

**APPROVED MINUTES
GOVERNMENTAL OPERATIONS AND IMPROVED METHODS COMMITTEE
January 15, 2013**

| Committee Members | Others Present at Meeting |
|---|---|
| Mary Luckern, Chair Ralph Angelo Margaret Hilton Richard Russell Kristine Singer Dominick Vedora | County Administrator John Garvey, Deputy County Administrator Darlys McDonough, Human Resources Director Mary Krause, Chief Information Officer Sean Barry, County Clerk Matthew Hoose, Real Property Tax Director Robin Johnson |

Chairwoman Luckern called the meeting to order at 4:01 p.m.

Supervisor Dominick Vedora will be Vice-Chair of the GO committee.

Supervisor Singer made a motion, seconded by Supervisor Angelo, to adopt the minutes of the December 11, 2012 meeting; motion carried.

Human Resources

Director Krause requested a GO committee member to fill an open position on the Compliance Committee that meets the 3rd Thursday of every other month. Supervisor Russell volunteered.

In December the County responded to OMIG with modified self disclosure report findings. Several issues included in the original report were not required, so the modification is an improvement on our position.

In December 2012 an internal audit of Turnings records was performed. A self disclosure may be needed for 2008-2012. Bonadio will conduct the audit on the Medicaid claims.

Compliance Committee will begin work on the annual report at this Thursday's meeting.

Information Services

Chief Information Officer Sean Barry presented resolution for printer repair services that can be used if IS employees are unable to fix the problem.

Supervisor Hilton made a motion, seconded by Supervisor Russell to approve resolution, Renewal of Contract for Service and Repair of County Printers; motion carried. Cost runs under \$5,000 annually.

CIO Barry purchased Ipad in December for the Supervisors who wish to use one. Training will be provided. Supervisor Vedora wanted to know if all documents and back-up information for resolutions coming before the full Board could be on the Ipad so that information can be reviewed at the Supervisors' convenience. CIO Barry responded that was the ultimate goal, they are working on details such as the check list usually requiring a visit to the BOS office.

CIO Barry will be starting the IS compliance audit with Bonadio. Once results are received, necessary changes will be made.

Real Property Tax Services

Director Robin Johnson asked the committee if they would like to review exemption levels this year. After a brief discussion the committee members agreed that a review would not be necessary this year.

County Clerk

County Clerk Matthew Hoose discussed the newly signed gun law allowing pistol permit owners' name disclosure. There is a 120 day grace period where registered owners will be allowed to opt out using one of five reasons listed in the law. And during that grace period no foil request will be allowed. They will be sending information to all of their registered pistol owners explaining the opt-out period and process.

Deputy County Administrator

Deputy Darlys McDonough reported an issue with the dog count in one municipality. If the issue cannot be resolved she will bring it to the next meeting.

Being no further business to come before the Committee, Supervisor Angelo made the motion to adjourn the meeting at 4:19 p.m., seconded by Supervisor Singer; motion carried.

Respectfully submitted, Valary R. Muscarella RPTA, RPTS