

MINUTES
FINANCIAL MANAGEMENT COMMITTEE
July 25, 2012

MEMBERS PRESENT

Dodie Huber, Daniel Marshall, John Sheppard

Absent: David Baker, Jack Marren, Robert LaRocca

OTHERS PRESENT

For joint meeting with *Public Works Committee*: Charles Evangelista, Peg Hilton, Fred Lightfoote; In addition to Committee Members: Supervisor Ted Fafinski, John Garvey, Cathy Bentzoni, Nellie Puma, John Berry, Kris Hughes, Julie Gotham, Eileen Tiberio, Tom Harvey, Matt Hoose, Kevin Owen, James Fisher, Jeff Harloff, Halle Stevens, Mary Gates, Deb Gierman, Jeff Rougeux, Judy Manntai

CALL TO ORDER - Joint Meeting

Chair Huber called the joint meeting of the Financial Management Committee and Public Works Committee to order at 12:30 p.m. for the purpose of reviewing the 2013-2018 CIP.

Supervisors David Baker, Jack Marren, and Robert LaRocca were declared to be necessarily absent.

REVIEW OF THE PROPOSED CIP FOR 2013-2018

Highlights of the 2013-2018 CIP were presented by Nellie Puma, noting that the tax levy impact of the proposed CIP is \$.40 for 2013 and \$.44 for 2014-2018. The goal was to be at \$.48.

Grimes Glen

Whereas a specific plan for development of Grimes Glen is not in place, Supervisor Sheppard made a motion to remove Project #CP03-12, Grimes Glen - Interior Renovations, for \$50,000 in Year 2016. The motion was seconded by Supervisor Marshall. The motion carried.

Domino Project

It was noted that the development of and the budget for the Domino Project will be running concurrently with the CIP Budget process.

Supervisor Marshall made a motion to adopt the 2013-2018 CIP as presented and amended. The motion was seconded by Supervisor Sheppard. The motion carried.

This concluded the joint meeting of the Financial Management and Public Works Committees.

CALL TO ORDER - Regular Meeting

The regular meeting of the Financial Management Committee was called to order at 1:00 p.m. by Chair Huber.

MINUTES

Supervisor Marshall made a motion to approve the minutes of the Financial Management Committee meeting on July 9, 2012. The motion was seconded by Supervisor Sheppard. The motion carried.

GOVERNMENTAL OPERATIONS

- ▶ **Resolution:** *Temporary Increase in Hours of Two Part-Time Motor Vehicle Service Reps*

Supervisor Marshall made a motion to file the resolution approving a temporary increase in hours for two part-time Motor Vehicle Services Representatives in the Department of Motor Vehicles, effective upon adoption, not to exceed 90 days or until such time as the Senior Motor Vehicle Services Representative returns if less than 90 days; and further, that the budget transfer be made to fund the temporary increase in hours. The motion was seconded by Supervisor Sheppard. The motion carried.

PUBLIC SAFETY

- ▶ **Resolution:** *Probation - Request for Authorization to Apply for Juvenile Justice Alternatives to Detention and Diversion Grant*

Supervisor Sheppard made a motion to file the resolution for authorization to apply for the Juvenile Justice Alternative to Detention and Diversion Grant. It is hoped that this grant will provide approximately \$32,000 in funds. The County share is 10% or approximately \$3,200. The motion was seconded by Supervisor Marshall. The motion carried.

CAPITAL PROJECTS

- ▶ **Resolution:** *Emergency Radio Communications Project - CP 7-2006: Budget Transfer to Fund UHF Radio License Application Fees*

Supervisor Marshall made a motion to file the resolution approving the budget transfer of \$1,440 to cover the invoice from Radio Soft/American Association of State Highway and Transportation Officials for processing six UHF frequency license applications with the Federal Communications Commission. The motion was seconded by Supervisor Sheppard. The motion carried.

The remaining Capital Project resolutions were considered as a block.

- ▶ **Resolution:** *FLCC Master Plan Phase 1 - CP 5-2008: Approval of Change Order CO2-012 with Pepe Construction*

Supervisor Marshall made a motion to file the resolution to approve Change Order C2-012 with Pepe Construction Co., increasing the contract total by \$3,174.43 for sanding and prime painting columns delivered by Hudson. The motion was seconded by Supervisor Sheppard. The motion carried.

- ▶ **Resolution:** *FLCC Master Plan Phase 1 – CP 5-2008: Approval of Change Order CO2-013 with Pepe Construction*
Supervisor Marshall made a motion to file the resolution to approve Change Order C2-013 with Pepe Construction Co., increasing the contract total by \$4,655 for furnishing and installing temporary signage as directed by the County Code Enforcement Officer. The motion was seconded by Supervisor Sheppard. The motion carried.
- ▶ **Resolution:** *FLCC Master Plan Phase 1 – CP 5-2008: Approval of Change Order CO2-016 with Pepe Construction*
Supervisor Marshall made a motion to file the resolution to approve Change Order C2-016 with Pepe Construction Co., increasing the contract total by \$10,155.64 for Providing and installing fiberglass insulation between the studs on the second floor of the new Student Services and Auditorium Building. The motion was seconded by Supervisor Sheppard. The motion carried.
- ▶ **Resolution:** *FLCC Master Plan Phase 1 – CP 5-2008: Approval of Change Order CO2-017 with Pepe Construction*
Supervisor Marshall made a motion to file the resolution to approve Change Order C2-017 with Pepe Construction Co., increasing the contract total by \$2,802.33 for adding a cherry wood finishing strip to bridge the gap between the fixed wood seating and the wood tube enclosures in the dining room of the new Student Services and Auditorium Building. The motion was seconded by Supervisor Sheppard. The motion carried.
- ▶ **Resolution:** *FLCC Master Plan Phase 1 – CP 5-2008: Approval of Change Orders CO2-018 with Pepe Construction & CO7-002 with Thurston Dudek, LLC*
Supervisor Marshall made a motion to file the resolution to approve Change Order C2-018 with Pepe Construction Co., reducing the contract total by \$2,684.77 for ruining a mop sink in the new Student Services and Auditorium Building; and further, to approve Change Order C7-002 with Thurston Dudek, LLC, increasing the contract total by \$2,684.77 for replacing said mop sink. The motion was seconded by Supervisor Sheppard. The motion carried.
- ▶ **Resolution:** *FLCC Master Plan Phase 1 – CP 5-2008: Approval of Change Order CO7-003 with Thurston Dudek, LLC*
Supervisor Marshall made a motion to file the resolution to approve Change Order C7-003 with Thurston Dudek, LLC, increasing the contract total by \$2,851 for drilling holes in the terrazzo treads in the main staircase for the installation of steel handrails in the new Student Services and Auditorium Building. The motion was seconded by Supervisor Sheppard. The motion carried.
- ▶ **Resolution:** *FLCC Master Plan Phase 1-B - CP 5-2008: Amendment of Contract with Envoy Environmental Consultants, Inc.*
Supervisor Marshall made a motion to file the resolution to amend the contract with Envoy Environmental Consultants, Inc., to provide asbestos testing and air monitoring services during construction related to FLCC Master Plan Phase 1B for a total not to exceed an additional \$50,000. The motion was seconded by Supervisor Sheppard. The motion carried.

HUMAN SERVICES

Department of Social Services

Eileen Tiberio, Ontario County Commissioner of Social Services, met with the Committee to review the coming changes in Medicaid: the State's take over of Medicaid administration, the implementation of the federal Affordable Care Act (ACA), and the implementation of the Medicaid Redesign Team (MRT) recommendations.

The County must respond to the "Statement of Interest" from the Department of Health which will indicate the level of involvement the County wants to have in the administration of these programs. A recommended response to the State Department of Health will be drafted for final approval by the Board of Supervisors.

Supervisor Sheppard stated for the record that he is not confident of the State's ability to take over and manage the Medicaid administration, and other related programs. He noted that there will be overlapping functions, an enhanced redundancy, an obvious proliferation of the State and County's public roster, and will likely fail as so many similar precedents exist. He further cautioned against any contract that would facilitate the State's involvement with the County's administration of these programs, referencing the dismal history of State reimbursement. Ontario County is again facing the dilemma of providing redundant capabilities for our constituents because of the State's broken promises and ineptitude.

**FMC STANDING
COMMITTEE ITEMS**

► **Resolution:** *Purchasing-Renewal
of Bid to Purchase Toner
Cartridges*

Supervisor Sheppard made a motion to file the resolution approving the renewal bid submitted by Crystal Infosystems Inc., to provide toner cartridges and related products for twelve months with no increase in price, and further that the bid renewal period be effective August 28, 2012 and expire August 27, 2013. The motion was seconded by Supervisor Marshall. The motion carried.

Treasurer - 2013-2014 Budget Review

Due to a scheduling conflict during the FMC 2013-2014 Budget Review in September, County Treasurer Gary Baxter submitted the budget for the County Treasurer for review and discussion.

Having met the established budget guidelines, Supervisor Sheppard made a motion to approve the 2013-2014 Budget for the

County Treasurer's Office as submitted. The motion was seconded by Supervisor Marshall. The motion carried.

Sales Tax Report for 2nd Quarter 2012 The 2nd *Quarter 2012 Sales Tax Report* was reviewed.

PUBLIC SAFETY

- ▶ **Transfer:** *Emergency Management - Air Recharge Cube Van*
Supervisor Sheppard made a motion to approve the budget transfer of \$80,000 from the Appropriated Fund Balance to fund the emergency replacement of the Air Recharge Cube Van for County firefighters. The motion was seconded by Supervisor Marshall. The motion carried.

COUNTY ADMINISTRATOR

- ▶ **Resolution:** *Ontario County Health Facility - Consulting Services Related to the Ontario County Health Facility Reconfiguration*
County Administrator John Garvey presented a resolution regarding consulting services for reconfiguration of the Ontario County Health Facility.

Supervisor Sheppard made a motion to file the resolution authorizing the County Administrator to enter into an agreement with the Bonadio Group to evaluate the financial viability of a proposed partnership with F.F. Thompson Health Systems, and to recommend a County contribution to this partnership which is fair and reasonable to ensure continued skilled nursing care to the people of Ontario County; and further, that the County's cost sharing arrangement for the engagement with Bonadio Group shall not exceed a fee of \$10,000. The motion was seconded by Supervisor Marshall. The motion carried.

Mr. Garvey requested latitude to keep the review process moving forward inasmuch as F.F. Thompson must accept or decline the HEAL Grant by September 14. He further noted that he will be meeting with the Health Facility staff to keep them informed.

BUDGET SCHEDULE - IMPORTANT DATES

- a. August ~ Departments Review Budgets with the Standing Committees
- b. August 15 ~ FMC Reviews the Budgets with Departments Reporting to FMC
- c. September 10 - 8:30 to 12:00; September 11, 17, & 18 - 8:30 to 12:30 ~ FMC Reviews the Budgets with all non-FMC Reporting Departments
- d. September 26 ~ Joint Meeting with any Standing Committee and FMC; if Requested by the Standing Committee

- e. October 17
 - ▶ Filing Notice of Setting the Budget Hearing Date
 - ▶ Filing Notice of Public Hearing for Budget and CIP
 - ▶ Budget Message Completed and Signed by Committee Members
- f. November 7 ~ Budget Resolutions Approved by FMC and Filed
- g. November 15 ~ Budget Workshop, Public Hearing and Adoption of the Budget and CIP
- h. By December 16 ~ Information Services posts the Final Budget on the County Website

OTHER BUSINESS

Pioneer Library System

A letter expressing appreciation for County support was received from the twelve public libraries in Ontario County. A letter of appreciation from the Clifton Springs Library was also read by Supervisor Huber.

COUNTY ATTORNEY

EXECUTIVE SESSION

At 2:04 p.m., Supervisor Marshall made a motion to enter into Executive Session to confer with County Attorney Gary Curtiss. The motion was seconded by Supervisor Sheppard. The motion carried. After discussion, Supervisor Sheppard made a motion to conclude Executive Session. The motion was seconded by Supervisor Marshall, and carried. Executive Session concluded at 2:19 p.m.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 2:19 p.m. following a motion by Supervisor Marshall. The motion was seconded by Supervisor Sheppard, and carried.

The next regularly scheduled meeting is Wednesday, August 15, 2012 at 1:00 p.m.

Respectfully submitted,

Judy Manntai
Recording Secretary