



INDUSTRIAL DEVELOPMENT AGENCY

IDA BOARD MEETING

March 28, 2022 at 5:00 p.m.

In person at the Economic Development Conference Room, 20 Ontario St., Canandaigua or
Via Zoom at

<https://us02web.zoom.us/j/83810117851?pwd=a2gzVWZlY1lUK1hTR3djQzNnMCs1UT09>

AGENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
Call to Order	Quorum Present?	Mike Davis
New Business:		
Country Max	Resolution to hold public hearing	Don Payne
Administration:		
2/14/22 meeting minutes	Motion to accept the minutes	Mike Davis
Invoices for payment	Motion to approve payments	Michael Wojcik
Annual Report	Motion to accept report	Mike Manikowski
Board survey	Motion to accept report	Sue Vary
12/31/21 Audited Financial Statements and PARIS report	Motion to accept report	John Rynkiewicz
Accountant's Management Letter	Motion to accept report	John Rynkiewicz
Independent Auditors Report	Motion to accept report	John Rynkiewicz
Letter of Communication	Motion to accept report	John Rynkiewicz
Annual Procurement Report	Motion to accept report	Michael Wojcik
Policies & Procedures Amendments	Motion to accept report	Michael Wojcik
Management's Internal Control Assessment Report	Motion to accept report	Michael Wojcik
IDA Mission Statement and Measurement Report	Motion to accept report	Michael Wojcik
Real Estate Report	Motion to accept report	Michael Wojcik
Questions on Reports Airport Update Financial statements	Motion to accept reports	Bob Mincer/Michael Wojcik
Update on Economic Developer search	Update on status	Mike Davis
Adjournment		Mike Davis

Next Regular Meeting Date is April 25, 2022

Quorum (confirmation required):	Members Excused:
Mike Davis, Chair	
Lewis Zulick, Treasurer	
Andy Molodetz	
Supervisor Dan Marshall	Guests:
Deb Brown	Don Payne, Country Max
Kelly Mittiga, Vice-Chair	
Don Culeton	

Staff:	Contract Staff:
Suzanne Vary, Interim Executive Director	Barry Carrigan, Nixon Peabody
Michael Wojcik , CFO	Ed Russell, III, Underberg Kessler
Bob Mincer, Staff	Mike Manikowski, Consultant
Jessica Kazmark, Staff	John Rynkiewicz, Mengel, Metzger, Barr
Brigitte Larson, Staff	