



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:00 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

January 18, 2023

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Tamara Hicks, James Kennedy, Daryl Marshall, and Fred Wille.

Via WebEx: Supervisor Louis Guard

OTHERS PRESENT

In Person: BOS Chairman Todd Campbell, Supervisor David Phillips, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Assistant County Attorneys Art James and Nathan Thomas, Safety Coordinator Sherman Manchester, Republican Commissioner Mike Northrup, Sr. Fiscal Manager Michael Wojcik, Finance Director Mary Gates, Chief Information Officer Sean Barry, Abigail Marion, Deputy Clerk to the Board Diane Foster, and Clerk to the Board Kristin Mueller.

Via WebEx: Supervisor Jack Marren, Deputy Human Resources Director Lindsey Burgess, Real Property Director Donna LaPlant, Assistant County Attorney Joe Nacca, Reporter Mike Murphy, and AJ Magnan.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:00 PM by Chairman Russell. Chairman Russell selected Supervisor Wille to be the Vice-Chair of the Governmental Operations and Insurance Committee for 2023.

MINUTES

Motion to approve, the minutes of the December 14, 2022 meeting was made by Supervisor Kennedy, seconded by Supervisor Wille, and carried.

BOARD OF SUPERVISORS

♦ *Resolutions*

Clerk, Kristin Mueller, presented to following two resolutions:

- One- Year Appointments
- Two-year Appointments

Supervisor Wille motioned to approve the appointments as presented as a block, seconded by Supervisor Hicks. The motion carried.

Chairman Russell presented a resolution entitled, "Resolution in Opposition to the Division of Ontario County into Three Assembly Districts".

Supervisor Marshall motioned to approve this resolution, seconded by Supervisor Hicks. The motion carried.

♦ *Discussion*

Clerk, Kristin Mueller, talked about the agenda and minutes management software that the Board clerks have been researching and how the software would work. An agenda and minutes management software would bring greater efficiency in many ways to the Board office and other departments. The

two best options that are available are Granicus and CivicPlus. Both companies offer similar products. The Granicus product offers a few more options but is also significantly higher priced. Chief Information Officer, Sean Barry, also talked about the advantages of going with CivicPlus since we already use them for our website. BOS Chairman Campbell talked about the advantages that he saw for the Board members while being involved in the demos. Mr. Barry also offered to go back to CivicPlus to and asked if they can do better on their price since we have been a customer for over ten years.

Committee members were all in agreement that the Clerk should go forth with getting a revised quote from CivicPlus for three years and bring a resolution back to committee next cycle.

BOARD OF ELECTIONS

◆ *Resolutions*

Republican Commissioner, Mike Northrup, presented a resolution entitled, “Authorization to Increase Contract with NTS Data Services for Registered Voter Notice Card Preparation and Mailing”.

Supervisor Wille motioned to approve this resolution, seconded by Supervisor Kennedy. The motion carried.

Republican Commissioner, Mike Northrup, presented a resolution entitled, “Budget Transfer to Support Purchase of Electronic Poll Books”.

Supervisor Kennedy motioned to approve this resolution, seconded by Supervisor Hicks. The motion carried.

REAL PROPERTY

◆ *Resolutions*

Real Property Director, Donna LaPlant, presented a resolution entitled, “Resolution of Approval – Ontario County Humane Society (1) – Correction of Error – 2023 County/Town Tax Roll”.

Supervisor Kennedy motioned to approve this resolution, seconded by Supervisor Hicks. The motion carried.

Real Property Director, Donna LaPlant, presented the following two resolutions:

- Resolution of Approval – Ontario County Humane Society (2) – Correction of Error – 2023 County/Town Tax Roll
- Resolution of Approval – Centerpointe CDGA MLTIFAM, LLC – Correction of Error – 2023 County/Town Tax Roll

Supervisor Wille motioned to approve the correction of errors as presented as a block, seconded by Supervisor Marshall. The motion carried.

INFORMATIONAL REPORTS

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers’ Compensation.

Safety Coordinator, Sherman Manchester, reported that 2022 finished ahead of 2021 in total number of injuries. For the County we had 14 recordable injuries in 2021 and 23 in 2022. The County had 65 total injuries in 2021 and 80 in 2022. Mr. Manchester then provided a breakdown of the four major areas that caused 90% of the injuries. Number one was daily routine work, number two was slips, trips, and falls, number three was behavior of others, and number four was injured during training.

Motion to approve the informational reports as presented was made by Supervisor Kennedy, seconded by Supervisor Hicks, and carried.

COUNTY ADMINISTRATOR

♦ *Resolution*

County Administrator, Chris DeBolt, presented a resolution entitled, “Authorization to Contract with Various Ontario County School Districts for Use of Voting Machines”.

Supervisor Wille motioned to approve this resolution, seconded by Supervisor Marshall. The motion carried.

♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- The housing study link is live. Please distribute this information regarding the survey to your residents
- Please approve any outstanding dog control contracts

EXECUTIVE SESSION

At 1:50 PM, Supervisor Kennedy made the motion, seconded by Supervisor Hicks to go into executive session regarding discussion on the proposed, pending or current litigation; motion carried.

At 2:52 PM, Supervisor Baker made the motion, seconded by Supervisor Hicks to leave executive session; motion carried.

COUNTY ATTORNEY

♦ *Resolution*

Assistant County Attorney, Art James, presented a resolution entitled, “Authorizing Lease of the Shortsville to Victor Line to Ontario Central Railroad and Finger Lakes Railway Corporation”.

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Wille. The motion carried.

ADJOURNMENT

Motion to adjourn was made at 2:53 PM by Supervisor Hicks seconded by Supervisor Kennedy. The motion carried.

RESPECTFULLY SUBMITTED

Kristin A. Mueller, Clerk to the Board