



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

March 23, 2022

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Tamara Hicks, Bill Namestnik, Dom Vedora, and Fred Wille.

Via WebEx: Supervisor Jim Petropoulos

OTHERS PRESENT

In Person: Chairman Marren, Supervisor Todd Campbell, County Attorney Holly Adams, Assistant County Attorney Nathan Thomas, Finance Director Mary Gates, Sheriff Povero, Investigator Matthew Asquino, Archivist Rosemary Switzer, and Clerk to the Board Kristin Mueller.

Via WebEx: County Administrator Chris DeBolt, Safety Coordinator Sherman Manchester, Sr. Fiscal Manager Michael Wojcik, Real Property Director Donna LaPlant, Confidential Secretary Cindy Abraszek, and NYMIR Representative Jackie Shaffer.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Vice-Chairman Wille.

MINUTES

Motion to approve the minutes of the March 2, 2022, meeting was made by Supervisor Baker, seconded by Supervisor Russell, and carried.

EXECUTIVE SESSION

At 1:23 PM, Supervisor Baker made the motion, seconded by Supervisor Russell, to go into executive session regarding discussion on proposed, pending or current litigation; motion carried.

At 2:14 PM, Supervisor Russell made the motion, seconded by Supervisor Hicks, to leave executive session; motion carried.

REAL PROPERTY

♦ Resolutions

Real Property Director, Donna LaPlant, presented a resolution entitled, "Authorizing Intermunicipal Cooperation Agreement with School Districts for Provision of School Tax Bill Preparation Services".

Supervisor Vedora motioned to approve the contract with school districts for school tax bill preparation. Supervisor Hicks seconded the motion. The motion carried.

Real Property Director, Donna LaPlant, presented a resolution entitled, "Authorization to participate in Defense of Real Property Tax Assessment Challenges Against the 2021 Final Assessment Roll".

Supervisor Russell motioned to approve the participation in defending the 2021 final assessment roll. Supervisor Namestnik seconded the motion. The motion carried.

RAIMS

♦ *Resolution*

Archivist, Rosemary Switzer, presented a resolution entitled, "Extension of Local Government Records Management Improvement Fund Grant Deadline".

Supervisor Baker motioned to approve the extension of the LGRMIF grant deadline. Supervisor Russell seconded the motion. The motion carried.

PLANNING

♦ *Presentation – Weight Voting*

Planning Director, Tom Harvey, introduced Paul Bishop and Kieran Bezila from CGR. They gave a presentation on the weighted voting apportionment plan based on the 2020 census. This presentation explained to committee how the new weighed voting numbers are calculated for the simple majority and the 2/3 votes.

Supervisor Vedora motioned to accept the receipt of the weighted voting apportionment plan report that was presented today. Supervisor Hicks seconded the motion. The motion carried.

Committee also directed County Attorney Holly Adams and Clerk Kristin Mueller to draft a resolution to accept these new weighted voting numbers at the next committee cycle.

INFORMATIONAL REPORTS

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reported that we had an uptick in injuries. They were mostly slips, trips, and falls. We are trending slightly ahead of last year. First HAB trainings start next week.

Motion to approve the informational reports as presented was made by Supervisor Russell, seconded by Supervisor Hicks, and carried.

COUNTY ADMINISTRATOR

♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- We have lots of COVID test kits available

EXECUTIVE SESSION

At 2:43 PM, Supervisor Vedora made the motion, seconded by Supervisor Russell, to go into executive session regarding discussion on proposed, pending or current litigation; motion carried.

At 2:56 PM, Supervisor Baker made the motion, seconded by Supervisor Hicks, to leave executive session; motion carried.

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

ADJOURNMENT

Motion to adjourn was made at 2:57 PM by Supervisor Russell, seconded by Supervisor Namestnik and the motion carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

Approved