

PUBLIC WORKS COMMITTEE MINUTES
December 10, 2012

MEMBERS

Charles Evangelista, Chairman
Dorothy Huber – Vice Chairman
Jeffery Gallahan – necessarily absent
Norman Teed
Margaret Hilton
Frederick Lightfoote

PRESENT: Darlys McDonough, John Garvey,
John Berry, Deb Gierman, Ray DeRuyter,
Tim McElligott, Lorrie Scarrott, Julie Gotham,
Rick Bald (TY Lin), Nellie Puma, Donna Tiffany

DISTRIBUTION: Attendees, Chairman Fafinski
Karen DeMay, Supervisors LaRocca and Baker, Matthew
Hoose, DPW Management Staff, Cathy Bentzoni, John
Garvey, Deb Gierman

LIAISON

William Wright, P.E. – necessarily absent

Call to Order:

Chairman Evangelista called the meeting to order at 4:00 PM.

Approval of Minutes:

Supervisor Huber motioned to approve the November 26, 2012 minutes, seconded by Supervisor Lightfoote. All members in agreement.

CAPITAL PROJECTS:

Replacement of Emergency Generators Phase I CP 6-2003:

Resolution for Approval of Contract Amendment and Extension of Blackmon-Farrell Electric Inc.: Mr. Berry reported Change Order No. 4 in the amount of \$8,933.00 is needed to remove an intake louver previously installed under the contract and installing a wall mount exhaust fan and fan accessories in the same location. Barton and Loguidice has offered to reimburse the County \$5,000 to compensate for the removal cost of the existing louver as well as the initial cost of the louver and its installation. Supervisor Huber motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

74 Ontario Street Renovations CP 4-2004:

Resolution for Authorization for a No-Cost Time Extension for C.J. Brown Energy, P.C.: Supervisor Huber motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Multiple Culvert Replacements CP 3-2008:

Resolution for Closing Project:

HVAC Renovations at Various County Facilities CP 11-2010:

Resolution for Closing Project:

Supervisor Huber motioned to approve the two resolutions noted above in a block, seconded by Supervisor Teed. All members in agreement.

Space Utilization and Reallocation Project for Multiple County Buildings CP 5-2012:

Ms. Gotham presented an update on this project:

- More space is needed at the Courthouse
- Interviews with departments on space needs and furniture inventory has moved forward
- Concept design phase, preliminary concept plan and cost estimated was handed out to Committee for review
- Background check office and Union office needs to be relocated
- Preliminary cost of project \$3.6 million dollars
- \$2.25 million dollars budgeted for 2012, 2013, and 2014
- Mr. Bald from TY Lin reported the courthouse changes need to be approved by the State Courts – includes raised space for judge and removable rails for courtroom
- Technical details need to be worked out
- A third courtroom needs to be added

Committee gave approval for the team to continue working with departments and the court system to redefine areas and costs. A future Public Works Committee meeting will be scheduled to be held in the 3019 County building to see where these changes will be made.

County Road 10 Intersection Improvement & County Road 10 Preventive Maintenance CP 5-2012:

Field Orders No. 11, 12 13: Mr. McElligott reported Field Order No. 1 was for removal and salvage of 30-inch reinforced concrete pipe culvert installed at 2849 County Road 10 and replacing with a smaller diameter pipe - \$2,003.30. Field Order No. 12 was needed to place controlled low strength material at Stat. 50+30 to fill and abandon existing drainage pipe - \$1,218.77. Field Order No. 13 was needed to furnish and install snowplowing markers and posts at revised and added guide railing locations - \$451.98. Mr. Garvey reported LaBella Associates, P.C. reimbursed the County in the amount of \$2,500 to cover any costs or expenses incurred by the County regarding the curbing realignment change for County Road 10. After discussion, it was decided to document changes contractors make for these larger contracts with Purchasing to see if the contractors are following what they bid.

Capital Project Payments:

Supervisor Huber motioned to approve the capital project payments, seconded by Supervisor Teed. All members in agreement.

Data Sheets:

Informational

Buildings and Grounds:

Portraits at Courthouse – Deferred for discussion next year

Resolution for Authorization to Accept Bid (B12124) for the Purchase and Installation of Windows for the Ontario County Courthouse From Rochester Colonial Manufacturing Corp. in the amount of \$14,900: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Huber. All members in agreement.

Resolution for Authorization to Accept Bid (B12132) for the Purchase of Burn Facility Insulation Materials from Fire Facilities Inc. in the amount of \$27,309.92: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Authorization to Reject Bids (B12133) for Repair of Ontario Street Fountain: Mr. Berry reported due to the cost, staff has decided to reject the bids. Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Hilton. All members in agreement.

Resolution for Authorization to Renew Contract for Janitorial Services with Abbey Industries: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Authorization to Accept Bid for the Purchase of ADA Entrance Doors: Ms. Puma reported this bid will be opened tomorrow, December 11, 2012. Staff will email Committee with results of this bid, and file the corrected resolution. Supervisor Huber motioned to approve the resolution with changes, seconded by Supervisor Teed. All members in agreement.

Fleet:

Resolution for Renewal of Bid from Ewing Lettering and Graphics for the Decals and Lettering of County Vehicles: Committee requested in the first Resolved “Public Works Committee recommends approval” be added. Supervisor Huber motioned to approve the resolution with the change, seconded by Supervisor Lightfoote. All members in agreement.

Highway:

County Road 37 Reconstruction – Field Orders No. 2, 3 and 4 and Change Orders 2 and 3 - Informational

Resolution Authorizing Transfer of County Owned Property on County Road 32 in the Town of Bristol to the Town of Bristol: Supervisor Huber motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Parks:

Information on Purchase of New Cabin for Gannett Hill: In order to pay for the cabin, staff is proposing to supplement the remaining balance in the Parks Capital Budget (\$10,681.56) by

December 10, 2012

transferring \$5,500 from the Buildings and Grounds repair and maintenance line. Supervisor Huber motioned to approve this purchase, seconded by Supervisor Lightfoote. All members in agreement.

Landfill:

Resolution to Extend Contract for Ontario County Landfill Oversight Services: Supervisor Huber motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

ROUNDTABLE:

Mr. Garvey reported on the Health Facility status. At the Health and Medical Committee meeting on Wednesday, 8:30 AM, there will be discussion on the possibility of hiring a broker – Marcus and Millichap to help sell the Health Facility. More information will follow at a later date.

ADJOURNMENT:

Motion was made by Supervisor Huber to adjourn the meeting, seconded by Supervisor Teed. All members in agreement. Meeting was adjourned at 5:50 PM.

NEXT MEETING:

**January 14, 2013
County Municipal Building 4:00 PM
3rd Floor**

Respectfully submitted,

Donna Tiffany