

MINUTES
FINANCIAL MANAGEMENT COMMITTEE
April 11, 2012

MEMBERS PRESENT

Dorothy Huber, Chair, David Baker, Robert LaRocca, Jack Marren, John Sheppard

Absent: Daniel Marshall

OTHERS PRESENT

In addition to Committee Members: Supervisor Ted Fafinski, Supervisor Sam Casella, Supervisor John Cowley, John Garvey, Darlys McDonough, Cathy Bentzoni, Lorrie Scarrott, Mary Gates, Halle Stevens, Jeff Harloff, Deb Trickey, Phil Povero, Robin Johnson, Dru Malavese, Gary Curtiss, Steve DeChick, Judy Mantai

CALL TO ORDER

The meeting of the Financial Management Committee was called to order at 1:00 p.m. by Chair Huber.

Dan Marshall was declared necessarily absent.

Vice Chair Dave Baker agreed to present the Finance Committee Resolutions at the Board of Supervisors meeting on April 19. (Chair Huber will be unable to attend.) Vice Chair Baker will also be prepared to chair the next meeting of the FMC.

MINUTES

Supervisor Baker made a motion to approve the minutes of the Financial Management Committee meeting on March 21, 2012. The motion was seconded by Supervisor Sheppard. The motion carried.

**GOVERNMENT OPERATIONS
& IMPROVED METHODS**

- ▶ **Transfer:** *Real Property Tax - Budget Transfer*

Supervisor Baker made a motion to approve the transfer of \$25,000 from Appropriated Fund Balance (from unspent 2008 grant monies). The money will be used to complete the tax map conversion project. The motion was seconded by Supervisor Sheppard. The motion carried.

PUBLIC SAFETY

- ▶ **Resolution:** *Authorization to Apply for a Grant from NYS for Motorcycle Safety Awareness*

Supervisor Sheppard made a motion to file the resolution authorizing the Ontario County Stop DWI Office to apply for a grant with the New York State Governor's Traffic Safety Committee to promote motorcycle safety. The motion was seconded by Supervisor LaRocca. The motion carried.

- ▶ **Transfer:** *Emergency Management - To Cover Comp Time Pay Out Earned by Retired Employee*
Supervisor Baker made a motion to approve the transfer of \$450 to cover the payout of comp time earned by a retired employee. The motion was seconded by Supervisor Sheppard. The motion carried.

- ▶ **Resolution:** *Authorization to Apply for Grant from State Homeland Security Program*
Supervisor Marren made a motion to file the resolution authorizing the Director of Emergency Management to apply for the FY2012 State Homeland Security Program/FY 12 State Law Enforcement Terrorism Prevention Program. The motion was seconded by Supervisor LaRocca. The motion carried.

Jeff Harloff indicated that additional research is needed to determine what type of equipment can be purchased with these grant funds since there are restrictions which have not existed with previous grants.

CAPITAL PROJECTS

- ▶ **Resolution:** *CP 7-2010: Visual Surveillance at 20 Ontario Street and County Courthouse - Approval of Contract Amendment with TY Lin International & Budget Transfer*
Supervisor Sheppard made a motion to file the resolution to amend the contract with TY Lin International for an additional \$6,772 to provide additional design services. The motion was seconded by Supervisor LaRocca. The motion carried. Supervisor Baker voted in opposition to this resolution.

- ▶ **Resolution:** *CP 7-2006: New Emergency Communication System - Correction of Res #81-2012 - Approval of Structural Upgrades to SBA South Bristol Tower - Radio Communications*
Supervisor LaRocca made a motion to file the resolution rescinding the provisions of Resolution No. 81-2012 authorizing a contract with SBA Towers II LLC to perform structural modifications of the tower at 5701 South Hill Road in the Town of South Bristol; and further, that a Purchase Order be issued to SBA Towers II LLC for \$52,808 as confirmation of acceptance of the proposal to provide structural modifications of the tower under the terms of the existing antenna site lease approved by Resolution 784-2011. The motion was seconded by Supervisor Sheppard. The motion carried.

- ▶ **Resolution:** *CP 7-2006: New Emergency Communication System - Approval of Contract Amendment with PB Americas, Inc.*
Supervisor Marren made a motion to file the resolution approving a contract amendment with PB Americas, Inc., to provide engineering services in regard to the design of a grounding system for the radio equipment room in the new 9-1-1 Center for a cost not to exceed \$9,500. The term of the contract will be extended for an additional term of one year. The motion was seconded by Supervisor Baker. The motion carried.

- ▶ **Resolution:** *CP 7-2006: New Emergency Communication System - Budget Transfer to Fund Remaining Project Expenses per the Adopted Capital Improvement Plan*

Supervisor Baker made a motion to file the resolution to approve the budget transfer to fund the remaining expenses per the adopted Capital Improvement Plan for the New Ontario County Emergency Communication System. The motion was seconded by Supervisor LaRocca. The motion carried.

- ▶ **Resolution:** *CP 5-2008: FLCC Student Services Center - Approval of Change Order C9-004 and Budget Transfer*

Supervisor Baker made a motion to file the resolution to approve Change Order C9-004 with Billitier Electric, Inc., at a cost of \$9,872.04 for materials and services to install skylight smoke detectors and connection to the fire alarm system in the Student Services Center and Auditorium Building. The motion was seconded by Supervisor LaRocca. The motion carried.

- ▶ **Resolution:** *CP 5-2008: FLCC Student Services Center - Approval of Change Orders for Cleaning*

Supervisor Baker made a motion to file the resolution to approve:

 - Change Order CO1-003 with Genesee Construction Service, Inc., to provide interior cleaning at a cost of \$16,583;
 - Change Order CO3-001 with Hudson Steel Fabricators & Erectors, Inc., to deduct the value of cleaning cost required by contract that was not provided by -\$6,149.58;
 - Change Order CO7-001 with Thurston Dudek, LLC, to deduct the value of cleaning cost required by contract that was not provided by -\$6,149.58;
 - Change Order CO6-002 with HMI Mechanical Systems, Inc., to deduct the value of cleaning cost required by contract that was not provided by -\$12,299.16;
 - Change Order CO2-004 with Pepe Construction Co., Inc., HMI Mechanical Systems, Inc., to deduct the value of cleaning cost required by contract that was not provided by -\$36,897.48.

The motion was seconded by Supervisor Marren. The motion carried.

- ▶ **Resolution:** *CP 4-2009: FLCC Geneva Campus Center - Authorization to Contract for Construction Management Services*

Supervisor LaRocca made a motion to file the resolution to authorize a contract with The Pike Company for construction management services for design, bidding, and construction of the FLCC Geneva Campus Center at a cost not to exceed \$568,266. The term of the contract shall commence on April 19, 2012 and terminate on December 31, 2015. The motion was seconded by Supervisor Marren. The motion carried.

**FMC – STANDING COMMITTEE
ITEMS**

- ▶ **Resolution:** *County Treasurer - Disposition of Real Property Acquired through Enforcement of Delinquent Taxes* Supervisor Baker made a motion to file the resolution setting the auction date for properties acquired as a result of enforcement of 2010 taxes, and further, to authorize retainment of Jason DiPonzio, PC, to defend and represent the County in the event of litigation related to the 2012 auction properties. The motion was seconded by Supervisor Sheppard. The motion carried.

- ▶ County Treasurer - Approval of Position Change After a review of the vacant Finance Clerk II position in the Treasurer’s Office, it is the recommendation of the Director of Personnel, Management Comp and the Director of Finance that the position be reclassified to Senior Clerk. Reclassification moves the position from grade 8 to grade 7 and results in a cost savings to the County.

Supervisor Sheppard made a motion to approve the reclassification of the Finance Clerk II position in the Treasurer’s Office to Senior Clerk. The motion was seconded by Supervisor Baker. The motion carried.

- ▶ **Resolution:** *Close Reserve for FLCC Technology Curriculum* Resolution No. 174-2006 established a \$100,000 Reserve Account for FLCC Technology Curriculum. This project is completed, leaving a cash balance of \$202.37.

Supervisor Marren made a motion to file the resolution to close the Reserve Account for FLCC Technology Curriculum established by Resolution No. 174-2006 and to transfer the cash balance to the Capital Reserve for the Construction, Reconstruction, Acquisition, Repair or Maintenance of Capital Projects. The motion was seconded by Supervisor Baker. The motion carried.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 1:23 p.m. following a motion by Supervisor Marren. The motion was seconded by Supervisor Sheppard, and carried. The next regularly scheduled meeting is Wednesday, May 2, 2012 at 1:00 p.m.

Respectfully submitted,

Judy Mantai
Recording Secretary