



# GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 3019 County Complex Dr., Room 204, Canandaigua, NY 14424

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March 24, 2021

## MEMBERS PRESENT

In Person: Supervisors Rich Russell, and Fred Wille.

Via WebEx: Supervisors David Baker, Gregory Bendzlowicz, Tamara Hicks, Catherine Menikotz, and Dom Vedora.

## OTHERS PRESENT

In Person: Supervisor Todd Campbell, County Administrator Chris DeBolt, County Attorney Holly Adams, and Clerk to the Board Kristin Mueller.

Via WebEx: Supervisor Peter Ingalsbe, Deputy County Administrator Brian Young, Finance Director Mary Gates, Public Health Director Mary Beer, Assistant County Attorney Mike Reinhardt, Sr. Fiscal Manager Michael Wojcik, Human Resource Director Michele Smith, Real Property Tax Director Donna LaPlant, Safety Coordinator Sherman Manchester, Val Knoblauch from the Visitors Connection, and Deputy Clerk to the Board Diane Foster.

## CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

## PUBLIC HEALTH

### ♦ *Update*

Public Health Director, Mary Beer, presented the following COVID-19 updates:

- 6170 Total positive cases
- 17 New cases today
- 163 In isolation
- 227 In Quarantine
- 11 In the hospital
- 104 total deaths
- 3341 residents have had at least the first dose of vaccine
- They are working on getting the Johnson and Johnson vaccine to the home bound

## MINUTES

Motion to approve the minutes of the March 3, 2021 meeting was made by Supervisor Wille, seconded by Supervisor Vedora, and carried.

## BOARD OF ELECTIONS

### ♦ *Resolution: Acceptance of NYS Elections Cybersecurity Remediation Grant from the NYS Board of Elections*

Mr. Northrup presented a resolution to accept grant funding from New York State for election cybersecurity.

Supervisor Baker motioned to approve the acceptance of grant funds from New York State. Supervisor Bendzlowicz seconded the motion. The motion carried.

## RAIMS

- ♦ **Resolution:** *Award of Bid for Book Scanner for the Department of Records, Archives and Information Services, CIP Funds* Ms. Switzer presented a resolution to award the bid (B21015) for a new book scanner for RAIMS.  
Supervisor Bendzlowicz motioned to approve bid B21015. Supervisor Vedora seconded the motion. The motion carried.

## REAL PROPERTY

- ♦ **Resolution:** *Authorizing Intermunicipal Cooperation Agreement with School Districts for Provision of School Tax Bill Preparation Services* Ms. LaPlant presented a resolution to enter into agreements with the school districts for the printing of their school tax bills.  
Supervisor Baker motioned to approve the contracts with the school for the print of tax bills. Supervisor Hicks seconded the motion. The motion carried.

## PUBLIC WORKS

- ♦ **Resolution:** *Authorization of Use of County Park Lands by the Canandaigua Lake Watershed Association for the 2021 Gypsy Moth Scout & Scrape Event and Future Work* Mr. Vanderbrook presented a resolution to allow the Canandaigua Lake Watershed Association to hold a Gypsy moth scout and scrape event at the County park.  
Supervisor Wille motioned to approve this event with Canandaigua Lake Watershed Association. Supervisor Bendzlowicz seconded the motion. The motion carried.

## INFORMATION

### TECHNOLOGY

- ♦ **Resolution:** *Renewal of Contract with Canandaigua Quick Print for Printing Services* Ms. Gierman presented a resolution to renew the contract with Canandaigua Quick print for county printing services.  
Supervisor Bendzlowicz motioned to approve this renewal as presented. Supervisor Vedora seconded the motion. The motion carried.

## HUMAN RESOURCES

- ♦ **Resolution:** *Acceptance of Funds from NYS Occupational Safety and Health Hazard Abatement Grant* Ms. Smith presented a resolution to accept the NYS Health Hazardous Abatement grant.  
Supervisor Vedora motioned to approve the NYS HAB grant as presented. Supervisor Hicks seconded the motion. The motion carried.

## COUNTY ATTORNEY

- ♦ **Resolution:** *Resolution Adopting Local Law No. 1(Intro.) of 2021 after a* Ms. Adams presented a resolution to adopt Local Law No. 1 (Intro.) of 2021 after the public hearing.  
Supervisor Baker motioned to approve this resolution as presented. Supervisor

**Governmental Operations and Insurance Committee** oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

*Public Hearing*

Bendzlowicz seconded the motion.

A lengthy discussion ensued with many questions being raised and answered. The committee determined that it would be best to hold off on approving this resolution until next cycle.

Supervisor Baker withdrew his motion to approve the resolution and Supervisor Bendzlowicz withdrew his second to the motion.

**INFORMATIONAL REPORTS**

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Mr. Manchester reported that recordable injuries are tracking along the same line as they have the past three years.

Motion to approve the reports was made by Supervisor Vedora, seconded by Supervisor Wille, and carried.

**COUNTY ADMINISTRATOR**

- ◆ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- He is working with Schools to get vaccines to the educators in the County
- He reviewed changes just released from the Governor's office

**INSURANCE**

- ◆ *Update*

Ms. Shaffer shared with the committee that the NYMIR University will be changing to a new more user-friendly platform in May. In April you will find that the site will be limited in its function. Ms. Shaffer will send out more information once it is up and running.

**EXECUTIVE SESSION**

At 2:22 PM, Supervisor Vedora made the motion, seconded by Supervisor Menikotz, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 2:53 PM, Supervisor Vedora made the motion, seconded by Supervisor Wille, to leave executive session; motion carried.

**ADJOURNMENT**

Motion to adjourn was made at 2:55 PM by Supervisor Vedora, seconded by Supervisor Hicks and the motion carried.

**RESPECTFULLY SUBMITTED**

Kristin A. Mueller, Clerk to the Board