

Annual Report for Ontario County Economic Development Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 07/30/2021

Status: CERTIFIED

Certified Date: 03/31/2021

Governance Information (Authority-Related)

Question		Response	URL (if Applicable)
1.	Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	https://www.co.ontario.ny.us/1041/Our-Reporting
2.	As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	https://www.co.ontario.ny.us/1041/Our-Reporting
3.	Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4.	Does the independent auditor provide non-audit services to the Authority?	Yes	N/A
5.	Does the Authority have an organization chart?	Yes	https://www.co.ontario.ny.us/1030/Organizational-Documents
6.	Are any Authority staff also employed by another government agency?	Yes	Ontario County
7.	Has the Authority posted their mission statement to their website?	Yes	https://www.co.ontario.ny.us/942/Our-Mission
8.	Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
9.	Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		https://www.co.ontario.ny.us/1041/Our-Reporting

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Governance Information (Board-Related)

Question	Response	URL (If Applicable)
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established a Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		https://www.co.ontario.ny.us/1048/Our-Governance
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		https://www.co.ontario.ny.us/AgendaCenter/Economic-Development-Corporation-Board-15
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	https://www.co.ontario.ny.us/1030/Organizational-Documents
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	https://www.co.ontario.ny.us/1030/Organizational-Documents
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	Yes	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	Yes	https://www.co.ontario.ny.us/1030/Organizational-Documents

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Board of Directors Listing

Name	Bridgeford, Joseph	Nominated By	Other
Chair of the Board	No	Appointed By	Other
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	4/1/2018	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	03/31/2021	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Bunnell, David	Nominated By	Other
Chair of the Board	No	Appointed By	Other
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	4/1/2019	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	03/31/2022	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

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Name	Hill, Kevin	Nominated By	Other
Chair of the Board	No	Appointed By	Other
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	4/1/2018	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	03/31/2021	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Lightfoote, Fred	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	1/1/2020	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	12/31/2021	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	Yes
Designee Name		Ex-Officio	

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Name	Marshall, Dan	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	1/1/2020	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	12/31/2021	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	Yes
Designee Name		Ex-Officio	

Name	Matyjas, Walt	Nominated By	Other
Chair of the Board	No	Appointed By	Other
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	4/1/2019	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	03/31/2022	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

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Name	Parkhurst, Karen	Nominated By	Other
Chair of the Board	No	Appointed By	Other
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	4/1/2018	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	03/31/2021	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Sollenne, Robert	Nominated By	Other
Chair of the Board	Yes	Appointed By	Other
If yes, Chair Designated by	Elected by Board	Confirmed by Senate?	N/A
Term Start Date	4/1/2019	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	03/31/2022	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

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Name	Springmeier, Karen	Nominated By	Other
Chair of the Board	No	Appointed By	Other
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	4/1/2018	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	03/31/2021	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Wille, Fred	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	1/1/2020	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	No
Term Expiration Date	12/31/2021	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	Yes
Designee Name		Ex-Officio	

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Name	Wright, Erica	Nominated By	Other
Chair of the Board	No	Appointed By	Other
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	4/1/2018	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	03/31/2021	Complied with Training Requirement of Section 2824?	No
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

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Staff Listing

Name	Title	Group	Department/ Subsidiary	Union Name	Bargaining Unit	Full Time/ Part Time	Exempt	Base Annualized Salary	Actual salary paid to the Individual	Overtime paid by Authority	Performance Bonus	Extra Pay	Other Compensati on/Allowanc es/Adjustme nts	Total Compensati on paid by Authority	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by a State or local governme nt
Kazmark, Jessica	Finance Clerk II	Administrative and Clerical		CSEA		FT	No	\$5,814.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Yes
Larson, Brigitte	Sr Clerk	Administrative and Clerical		CSEA	Local 835	FT	No	\$6,497.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Yes
Manikowski, Michael	Executive Director	Executive				FT	Yes	\$4,906.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Yes
Mincer, Robert	Strategic Asset Manager	Operational				FT	Yes	\$8,713.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Yes
Vary, Suzanne	Economic Development Specialist	Managerial				FT	Yes	\$11,183.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Yes
Wojcik, Michael	Chief Financial Officer	Managerial				FT	Yes	\$10,126.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Yes

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Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for former staff or individuals affiliated With the Authority after those individuals left the Authority?	No
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Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Memberships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of these Benefits	Other
Bridgeford, Joseph	Board of Directors												X	
Bunnell, David	Board of Directors												X	
Hill, Kevin	Board of Directors												X	
Lightfoote, Fred	Board of Directors												X	
Marshall, Dan	Board of Directors												X	
Matyjas, Walt	Board of Directors												X	
Parkhurst, Karen	Board of Directors												X	
Sollenne, Robert	Board of Directors												X	
Springmeier, Karen	Board of Directors												X	
Wille, Fred	Board of Directors												X	
Wright, Erica	Board of Directors												X	

Staff

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Name	Title	Severance Package	Payment for Unused Leave	Club Memberships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of these Benefits	Other
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Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct?	Yes
Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this Authority and not independently filing reports in PARIS?	No

Name of Subsidiary/Component Unit	Status
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Request Subsidiary/Component Unit Change

Name of Subsidiary/Component Unit	Status	Requested Changes
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Request Add Subsidiaries/Component Units

Name of Subsidiary/Component Unit	Establishment Date	Purpose of Subsidiary/Component Unit
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Request Delete Subsidiaries/Component Units

Name of Subsidiary/Component Unit	Termination Date	Reason for Termination	Proof of Termination Document Name
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Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

			Amount
Assets			
Current Assets			
	Cash and cash equivalents		\$769,652.00
	Investments		\$0.00
	Receivables, net		\$18,064.00
	Other assets		\$839,524.00
	Total Current Assets		\$1,627,240.00
Noncurrent Assets			
	Restricted cash and investments		\$0.00
	Long-term receivables, net		\$3,360,706.00
	Other assets		\$0.00
	Capital Assets		
		Land and other nondepreciable property	\$0.00
		Buildings and equipment	\$10,945.00
		Infrastructure	\$0.00
		Accumulated depreciation	\$10,945.00
		Net Capital Assets	\$0.00
	Total Noncurrent Assets		\$3,360,706.00
Total Assets			\$4,987,946.00
Liabilities			
Current Liabilities			
	Accounts payable		\$13,038.00
	Pension contribution payable		\$0.00
	Other post-employment benefits		\$0.00
	Accrued liabilities		\$0.00
	Deferred revenues		\$0.00
	Bonds and notes payable		\$0.00
	Other long-term obligations due within one year		\$1,443,894.00
	Total Current Liabilities		\$1,456,932.00
Noncurrent Liabilities			

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	Pension contribution payable		\$0.00
	Other post-employment benefits		\$0.00
	Bonds and notes payable		\$0.00
	Long Term Leases		\$0.00
	Other long-term obligations		\$0.00
	Total Noncurrent Liabilities		\$0.00
Total Liabilities			\$1,456,932.00
Net Asset (Deficit)			
Net Assets			
	Invested in capital assets, net of related debt		\$0.00
	Restricted		\$3,531,014.00
	Unrestricted		\$0.00
	Total Net Assets		\$3,531,014.00

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

			Amount
Operating Revenues			
	Charges for services		\$15,178.00
	Rental & financing income		\$151,074.00
	Other operating revenues		\$0.00
	Total Operating Revenue		\$166,252.00
Operating Expenses			
	Salaries and wages		\$0.00
	Other employee benefits		\$0.00
	Professional services contracts		\$104,753.00
	Supplies and materials		\$0.00
	Depreciation & amortization		\$1,824.00
	Other operating expenses		\$7,190.00
	Total Operating Expenses		\$113,767.00
Operating Income (Loss)			\$52,485.00
Nonoperating Revenues			
	Investment earnings		\$342.00
	State subsidies/grants		\$0.00
	Federal subsidies/grants		\$184,000.00
	Municipal subsidies/grants		\$0.00
	Public authority subsidies		\$0.00

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	Other nonoperating revenues		\$20,000.00
	Total Nonoperating Revenue		\$204,342.00
Nonoperating Expenses			
	Interest and other financing charges		\$0.00
	Subsidies to other public authorities		\$0.00
	Grants and donations		\$324,161.00
	Other nonoperating expenses		\$196,968.00
	Total Nonoperating Expenses		\$521,129.00
	Income (Loss) Before Contributions		(\$264,302.00)
Capital Contributions			\$0.00
Change in net assets			(\$264,302.00)
Net assets (deficit) beginning of year			\$3,795,316.00
Other net assets changes			\$0.00
Net assets (deficit) at end of year			\$3,531,014.00

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Current Debt

Question		Response
1.	Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	No
2.	If yes, has the Authority issued any debt during the reporting period?	

New Debt Issuances

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Schedule of Authority Debt

Type of Debt			Statutory Authorization(\$)	Outstanding Start of Fiscal Year(\$)	New Debt Issuances(\$)	Debt Retired (\$)	Outstanding End of Fiscal Year(\$)
State Obligation	State Guaranteed						
State Obligation	State Supported						
State Obligation	State Contingent Obligation						
State Obligation	State Moral Obligation						
Other State-Funded	Other State-Funded						
Authority Debt - General Obligation	Authority Debt - General Obligation						
Authority Debt - Revenue	Authority Debt - Revenue						
Authority Debt - Other	Authority Debt - Other						
Conduit		Conduit Debt					
Conduit		Conduit Debt - Pilot Increment Financing					
TOTALS							

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Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

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Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

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Property Documents

Question		Response	URL (If Applicable)
1.	In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	https://www.co.ontario.ny.us/1041/Our-Reporting
2.	Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	https://www.co.ontario.ny.us/1030/Organizational-Documents
3.	In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	N/A

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Grant Information

Source of Grant Funds	Not for Profit
Name of Grant Recipient	Cornell Agriculture and Food Technology Park Corporation
Address Line1	500 Technology Farm Drive
Address Line2	
City	GENEVA
State	NY
Postal Code - Plus4	14456
Province/Region	
Country	United States
Amount of Grant Award Provided During Reporting Year	\$15,000.00
Date Grant Awarded	4/30/2020
Purpose of Grant	Commercial Property Construction/Acquisition/Revitalization/Improvement
Was the Grant Expected to Result in New Jobs Being Created?	No
If yes, How Many Jobs Were Planned to be Created?	
If yes, How Many Jobs Have Been Created to Date?	

Source of Grant Funds	Not for Profit
Name of Grant Recipient	Hollerhorn Distilling, LLC.
Address Line1	State Route 53
Address Line2	
City	PRATTSBURGH
State	NY
Postal Code - Plus4	14873
Province/Region	
Country	United States
Amount of Grant Award Provided During Reporting Year	\$10,161.00
Date Grant Awarded	7/14/2020
Purpose of Grant	Education/Training (Business Development)
Was the Grant Expected to Result in New Jobs Being Created?	Yes
If yes, How Many Jobs Were Planned to be Created?	3
If yes, How Many Jobs Have Been Created to Date?	7

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Source of Grant Funds	Not for Profit
Name of Grant Recipient	Ontario County Four Seasons Local Development Corp
Address Line1	19 Susan B Anthony Lane
Address Line2	
City	CANANDAIGUA
State	NY
Postal Code - Plus4	14424
Province/Region	
Country	United States
Amount of Grant Award Provided During Reporting Year	\$25,000.00
Date Grant Awarded	8/20/2020
Purpose of Grant	Education/Training (Business Development)
Was the Grant Expected to Result in New Jobs Being Created?	No
If yes, How Many Jobs Were Planned to be Created?	
If yes, How Many Jobs Have Been Created to Date?	

Source of Grant Funds	Not for Profit
Name of Grant Recipient	Ontario County Workforce Development
Address Line1	3010 County Complex Drive
Address Line2	
City	CANANDAIGUA
State	NY
Postal Code - Plus4	14424
Province/Region	
Country	United States
Amount of Grant Award Provided During Reporting Year	\$40,000.00
Date Grant Awarded	9/30/2020
Purpose of Grant	Education/Training (Business Development)
Was the Grant Expected to Result in New Jobs Being Created?	No
If yes, How Many Jobs Were Planned to be Created?	
If yes, How Many Jobs Have Been Created to Date?	

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Source of Grant Funds	Federal
Name of Grant Recipient	Pactiv
Address Line1	5250 North Street
Address Line2	
City	CANANDAIGUA
State	NY
Postal Code - Plus4	14424
Province/Region	
Country	United States
Amount of Grant Award Provided During Reporting Year	\$184,000.00
Date Grant Awarded	1/9/2020
Purpose of Grant	Equipment and Fixed Asset Acquisition
Was the Grant Expected to Result in New Jobs Being Created?	Yes
If yes, How Many Jobs Were Planned to be Created?	30
If yes, How Many Jobs Have Been Created to Date?	0

Source of Grant Funds	Not for Profit
Name of Grant Recipient	Surmotech, LLC
Address Line1	7676 Netlink Dr.
Address Line2	
City	VICTOR
State	NY
Postal Code - Plus4	14564 -9419
Province/Region	
Country	United States
Amount of Grant Award Provided During Reporting Year	\$50,000.00
Date Grant Awarded	12/1/2020
Purpose of Grant	Commercial Property Construction/Acquisition/Revitalization/Improvement
Was the Grant Expected to Result in New Jobs Being Created?	Yes
If yes, How Many Jobs Were Planned to be Created?	4
If yes, How Many Jobs Have Been Created to Date?	14

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Loan Information

Source of Loan Funds	Not for Profit	Original Amount of Loan	\$80,837.00
Name of Loan Recipient	AGRO International	Date Loan Awarded	8/28/2018
Address Line1	1133 Route 5&20	Interest Rate (%)	3.75
Address Line2		Length of Loan(# of years to repay)	5
City	GENEVA	Amount of Loan Principal Repaid to Date	\$31,703.38
State	NY	Purpose of Loan	Commercial Property Construction/Acquisition/Revitalization/Improvement
Postal Code	14456	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	5
Province/Region		If Yes, how many jobs have been created to date?	3
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	State	Original Amount of Loan	\$149,163.00
Name of Loan Recipient	AGRO International	Date Loan Awarded	8/28/2018
Address Line1	1133 Route 5&20	Interest Rate (%)	1
Address Line2		Length of Loan(# of years to repay)	5
City	GENEVA	Amount of Loan Principal Repaid to Date	\$61,004.67
State	NY	Purpose of Loan	Commercial Property Construction/Acquisition/Revitalization/Improvement
Postal Code	14456	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	5
Province/Region		If Yes, how many jobs have been created to date?	3
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$100,000.00
Name of Loan Recipient	Assured Edge Solutions	Date Loan Awarded	7/19/2019
Address Line1	500 Technology Farm Drive	Interest Rate (%)	4.13
Address Line2		Length of Loan(# of years to repay)	7
City	GENEVA	Amount of Loan Principal Repaid to Date	\$0.00
State	NY	Purpose of Loan	Equipment and Fixed Asset Acquisition
Postal Code	14456	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	10
Province/Region		If Yes, how many jobs have been created to date?	9
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Not for Profit	Original Amount of Loan	\$200,000.00
Name of Loan Recipient	Bioworks	Date Loan Awarded	7/22/2019
Address Line1	100 Rawson Road, Suite 205	Interest Rate (%)	4.13
Address Line2		Length of Loan(# of years to repay)	5
City	VICTOR	Amount of Loan Principal Repaid to Date	\$30,540.46
State	NY	Purpose of Loan	Equipment and Fixed Asset Acquisition
Postal Code	14564	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	18
Province/Region		If Yes, how many jobs have been created to date?	0
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Federal	Original Amount of Loan	\$221,500.00
Name of Loan Recipient	CCN International, Inc.	Date Loan Awarded	6/6/2014
Address Line1	200 Lehigh St.	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	7
City	GENEVA	Amount of Loan Principal Repaid to Date	\$201,216.46
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14456	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	2
Province/Region		If Yes, how many jobs have been created to date?	0
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Not for Profit	Original Amount of Loan	\$200,000.00
Name of Loan Recipient	Construction Robotics	Date Loan Awarded	10/24/2017
Address Line1	7385 Willowbrook Road	Interest Rate (%)	3.19
Address Line2		Length of Loan(# of years to repay)	7
City	VICTOR	Amount of Loan Principal Repaid to Date	\$118,984.63
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14564	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	11
Province/Region		If Yes, how many jobs have been created to date?	0
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$200,000.00
Name of Loan Recipient	Construction Robotics	Date Loan Awarded	1/11/2018
Address Line1	7385 Willowbrook Road	Interest Rate (%)	3.19
Address Line2		Length of Loan(# of years to repay)	7
City	VICTOR	Amount of Loan Principal Repaid to Date	\$0.00
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14564	Was the loan expected to result in new jobs being created?	No
Plus4		If Yes, how many jobs were planned to be created?	
Province/Region		If Yes, how many jobs have been created to date?	
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Not for Profit	Original Amount of Loan	\$400,000.00
Name of Loan Recipient	Grosslockner, Inc./Artisen Meat	Date Loan Awarded	12/10/2015
Address Line1	2640 Brickyard Rd	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	7
City	CANANDAIGUA	Amount of Loan Principal Repaid to Date	\$272,065.42
State	NY	Purpose of Loan	Equipment and Fixed Asset Acquisition
Postal Code	14424	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	7
Province/Region		If Yes, how many jobs have been created to date?	16
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$400,000.00
Name of Loan Recipient	Janiwary/Zoetek	Date Loan Awarded	9/25/2015
Address Line1	668 Phillips Rd	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	10
City	VICTOR	Amount of Loan Principal Repaid to Date	\$188,371.73
State	NY	Purpose of Loan	Commercial Property Construction/Acquisition/Revitalization/Improvement
Postal Code	14564	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	6
Province/Region		If Yes, how many jobs have been created to date?	2
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Federal	Original Amount of Loan	\$500,000.00
Name of Loan Recipient	L & D Acquisition Corp. LLC	Date Loan Awarded	9/10/2010
Address Line1	One Lake Niagara Lane	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	10
City	NAPLES	Amount of Loan Principal Repaid to Date	\$484,085.01
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14512	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	26
Province/Region		If Yes, how many jobs have been created to date?	43
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$175,000.00
Name of Loan Recipient	LaBarge Media	Date Loan Awarded	8/15/2018
Address Line1	236 Gorham Street	Interest Rate (%)	3.75
Address Line2		Length of Loan(# of years to repay)	7
City	CANANDAIGUA	Amount of Loan Principal Repaid to Date	\$40,821.51
State	NY	Purpose of Loan	Equipment and Fixed Asset Acquisition
Postal Code	14424	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	2
Province/Region		If Yes, how many jobs have been created to date?	0
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Not for Profit	Original Amount of Loan	\$225,000.00
Name of Loan Recipient	Landyhan LLC	Date Loan Awarded	8/1/2016
Address Line1	PO Box 642	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	10
City	VICTOR	Amount of Loan Principal Repaid to Date	\$225,000.00
State	NY	Purpose of Loan	Commercial Property Construction/Acquisition/Revitalization/Improvement
Postal Code	14564	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	6
Province/Region		If Yes, how many jobs have been created to date?	71
Country	United States	Have the terms of the loan been completed?	Yes

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$220,000.00
Name of Loan Recipient	Modern Manufacturing	Date Loan Awarded	4/13/2016
Address Line1	1111 Corporate Drive	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	10
City	FARMINGTON	Amount of Loan Principal Repaid to Date	\$92,700.19
State	NY	Purpose of Loan	Commercial Property Construction/Acquisition/Revitalization/Improvement
Postal Code	14425	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	5
Province/Region		If Yes, how many jobs have been created to date?	18
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Not for Profit	Original Amount of Loan	\$306,000.00
Name of Loan Recipient	NextGen Building Components	Date Loan Awarded	9/14/2020
Address Line1	6080 Collett Road	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	7
City	FARMINGTON	Amount of Loan Principal Repaid to Date	\$51.00
State	NY	Purpose of Loan	Commercial Property Construction/Acquisition/Revitalization/Improvement
Postal Code	14425	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	42
Province/Region		If Yes, how many jobs have been created to date?	11
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$400,000.00
Name of Loan Recipient	PhillipsVictor, LLC/Swiftlift	Date Loan Awarded	1/1/2015
Address Line1	820 Phillips Rd	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	10
City	VICTOR	Amount of Loan Principal Repaid to Date	\$210,638.16
State	NY	Purpose of Loan	Commercial Property Construction/Acquisition/Revitalization/Improvement
Postal Code	14564	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	4
Province/Region		If Yes, how many jobs have been created to date?	0
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	State	Original Amount of Loan	\$734,000.00
Name of Loan Recipient	Real Eats	Date Loan Awarded	6/7/2019
Address Line1	122 N Genesee St., Building 5	Interest Rate (%)	4.13
Address Line2		Length of Loan(# of years to repay)	5
City	GENEVA	Amount of Loan Principal Repaid to Date	\$50,493.94
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14456	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	88
Province/Region		If Yes, how many jobs have been created to date?	59
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$200,000.00
Name of Loan Recipient	Real Eats	Date Loan Awarded	4/25/2019
Address Line1	122 N Genessee St., Building 5	Interest Rate (%)	4.13
Address Line2		Length of Loan(# of years to repay)	5
City	GENEVA	Amount of Loan Principal Repaid to Date	\$49,110.10
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14456	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	88
Province/Region		If Yes, how many jobs have been created to date?	59
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Federal	Original Amount of Loan	\$400,000.00
Name of Loan Recipient	Rochester Regional Recycling Recovery	Date Loan Awarded	10/29/2010
Address Line1	7318 Victor Mendon Road	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	15
City	VICTOR	Amount of Loan Principal Repaid to Date	\$239,171.56
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14564	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	12
Province/Region		If Yes, how many jobs have been created to date?	39
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$20,000.00
Name of Loan Recipient	Star Cider	Date Loan Awarded	2/21/2019
Address Line1	5157 Emerson Road	Interest Rate (%)	4.13
Address Line2		Length of Loan(# of years to repay)	10
City	CANANDAIGUA	Amount of Loan Principal Repaid to Date	\$2,215.46
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14424	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	4
Province/Region		If Yes, how many jobs have been created to date?	5
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	State	Original Amount of Loan	\$200,000.00
Name of Loan Recipient	Star Cider	Date Loan Awarded	2/21/2019
Address Line1	5157 Emerson Road	Interest Rate (%)	4.13
Address Line2		Length of Loan(# of years to repay)	10
City	CANANDAIGUA	Amount of Loan Principal Repaid to Date	\$25,525.75
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14424	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	4
Province/Region		If Yes, how many jobs have been created to date?	5
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$462,591.94
Name of Loan Recipient	Surmotech	Date Loan Awarded	10/26/2017
Address Line1	7676 Netlin Drive	Interest Rate (%)	3.19
Address Line2		Length of Loan(# of years to repay)	10
City	VICTOR	Amount of Loan Principal Repaid to Date	\$56,240.00
State	NY	Purpose of Loan	Residential Property Construction/Acquisition/Rehabilitation/Improvement
Postal Code	14564	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	4
Province/Region		If Yes, how many jobs have been created to date?	17
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Not for Profit	Original Amount of Loan	\$90,000.00
Name of Loan Recipient	Timberline Hardwood Floors LLC	Date Loan Awarded	4/17/2020
Address Line1	7 West Ave	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	3
City	MANCHESTER	Amount of Loan Principal Repaid to Date	\$0.00
State	NY	Purpose of Loan	Commercial Property Construction/Acquisition/Revitalization/Improvement
Postal Code	14504	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	5
Province/Region		If Yes, how many jobs have been created to date?	0
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$68,000.00
Name of Loan Recipient	Vertex Optics	Date Loan Awarded	3/19/2020
Address Line1	90 Victor Heights Parkway	Interest Rate (%)	4.13
Address Line2		Length of Loan(# of years to repay)	7
City	VICTOR	Amount of Loan Principal Repaid to Date	\$0.00
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14564	Was the loan expected to result in new jobs being created?	No
Plus4		If Yes, how many jobs were planned to be created?	
Province/Region		If Yes, how many jobs have been created to date?	
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Not for Profit	Original Amount of Loan	\$300,000.00
Name of Loan Recipient	Vertex Optics	Date Loan Awarded	1/11/2019
Address Line1	90 Victor Heights Parkway	Interest Rate (%)	4.13
Address Line2		Length of Loan(# of years to repay)	7
City	VICTOR	Amount of Loan Principal Repaid to Date	\$0.00
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14564	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	8
Province/Region		If Yes, how many jobs have been created to date?	10
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Not for Profit	Original Amount of Loan	\$50,000.00
Name of Loan Recipient	Victor LDC	Date Loan Awarded	12/16/2015
Address Line1	85 East Main St	Interest Rate (%)	0
Address Line2		Length of Loan(# of years to repay)	2
City	VICTOR	Amount of Loan Principal Repaid to Date	\$35,780.00
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14564	Was the loan expected to result in new jobs being created?	No
Plus4		If Yes, how many jobs were planned to be created?	
Province/Region		If Yes, how many jobs have been created to date?	
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Not for Profit	Original Amount of Loan	\$400,000.00
Name of Loan Recipient	Young Lion Brewery	Date Loan Awarded	1/27/2017
Address Line1	1080 Pittsford Victor Road	Interest Rate (%)	3
Address Line2		Length of Loan(# of years to repay)	5
City	PITTSFORD	Amount of Loan Principal Repaid to Date	\$185,860.55
State	NY	Purpose of Loan	Equipment and Fixed Asset Acquisition
Postal Code	14534	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	19
Province/Region		If Yes, how many jobs have been created to date?	11
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	Federal	Original Amount of Loan	\$440,000.00
Name of Loan Recipient	Z-AXIS, Inc.	Date Loan Awarded	1/16/2014
Address Line1	1916 State Rt. 96	Interest Rate (%)	4
Address Line2		Length of Loan(# of years to repay)	7
City	PHELPS	Amount of Loan Principal Repaid to Date	\$428,030.84
State	NY	Purpose of Loan	Business Expansion/Startup
Postal Code	14532	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	13
Province/Region		If Yes, how many jobs have been created to date?	21
Country	United States	Have the terms of the loan been completed?	No

Source of Loan Funds	Not for Profit	Original Amount of Loan	\$100,000.00
Name of Loan Recipient	Z-Axis	Date Loan Awarded	3/6/2020
Address Line1	1916 State Rt. 96	Interest Rate (%)	3.56
Address Line2		Length of Loan(# of years to repay)	7
City	PHELPS	Amount of Loan Principal Repaid to Date	\$0.00
State	NY	Purpose of Loan	Equipment and Fixed Asset Acquisition
Postal Code	14532	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	25
Province/Region		If Yes, how many jobs have been created to date?	4
Country	United States	Have the terms of the loan been completed?	No

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Source of Loan Funds	State	Original Amount of Loan	\$359,000.00
Name of Loan Recipient	Z-Axis	Date Loan Awarded	3/6/2020
Address Line1	1916 Route 96	Interest Rate (%)	3.56
Address Line2		Length of Loan(# of years to repay)	7
City	PHELPS	Amount of Loan Principal Repaid to Date	\$0.00
State	NY	Purpose of Loan	Equipment and Fixed Asset Acquisition
Postal Code	14532	Was the loan expected to result in new jobs being created?	Yes
Plus4		If Yes, how many jobs were planned to be created?	25
Province/Region		If Yes, how many jobs have been created to date?	4
Country	United States	Have the terms of the loan been completed?	No

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Bond Information

This Authority has indicated that it did not have any outstanding bonds during the reporting period.

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Additional Comments

Governance Information (Authority Related) Q4 – The auditor's assist in the completion of the OCEDC's IRS Form 990 and NYSCHAR500. Both completed forms are sent to the Board for their independent review and ratified at the ensuing Board meeting and filed in a timely basis.

Governance Information (Board-Related) Q8 – The policy for Board members and staff may be found beginning on page 10 of the OCEDC's Policy and Procedure Manual.

Governance Information (Board-Related) Q11 (a) – The Salary and Compensation policy may be found on page 8 of the OCEDC's Policy and Procedure manual.

Governance Information (Board-Related) Q11 (b) – The Time and Attendance policy may be found on page 8 of the OCEDC's Policy and Procedure manual.

Governance Information (Board-Related) Q11 (c) - The Whistleblower Protection policy may be found on pages 12 of the OCEDC's Policy and Procedure manual.

Governance Information (Board-Related) Q11 (d) - The Defense and Indemnification of Board Members policy may be found on page 11 of the OCEDC's Policy and Procedure manual.

Governance Information (Board-Related) Q12 – The policy for prohibiting the extension of credit to Board members and staff may be found on page 11 in the Ethics section of the OCEDC's Policy and Procedure Manual.

Governance Information (Board-Related) Q15 – The OCEDC does not have any employees. The OCEDC contracts with Ontario County whose employees are paid in accordance with a union contract. Since the OCEDC is considered a Related Entity of the County, this question is answered yes.

Governance Information (Board-Related) Q16 – Since OCEDC does not have any payroll and the Board receives no remuneration for its services, there is no additional compensation policy governing employees and Board members. The adopted Policy and Procedures Manual does address reasonable documented mileage reimbursements for OCEDC business at a mileage rate established by the IRS. This may found on page 8 in both the "Board Members" and "Officers, Employee, and Agents" sections.

Staff Listing "Other Compensation, Allowances, Adjustments" column – The OCEDC does reimburse for mileage incurred specifically for OCEDC business. These payments are considered reimbursements and not any form of taxable compensation, allowances, or adjustments and are therefore not included in this column. See note for 'Governance Information (Board-Related) Q16.

Property Documents Q2 - The policy and procedures regarding the acquisition and disposal of all fixed assets may be found in the may be found on pages 22-24 of the OCEDC's Policy and Procedure manual.

Property Documents Q3 – The CFO is named as the Contracting Officer and may be found of page 10 of the OCEDC's Policy and Procedure manual.

Loans Construction Robotics – This loan was funded in two installments, \$200,000 in October 2017 and \$200,000 in January 2018. Because the installments crossed a PARIS reporting year, the total facility is broken down into two parts. The October 2017 entry records the 'Number of jobs planned to be created' and the 'Actual number of jobs created to date'. The 2020 entry will only contains payments against the latter part of the loan.

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