



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:00 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

March 1, 2023

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Lou Guard, Tamara Hicks, Daryl Marshall, and Fred Wille.

Via WebEx: Supervisor James Kennedy.

OTHERS PRESENT

In Person: BOS Chairman Todd Campbell, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Assistant County Attorneys Joe Nacca and Nathan Thomas, Safety Coordinator Sherman Manchester, Republican Commissioner Mike Northrup, Democratic Commissioner Albert Magnan, Planning Director Tom Harvey, Associate Planner Tim Jensen, Assessment Control Clerk Jeanne Sweet, Eastern Shores Insurance Agent Jackie Shaffer, and Clerk to the Board Kristin Mueller.

Via WebEx: Deputy Human Resources Director Lindsey Burgess, Sr. Fiscal Manager Michael Wojcik, and Abigail Marion.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:02 PM by Chairman Russell.

MINUTES

Motion to approve, the minutes of the February 8, 2023 meeting was made by Supervisor Baker, seconded by Supervisor Marshall, and carried.

BOARD OF ELECTIONS

♦ *Resolution*

Republican Elections Commissioner, Mike Northrup, presented a resolution entitled, "Authorization to Contract with NTS Data Services for Registered Voter Notice Card Preparation and Mailing".

Supervisor Guard motioned to approve this resolution, seconded by Supervisor Wille. The motion carried.

REAL PROPERTY

♦ *Resolutions*

Assessment Control Clerk, Jeanne Sweet, presented a resolution entitled, "Resolution of Denial – Bradley & Mary Ada Bennett – Correction of Error – 2023 County/Town Tax Roll".

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Hicks. The motion carried.

Assessment Control Clerk, Jeanne Sweet, presented a resolution entitled, "Amendment Resolution No. 79-2022 – Hill Property Partnership/Baker Family Limited Partnership – Correction of Error – 2022 County/Town Tax Roll".

Supervisor Hicks motioned to approve this resolution, seconded by Supervisor Guard. The motion carried.

INFORMATIONAL REPORTS

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reviewed the information provided in the committee's packet. He also noted that this is eye injury workplace awareness month and the Ontario County Safety Council banquet will be held on March 28th at Club 86 in Geneva.

Motion to approve the informational reports as presented was made by Supervisor Wille, seconded by Supervisor Kennedy, and carried.

PLANNING

◆ Informational Update

Mr. Harvey and Mr. Jensen provided an update on the Humane Society building upgrades capital project. The grant that the Humane Society received from Ag & Markets was for \$360,000 and the Humane Society agreed to provide the 25% matching funds. No County funds were used to fund this capital project. The project has now fallen short of funds in the amount of \$500,000. This is largely due to the significant increase of costs due to COVID from the original concept plan costs that were used to apply for the grant. Staff has worked with Ag & Markets to find out what options they have to rescope the project to bring it within budget. Ag & Markets provided no options that would allow for the project to move forward on budget. It has to be built as designed or cancel the grant and reapply for new funding. They have issued a new RFP out to get a new scope and price for the project so they can reapply for new grant funding that has a deadline of April 4th. They also reviewed why and how the Humane Society was created to perform dog control functions for all municipalities in the County. They asked committee for their thoughts on how to proceed with the Humane Society. They would like to have more interaction with the Humane Society Board going forward at committee and possibly get a Board or staff member on the Humane Society Board. Mr. Harvey and Mr. Jensen will be coming back next cycle with more information about the grant and scope of the project.

COUNTY ADMINISTRATOR

◆ Update

County Administrator, Chris DeBolt, let the committee know that the housing study is now closed and they had an overwhelming response to the survey.

Mr. DeBolt is responsible for recommending department heads for reappointment to the Board. The County gets peer evaluations from other department heads and staff within the office that the department head is being reappointed too. He then meets and reviews these with the department head. Mr. DeBolt asked the committee if they would like a cycle to review this information, ask questions, and provide feedback before he brings reappointment resolutions to committee. The committee agreed that this would

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

be a good idea and asked Mr. DeBolt to start doing this with any upcoming appointments.

EXECUTIVE SESSION

At 2:02 PM, Supervisor Marshall made the motion, seconded by Supervisor Hicks to go into executive session regarding discussion on the proposed, pending or current litigation; motion carried.

At 3:00 PM, Supervisor Baker made the motion, seconded by Supervisor Kennedy to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn was made at 3:01 PM by Supervisor Baker, seconded by Supervisor Hicks. The motion carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

Approved