



AGENDA

WAYS AND MEANS COMMITTEE

Location: 74 Ontario Street, 2nd Floor Conference Room 213, Canandaigua, NY 14424

<https://ontariocountyny.webex.com>

Meeting number (access code): 2332 430 0856 Meeting password: WM2023

Call in Number – 1-408-418-9388

May 3, 2023 ~ 3:00 PM

Call to Order

1. Approval of Minutes: Ways and Means meeting held on April 12, 2023

2. Capital Projects/Public Works
 - a. Tom Harvey ~ **Resolution:** Capital Project No. H057-19 – Authorization to Contract for the Replacement of a Fire Hydrant at FLCC Main Campus and Budget Transfer – 2019 FLCC Maintenance Capital Project
 - b. Tom Harvey ~ **Resolution:** Capital Project No. H068-20 – Contract with Pike Construction Services and Budget Transfer – FLCC Nursing Expansion Capital Project
 - c. Tom Harvey ~ **Resolution:** Establish Capital Project No. H095-23 as the 2023 FLCC Maintenance Capital Project
 - d. Tom Harvey ~ **Resolution:** Capital Project No. H080-21 and H095-23 – Award of Bid B23016 and Authorization to Contract - 2023 FLCC Maintenance Capital Project and FLCC Nursing Expansion Project
 - e. Bill Wright ~ **Resolution:** Transfer of Funds – 2023 County Budget – Purchase of Laptop

3. Health and Human Services
 - a. Mary Beer ~ **Resolution:** Authority to Accept Grant Award – New York State Department of Health Immunization Action Plan Grant Program – April 1, 2023 – March 31, 2028
 - b. Mary Beer ~ **Resolution:** Authorization to Accept Grant Strengthening Public Health Workforce and Foundational Capabilities – December 1, 2022 – November 30, 2027
 - c. Jessica Mitchell ~ **Resolution:** Authority to Cancel Uncollectible Debts – Ontario County Mental Health ~ 1st Quarter 2023

4. Planning & Environmental Quality
 - a. Thomas Lyon ~ **Resolution:** Acceptance of the Clean Energy Communities Designation Grant from New York State Energy Research & Development Agency

5. Governmental Operations & Insurance
 - a. Kristin Voss ~ **Resolution:** 2023 Standard Workdays for Elected Officials for Retirement Purposes – Sheriff David J. Cirencione & Coroner Terri D. Haskins

6. Human Resources
 - a. Sherman Manchester ~ Safety Update
 - b. Michele Smith ~ **Resolution:** Create A Position of Secretary I
 - c. Michele Smith ~ **Resolution:** Create A Licensed Practical Nurse Position and Abolish a Vacant Office Specialist I Position
 - d. Michele Smith ~ **Resolution:** Create Assistant District Attorney Position
 - e. Michele Smith ~ **Resolution:** Creation of Paralegal Specialist Position
 - f. Michele Smith ~ **Resolution:** Authorize Memorandum of Agreement #2-2023 Between Ontario County and the Ontario County Sheriff and the Ontario County Police Benevolent Association
 - g. Michele Smith ~ **Resolution:** Authorize Memorandum of Agreement #3-2023 Between Ontario County and the Ontario County Sheriff and the Ontario County Sheriff's General Unit
 - h. Michele Smith ~ Informational: 2023 1st Quarter Retention Report
 - i. Michele Smith ~ Informational: Salary Guidelines for Nursing

7. Ways & Means Standing Committee
 - a. Jenifer Langer ~ **Resolution:** Authorization to Participate in Cooperative Bids Coordinated by Wayne Finger Lakes BOCES
 - b. Jenifer Langer ~ **Resolution:** Authorize New Policy for Accepting Electronic Submission of Bids/Proposals
 - c. Jenifer Langer ~ **Resolution:** Revision of the Ontario County Purchasing Procedures
 - d. Mary Burnett ~ Informational: 2023 1st Quarter Sales Tax Distribution
 - e. Mary Gates ~ **Resolution:** 2024-2025 County Budget Guidelines

8. County Administrator
 - a. Chris DeBolt ~ **Resolution:** Authorization to Contract with Pracademic Partners for Leadership and Executive Coaching Services
 - b. Chris DeBolt ~ **Resolution:** Reappointment of Michele O. Smith, Director of Human Resources
 - c. Chris DeBolt ~ Update

9. Privilege of the Floor

Executive Session ~ Labor Relations

Chris DeBolt / Ben Gilmour ~ Labor Relations Updates (Hand-Out)

Confirm Next Meeting Date and Time: **Wednesday, May 24, 2023 - 3:00 PM**

Adjournment