supervisor Russell made a motion to file the resolution reappointing Debra S. Gierman as the Purchasing Director for a term of three years beginning on August 23, 2014. Supervisor Cowley seconded the motion. The motion carried.

- ▶ **Resolution:** *Purchasing ~ Renewal of Bid for Purchase of Toner Cartridges*

Supervisor Russell made a motion to file the resolution to accept the bids for purchase of toner cartridges: for new OEM cartridges - primary vendor The Tree House, Inc., secondary vendor Frank Parsons, TSRC Inc.; for remanufactured cartridges - primary vendor Crystal Infosystems, secondary vendor - Frank Parsons, TSRC Inc. The award shall be in effect for 12 months starting August 26, 2014, and expire August 25, 2015. Supervisor Baker seconded the motion. The motion carried.

**FMC Department Budget Review Schedule**

By general consent, the following dates were agreed upon for the 2015-2016 Department Budget Reviews.

- Wednesday, September 10 - 8:00 a.m. - 12:00 p.m.
- Friday, September 12 - 8:00 a.m. - 12:00 p.m.
- Tuesday, September 16 - 8:00 a.m. - 12:00 p.m.
- Thursday, September 18 - 8:00 a.m. - 12:00 p.m.

**PUBLIC SAFETY**

- ▶ **Resolution:** *Public Defender ~ Request Authorization to Accept the Upstate Quality Improvement and Caseload Reduction Grant*

Supervisor Baker made a motion to file the resolution authorizing acceptance of the Upstate Quality Improvement and Caseload Reduction Grant in the amount of \$299,529. These funds will be used to improve the quality of indigent defense services through the Ontario County Public Defender’s Office over a three year period with no required county match. Supervisor Green seconded the motion. The motion carried.

**EXECUTIVE SESSION**

At 2:08 p.m., Supervisor Cowley made a motion to enter into Executive Session to discuss matters of litigation. Supervisor Fafinski seconded the motion. The motion carried. At 2:26 p.m., Supervisor Baker made a motion to exit Executive Session.

Supervisor Fafinski seconded the motion. The motion carried.

**OTHER BUSINESS**

There was no other business.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 2:27 p.m. following a motion by Supervisor Fafinski. The motion was seconded by Supervisor Green. The motion carried.

The next regularly scheduled meeting is Wednesday, July 2, 2014, at 1:00 p.m. The meeting will be held at the 3019 Building, Room 205.

Respectfully submitted,

Judy Mantai  
Recording Secretary

**Budget Schedule -  
Important Dates**

- a. July 8 ~ Budget Worksheets Sent to Departments
- b. July 23 ~ Joint Meeting of FMC & Public Works Committees for CIP Review
- c. July 28-August 15 ~ Standing Committee Budget Meetings
- d. August 13 ~ FMC Reviews Budgets with Departments Reporting to FMC
- e. September 10-18 ~ FMC Reviews Budgets with all non-FMC Reporting Departments
  - Wednesday, September 10 - 8:00 a.m. - 12:00 p.m.
  - Friday, September 12 - 8:00 a.m. - 12:00 p.m.
  - Tuesday, September 16 - 8:00 a.m. - 12:00 p.m.
  - Thursday, September 18 - 8:00 a.m. - 12:00 p.m.
- f. September 24 ~ Joint Meeting with any Standing Committee and FMC; if Requested by the Standing Committee
- g. October 15
  - > Filing Notice of Setting the Budget Hearing Date
  - > Filing Notice of Public Hearing for Budget and CIP
  - > Budget Message Completed and Signed by Committee Members
- h. November 5 ~ Budget Resolutions Approved by FMC and Filed
- i. November 13 ~ Budget Workshop, Public Hearing and Adoption of the Budget and CIP
- j. By December 12 ~ Approved 2015-2016 Budget Posted on County Website