



FLCC FACILITIES MASTER PLAN COMMITTEE

Time: 3:00 PM

Location: WebEx &

3325 Marvin Sands Dr., FLCC Carpenter Board Room, Canandaigua, NY 14424

<https://ontariocountyny.webex.com>

Meeting Number – 2348 468 6510 Password – FLCC2022

Call in Number 1-408-418-9388

Monday, July 11, 2022

Call to Order:

1. Chairman Baker - Welcome and Introductions
2. Chairman Baker – Review Proposed Committee Meeting Schedule
 - August 22, 2022
 - September 19, 2022
 - October 10, 2022
 - November 21, 2022
 - December 19, 2022
3. Background Information: Chairman Baker/Tom Harvey
 - a. Create Capital Project – [BOS Resolution No. 258-2022](#)
 - b. Creation of Committee – [BOS Resolution No. 259-2022](#)
 - Committee mission and purpose of Facilities Master Plan
 - Commitment to attend committee meetings/need for quorum
 - Approval of invoices
 - Public Meeting requirements
 - Approval of minutes
 - Purpose of Steering Committee
4. FLCC Mission and Vision Statements: Dr. Nye (find them here: <https://www.flcc.edu/mission/>)
5. FLCC Strategic Plan: Dr. Nye
 - a. [Strategic Plan 2014-2018](#)
 - b. [Strategic Plan 2018-2023](#)
 - c. [Middle States Self Study](#)
6. Past FLCC Facilities Master Plans: Tom Harvey/Cathy Ahern
 - a. [2009: adopted by FLCC Board of Trustees & County Board of Supervisors](#)
 - b. [2014: adopted by FLCC Board of Trustees only](#)
7. Review Consultant Work Scope Included in RFP (workscape link to be sent out separately)
 - a. General background information can be found here:
<https://www.ontariocountyny.gov/DocumentCenter/Index/2128>

- b. Enrollment information and projections can be found here:
<https://www.ontariocountyny.gov/DocumentCenter/Index/2104>

- 8. Discuss Proposed Consultant Selection Process: Chairman Baker
 - a. Steering Committee & 1 Trustee & 1 Supervisor rank proposals
 - b. Full Committee interview top 2 or 3 ranked firms
 - c. Recommendation to BOS to hire
- 9. Next meeting date and time: Monday, August 22, 2022, at 3:00 PM
- 10. Adjournment