

PUBLIC WORKS COMMITTEE MINUTES

April 9, 2012

MEMBERS

Charles Evangelista, Chairman
Dorothy Huber
Jeffery Gallahan
Norman Teed
Margaret Hilton
Frederick Lightfoote

PRESENT: Darlys McDonough, John Berry,
John Garvey, Tim McElligott, Julie Gotham,
Nellie Puma, Donna Tiffany

DISTRIBUTION: Attendees, Chairman Fafinski
Karen DeMay, Supervisors LaRocca and Baker, Matthew
Hoose, DPW Management Staff, Cathy Bentzoni, John
Garvey, Deb Gierman

LIAISON

William Wright, P.E.

Call to Order:

Supervisor Evangelista called the meeting to order at 4:00 PM.

Approval of Minutes:

Supervisor Gallahan motioned for approval of the March 19, 2012, seconded by Supervisor Lightfoote. All members in agreement.

CAPITAL PROJECTS:

Renovation of 74 Ontario Street CP 4-2004:

Resolution for Authorization for No-Cost Time Extension – C.J. Brown Energy, P.C.: Mr. Wright requested a change on the resolution – extension to December 31, 2012 not December 31, 2013. Supervisor Huber motioned to approve the resolution with the change, seconded by Supervisor Gallahan. All members in agreement.

Visual Surveillance at 20 Ontario Street and County Courthouse CP 7-2010:

Resolution for Approval of Contract Amendment with Ty Lin International and Budget Transfer: Ms. Gotham reported additional design services is needed for this project. Supervisor Huber motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

Safety and Security at 3010 County Complex Drive & 83 Seneca Street CP 8-2010:

Ms. Gotham informed the Committee on the status of this project and the visual surveillance at 20 Ontario Street and County courthouse project. A policy team has been established to create a video surveillance policy and a document explaining procedures and department responsibilities in relation to video surveillance. The NYS Unified Court system has tentatively

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agreed to purchase, install and maintain a closed video surveillance system for portions of the Courthouse where its tenants reside. The Court system is gathering cost estimates for the proposed work. The team is working on transferring camera equipment and software from the FLCC project to this project. A price is being negotiated and a resolution allowing for this transfer will be presented at a later meeting.

Capital Project Payments:

Supervisor Gallahan motioned to approve the capital project payments, seconded by Supervisor Teed. All members in agreement.

Fleet:

Resolution for Renewal of Bid (B10023) for Repair and Installation of County Owned Mobile and Hand Held Radios and Associated Equipment with Finger Lakes Communications Co. Inc.: Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Replacement of Highway Bobcat: Mr. Wright reported the Highway Department has an opportunity to replace a 2007 Bobcat with a 2012 Bobcat from the State bid vendor – Bobcat of the Finger Lakes at a cost of \$6,981 with a trade in. Money exists within the budget planned for this year's highway purchases. Committee approved going forward with trade in offer. Mr. Wright will present this to the Financial Management Committee.

Buildings and Grounds:

Resolution for Authorization of Lease for County Property with Richard H. Stoddard Farms at a cost of \$150.00 per year: Committee requested this lease go out for bid next year. Mr. Wright will contact Mr. Stoddard and notify him of this change. Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Huber. All members in agreement.

Highway:

Resolution for Authorization to Enter Into On-Demand Contracts with Engineering Firms for Project Assistance for Ontario County: Supervisor Huber motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Approval of Contract with Bergmann Associates to Implement Culvert Inventory & Inspection GIS Project at a cost not to exceed \$15,340: Mr. McElligott reported County Engineering staff have a need for a GIS/GPS application to conduct an inventory and inspections on approximately 1,136 culverts. Current paperwork is limited in information and difficult for planning culvert improvements. Bergmann developed the original application that will be used as a basis for this project. Supervisor Huber motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Parks:

Grimes Glen Management Plan: Mr. Wright explained his memo regarding Grimes Glen: background history, community input, ownership, implementation and operation, maintenance and security.

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Committee requested Mr. Wright report back with a list of Grimes Glen projects and costs for review. Committee requested Mr. Wright meet with the Naples town supervisor and the advisory group known as Friends of Grimes Glen for input on the project.

ROUNDTABLE:

Resolution for Acceptance of Bid for Purchase of Passenger Van – Workforce Development: Supervisor Huber motioned to approve the resolution, seconded by Supervisor Hilton. All members in agreement.

The CIP for Buildings and Grounds and review of CIP 2013 – 2014 for Fleet will be reviewed at the next Public Works meeting. Committee will contact Mr. Wright with any questions.

ADJOURNMENT:

Motion was made by Supervisor Teed to adjourn the meeting, seconded by Supervisor Huber . All members in agreement. Meeting was adjourned at 5:30 PM.

NEXT MEETING:

**April 30, 2012
County Municipal Building 4:00 PM
3rd Floor**

Respectfully submitted,

Donna Tiffany