

MINUTES
FINANCIAL MANAGEMENT COMMITTEE

July 9, 2012 at 12:00 noon

3rd FLOOR CONFERENCE ROOM

MUNICIPAL OFFICE BUILDING

COMMITTEE MEMBERS: Dorothy Huber, David Baker, Rocky LaRocca, Jack Marren, Daniel Marshall, John Sheppard

ATTENDEES: Committee Members, John Garvey, Darlys McDonough, Cathy Bentzoni, Gary Baxter, Gary Curtiss, Jim Fisher, Mary Gates, Debra Gierman, Julie Gotham, Kris Hughes, Robin Johnson, Mary Krause, Michael Manikowski, Lorrie Scarrott, Andrea Schoeneman, Michael Tantillo, Michael Wojcik, Brian Young

Chairman Huber called the meeting to order at 12:00 noon. She advised that Supervisor Baker would be arriving late (1:05 p.m.)

MINUTES

- Approval of the minutes of the June 13 and June 18, 2012 meetings
ACTION: Supervisor Marshall made a motion to approve the minutes, seconded by Supervisor Sheppard, and carried.

DISTRICT ATORNEY

- Michael Tantillo addressed the \$992 transfer of funds to allow staff from the office to attend training. Funds will be transferred from the Federal Crime Proceeds Account.
ACTION: Supervisor Marshall made a motion to approve the transfer of \$992, seconded by Supervisor LaRocca, and carried.
- Committee was informed that the DA requested two new positions during last year's budget process, and one of the positions was approved in the 2012 Budget with the second to be reconsidered in July/August 2012. Mr. Tantillo advised that he was currently putting the information together for future committee meetings.

ECONOMIC DEVELOPMENT

- **RESOLUTION** – Revolving Loan Fund 2012 Program Income Workforce Development Grant
Michael Manikowski, Brian Young and Michael Wojcik were present to ask for approval to fund an incumbent worker/customized training initiative. Committee was advised that businesses have been asking for the training and there is now an established list of those businesses that have made inquiries.
ACTION: Supervisor Marren made a motion to file the resolution transferring \$41,000 in RLF Program income monies to fund incumbent worker/customized training activities by the Workforce Development Board. Grants up to \$5,000 will be awarded with matching funds being contributed by the employer. The motion was seconded by Supervisor LaRocca, and carried.

EMPLOYEE SAFETY

- **RESOLUTION** – Acceptance of Funds from NYS Occupational Safety and Health Hazard Abatement Grant

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ACTION: Supervisor Sheppard made a motion to accept a grant of \$8,535 to be applied toward instructional expenses with unused funds at year end being rolled into 2013. The motion was seconded by Supervisor Marshall and carried.

CAPITAL PROJECTS

- **RESOLUTION** – Capital Project 7-2010: Approval of Budget Amendment for Visual Surveillance at 20 Ontario Street and County Courthouse
RESOLUTION – Capital Project 8-2010: Approval of Budget Amendment for Safety and Security Improvements at 3010 County Complex Drive and 83 Seneca Street
Julie Gotham presented the resolutions advising that following the Public Works Committee meeting on July 2nd the resolutions were reworked. The resolution dealing with project 7-2010 now includes \$1,000 being budgeted in the administrative line item in anticipation of advertising and printing expenses during the project bid phase, and \$3,250 budgeted for asbestos and related testing in the areas where the cameras will be, with a reduction of \$4,250 in the Contingent Account. The resolution dealing with project 8-2010 now included \$3,500 for asbestos testing being funded from the Contingent Account.
ACTION: Supervisor Marren made a motion to file the resolutions, seconded by Supervisor Marshall, and carried.
- **RESOLUTION** – FLCC Master Plan Phase I Project, Provision of Additional Legal Services and Budget Transfer, Capital Project 5-2008
Andrea Schoeneman addressed a letter she had written dated 6/27/12 dealing with the Reeve Law firm which was hired by the County to assist with construction and surety law issues relevant to the \$23 million FLCC Student Services Center and Auditorium Project, and specifically the default of Pepe Construction and subsequent events that followed. The resolution would approve the increase in Reeve’s legal service contract with the County from \$100,000 to \$200,000.
ACTION: Supervisor LaRocca made a motion to approve filing the resolution, seconded by Supervisor Sheppard, and carried. Andrea advised that no action had been taken yet by the Public Works Committee.

PURCHASING

- **RESOLUTION** – License for Concession Space in County Office Building
Deb Gierman presented the resolution to award the vending machine contract to Geneva Club Vending for a monthly lease payment of \$2,650 with the option for an additional 36 month renewal.
ACTION: Supervisor LaRocca made a motion to approve filing the resolution, seconded by Supervisor Marren, and carried.

FINANCIAL MANAGEMENT STANDING COMMITTEE ITEMS

- **BUDGET UPDATE**
Cathy Bentzoni advised that the Capital Improvement Plan (CIP) was being completed by Public Works. She advised that because bond rates were lower, it would allow flexibility to the CIP tax rate and the overall budget. The joint meeting to review the CIP with the Public Works Committee will be on July 25 beginning at 12:30 p.m.

- **FINGER LAKES HEALTH SYSTEMS AGENCY**

A request was received from the Finger Lakes Health Systems Agency requesting \$25,056 in the County's 2013 Budget.

ACTION: Supervisor Marren made a motion to deny the request, seconded by Supervisor Marshall, and carried.

FLCC

- **RESOLUTIONS**

- Adoption of FLCC Tentative Budget for Fiscal Year Beginning September 1, 2012
- Appropriation Resolution for the Conduct of FLCC for Fiscal Year Beginning September 1, 2012.

ACTION: Motion made by Supervisor Sheppard on the two resolutions that the tentative operating budget of \$43,344,288 be adopted and that the County support be established at \$3,204,228. The motion was seconded by Supervisor Marren, and carried.

- Upon questioning, Cathy advised that FLCC accounted for 77.4% of the County's outstanding debt.

EXECUTIVE SESSION

With Gary Curtiss present, Supervisor Marren made a motion to enter into Executive Session at 12:35 p.m. to confer with counsel. The motion was seconded by Supervisor Marshall, and carried. Supervisor Sheppard made a motion to resume regular session at 12:55 p.m., seconded by Supervisor Marshall, and carried.

TAX BILLS

- Discussion was held with regard to including a letter with the tax bill or possibly a pie chart to show what the tax levy would be without all the mandates.

ACTION: Chairman Huber to discuss issue with Governmental Operations (GO) Chairman Luckern prior to the GO Meeting. Afterwards, Cathy Bentzoni and Robin Johnson would work closely on the insert and the website.

BUDGET REVIEW

It was agreed to review the 2013 budget submissions by all departments on September 10 from 8:30 to 12:00, and on September 11, 17, and 18th from 8:30 to 12:30 p.m. Cathy will prepare the schedule for the four days.

Being no further business to come before the committee, the meeting adjourned at 1:25 p.m. following a motion by Supervisor LaRocca, seconded by Supervisor Sheppard, and carried. The next meeting is scheduled for July 25, 2012 at 12:30 with the Public Works Committee to review the CIP. The regular committee meeting will convene at approximately 1:00 p.m. Supervisor Baker advised that he would be unable to attend.

Respectfully submitted,

Margaret Cooper