



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Committee Room 213

February 6, 2023

MEMBERS PRESENT

In Person: Supervisors Peter Ingalsbe, Jack Marren, John Pruett, Jared Simpson, Norm Teed, and Christopher Vastola.

Necessarily Absent: Supervisor Fred Lightfoote

OTHERS PRESENT

In Person: BOS Chairman Campbell, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Public Works Commissioner Bill Wright, Planning Director Tom Harvey, Associate Planner Time Jensen, Civil Engineer Chris Day, Sr. Fiscal Manager Nellie Puma, Deputy Commissioner Tim McElligott, Supervisor of B&G Steve Vanderbrook, Abigail Marion, and Clerk to the Board Kristin Mueller.

Via WebEx: Purchasing Director Jen Langer and Project Manager Jesse Gotham.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Vice - Chairman Peter Ingalsbe.

MINUTES

Supervisor Vastola made a motion to approve the minutes of the Public Works Committee meeting held on January 17, 2023. Supervisor Simpson seconded the motion. The motion carried.

PLANNING/ FLCC

◆ *Information*

Associate Planner, Tim Jensen, provided a brief history of the on 3010 County Complex Dr. building and the following update on the renovation project.

- Currently they are 30% complete with design schematics
- They are trying to get the total costs down as there has been no change in the scope of work
- They will be utilizing the former youth care facility and more work from home for swing space during the renovation
- The digital records conversation is moving along
- They are looking at replacing the roof during construction rather than waiting a few years to do as scheduled in the CIP

◆ *Capital Project Payments*

Supervisor Ingalsbe asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Teed motioned to approve the capital project payments as presented, seconded by Supervisor Pruett. The motion carried.

Associate Planner, Tim Jensen, provided committee with the following

◆ *Update*

update on firing range. The engineer has been able to balance the site, so they won't have to bring fill in. This puts the project back to being projected to be completed on budget.

PUBLIC WORKS CAPITAL PROJECTS

◆ *Resolutions*

Civil Engineer, Chris Day, presented a resolution entitled, "Capital Project No. H087-22, CR 25 Rehabilitation – Purchase of Lands".

Supervisor Simpson motioned to approve this resolution as presented. Supervisor Vastola seconded the motion. The motion carried.

Civil Engineer, Chris Day, presented a resolution entitled, "Capital Project No. H084-22, Replacement of CR 12 Culvert #35 – Authorize Contract for Construction Inspection".

Supervisor Marren motioned to approve this resolution as presented. Supervisor Teed seconded the motion. The motion carried.

◆ *Capital Project Payments*

Supervisor Ingalsbe asked if there were any questions or concerns regarding the capital project payments as presented. Hearing None. Supervisor Marren motioned to approve the capital project payments as presented, seconded by Supervisor Simpson. The motion carried.

BUILDINGS AND GROUNDS

◆ *Resolutions*

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, "Authorization to Renew Bid B21006 for Elevator Maintenance".

Supervisor Teed motioned to approve this resolution as presented. Supervisor Vastola seconded the motion. The motion carried.

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, "Award Bid B23025 for Hauling & Disposal of Trash & Recyclables".

Supervisor Marren motioned to approve this resolution as presented. Supervisor Pruettt seconded the motion. The motion carried.

The resolution to "Authorize Contracts for Janitorial Services" was pulled from the agenda due to one of the vendors deciding to pull their bid. This will be brought back next committee cycle.

Commissioner Wright presented a resolution entitled, "Authorization to Extend Contracts for Janitorial Services – Temco Service Industries Inc. (D/B/A/ Atalian Global Services), NYSARC, Inc. Ontario County Chapter (D/B/A Ontario ARC)".

Supervisor Marren motioned to approve this resolution as presented. Supervisor Ingalsbe seconded the motion. The motion carried.

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, “Authorize Contract for Bidding and Construction Services for Phase 1 of HVAC System Upgrade at Ontario County Courthouse”.

Supervisor Teed motioned to approve this resolution as presented. Supervisor Vastola seconded the motion. The motion carried.

FLEET

◆ *Resolutions*

Commissioner Wright presented a resolution entitled, “Award Bid B23026 for Decals & Lettering of County Vehicles”.

Supervisor Pruett motioned to approve this resolution as presented. Supervisor Simpson seconded the motion. The motion carried.

Commissioner Wright presented a resolution entitled, “Renew Quote Q21037 for Repair and Replacement of Windshields on County Vehicles”.

Supervisor Marren motioned to approve this resolution as presented. Supervisor Teed seconded the motion. The motion carried.

COUNTY ADMINISTRATOR

◆ *Updates*

County Administrator, Chris DeBolt, gave the following updates:

- The 2022 ARPA actual expenditures are on the County Administrator website
- They are looking to create a community grant program with the remaining ARPA funds
- He reviewed some of the impacts to the county from the newly released NYS executive budget

PUBLIC WORKS UPDATE

Project Manager, Jesse Gotham, let the committee know that he will be utilizing on demand contract services with Barton and Loguidice. This will be to do a structural evaluation of the burn building and provide a repair recommendation report for a contract cost of \$2,800.

Commissioner Wright received a letter from the person that we contract with for deer carcass removal on county roads. He will only be doing County roads and not being providing this service on town road anymore. This is due to him retiring soon.

B & G Supervisor, Steve Vanderbrook, noted that they had an abundance of pallets. The purchasing department found a vendor that will take them at no cost as they will be turning them into animal bedding.

ADJOURNMENT

On motion of Supervisor Vastola, seconded by Supervisor Pruett, the meeting was adjourned at 3:44 pm.

Respectfully Submitted, Kristin A. Mueller, Clerk to the Board