

**ADOPTED MINUTES
GOVERNMENTAL OPERATIONS AND IMPROVED METHODS COMMITTEE
MARCH 20TH, 2012**

Committee Members	Others Present at Meeting
Mary Luckern, Chair Ralph Angelo Robert Green Margaret Hilton Richard Russell Kristine Singer	County Administrator John Garvey, Deputy County Administrator Darlys McDonough, Chief Information Officer Sean Barry, Clerk to the Board, Karen DeMay, County Clerk Matt Hoose, Seneca Town Supervisor John Sheppard, Real Property Tax Director Robin Johnson

The meeting was called to order at 4:00 p.m. by Vice-Chairperson Kristine Singer. Supervisors Luckern and Hilton were necessarily absent.

Supervisor Green made a motion, seconded by Supervisor Angelo, to adopt the minutes of the February 28th, 2012 meeting; motion carried.

Clerk to the Board of Supervisors

Clerk Karen DeMay presented information regarding her ongoing professional development training and requested the Committee's support to attend the one week training in Cornell July 8th – 12th. *Supervisor Green made a motion, seconded by Supervisor Russell to support Clerk DeMay's attendance at the training, motion carried.*

Information Services

Chief Information Officer Sean Barry presented resolution "Award of Bid For Printing of Envelopes, Letterhead, and Folders. CIO Barry explained that while many of the services in the contracts were formerly performed in-house, it is actually less expensive to contract out. The contracts have been divided between Buffalo Envelope and Moore Printing. A two week ordering cycle will begin soon, which may require more planning and foresight. Towns can still order through the county as they have done in the past. *Supervisor Russell made a motion, seconded by Supervisor Angelo to approve the resolution, motion carried.*

CIO Barry updated the committee on the progress of the re-design of the county website with a short visual presentation. A few minor changes have been made to the home page design. CIO Barry gave a tour of the home page menus and content. Departments are currently submitting content to the vendor, Civic Plus, for editing. Training will be available in May for department 'publishers' to learn how to update existing or post new information. CIO Barry asked the Committee their opinion on the best way to publicize the new website to the rest of the Board members. Supervisor Singer suggested that a short presentation to the full Board just prior to going live would be appropriate. The Committee commended the project, and thanked CIO Barry for the progress report.

CIO Barry also reported that Information Services staff have been working with Board of Elections staff to resolve the speed issue regarding posting of election results. The new electronic voting machines have created new challenges in that the data cards from the machines must be returned to BOE before the information can be downloaded. IS and BOE have worked out a plan, and are confident that reporting speeds will be much greater for the upcoming elections.

County Clerk

County Clerk Hoose reported that the Clerk's Association has been working to negotiate an agreement with the state DMV to share internet revenues from Motor Vehicle transactions, with the counties receiving 4% of any new internet business. An agreement was reached and was included in the Governor's proposed budget. However, it has now been pulled from the budget at the urging of Assemblyman Gant (Rochester). The counties will still receive 12.5% on transactions performed at the county DMV offices, however the state plans to expand its internet capabilities, so local revenues will be impacted.

Other Business:

Property Transfer – Town of Seneca

Seneca Town Supervisor John Sheppard presented information to the Committee regarding property adjacent to the Landfill. The information was presented on Public Works on March 19th at their regularly scheduled meeting. The Public Works Committee took no action, however scheduled a special meeting for March 28th to discuss it further.

The landfill property is zoned M1, which allows industrial use. There is a need for 'soil borrowing' to accommodate the landfill expansion. The property that the county already owns to the west of phase I, is not adequate for this purpose, since the bedrock is shallow and there are a number of acres of woods and wetland. A property to the south of the existing phase III would be more useful for this purpose. It has been proposed that Casella Waste would purchase the parcel from the current owner, and then Casella would transfer the property to the county. Supervisor Sheppard explained that the DEC would only issue a permit for the expansion if this property to the south is owned by a municipal entity.

In the Town of Seneca's remediation comments to the Draft Environmental Impact Study, concerns included removal of additional property from the tax base, removal of additional productive agricultural acres, and zoning issues and permit processes.

The Town of Seneca proposes that the county give the town the portion of the landfill parcel to the west of Post Lane, (excluding the existing Phase I), containing approximately 80 acres. The parcel has some tillable acres that would be rented to a working farm, and the wooded portion is currently used by town residents as a walking trail.

The Town also proposes that the 40 acre parcel to the south of Phase III be purchased by Casella Waste, and then transferred to the Town of Seneca. In this way, the Town retains its land use authority, and would apply a nine step test of balancing of public interests analytic approach to determine subjection to zoning regulations. This parcel is zoned agricultural and would require special permits and zoning variance to allow the mining. Environmentally, soil borrowing from nearby is more acceptable than having a hundred or more trucks bringing soil into the landfill facility on a daily basis.

The 80 acre portion of the existing landfill, contains 40 acres of tillable land, which would be a trade off for the 40 acre parcel to the south, and will maintain the number of active agricultural acres in the town. The town would pay any costs to transfer this parcel, including a survey if needed to subdivide the parcel, recording fees, etc.

County Administrator Garvey indicated that he had spoken with the Chairman of the Environmental Quality Committee and the Chairman of the Board. The County has no interest in this 80 acres west of Post Lane. Additionally, it may be better if the 'borrow' areas were under the control of the Town of Seneca.

Supervisor Sheppard told the Committee that the same proposal would be presented tomorrow (March 21st) to Financial Management and EQC, and to Public Works again on March 28th.

Supervisor Singer expressed concerns regarding protecting the use of the 'borrow' area in the future as leadership changes, and suggested that terms be incorporated into any agreement that the 'borrow' area would be used for that purpose for the life of the landfill. The Committee provided general support for the proposal, provided that the other committees approved..

Real Property Tax Services Agency

Director Robin Johnson presented the annual resolution Authorizing Intermunicipal Cooperation Agreement with School Districts for Provision of School Tax Bill Preparation Services. Director Johnson reported that there were no changes to the contracts from the prior year. *Supervisor Angelo made a motion, seconded by Supervisor Green to approve the resolution, motion carried.*

Being no further business to come before the Committee, Supervisor Green made the motion to adjourn the meeting at 4:45 pm, seconded by Supervisor Angelo; motion carried.

Respectfully submitted

Robin L. Johnson, Director OC RPTS