



## FLCC FACILITIES MASTER PLAN COMMITTEE

Time: 3:00 PM

Location: WebEx &

3325 Marvin Sands Dr., Stage 14, Canandaigua, NY 14424

Monday, March 27, 2023

### Members Present

- David Baker, Chair (Chairman OC Ways & Means Committee)
- Dr. Robert Nye, President, FLCC, arrived at 4:09 pm
- Cathy Ahern, Dir. Facilities & Grounds, FLCC
- Tom Harvey, Planning Dir. Ontario County
- Chris DeBolt, Ontario County Administrator, *via WebEx*
- Joan Geise, Chair, FLCC Board of Trustees, *via WebEx*
- Geoff Astles, Member, FLCC Board of Trustees
- David Phillips, Supervisor, Town of Manchester (OC Public Works Committee) *via WebEx*
- Debora Ortloff, VP of Strategic Initiatives & Assessments
- Milton Johnson, Professor of Communications/Theatre, *via WebEx*

### Others Present

- Ken Motsenbocker, Interim Vice Pres. of Admin & Finance, FLCC
- Jerry DeRomanis, Proj. Mngr., LaBella Associates
- Kyle Hatch, Planner, LaBella Associates
- Chris Tuttle, CMAC Events *via WebEx*
- Barbara Burke, LaBella Associates
- Jen Dennis, LaBella Associates, *via WebEx*
- Alissa Bub, Ontario County Deputy County Administrator
- Julie Barry, Sr. Planner, Ontario County, *via WebEx*
- Kristin Voss, Clerk to the BOS

Chair Baker called the meeting to order at 3:04 pm

Chair Baker declared Sarah Moon necessarily absent.

Mr. Phillips made a motion to approve the minutes from the January 30, 2023 meeting. Mr. Harvey seconded the motion. The motion carried.

Mr. Jerry DeRomanis started by going over where they are on the project schedule. Mr. Kyle Hatch then presented his findings from his continuation of demographic study. The important takeaways from his research is that while enrollment is down overall, online enrollment has grown rapidly. Enrollment is not declining proportionally to population decline. It is happening faster. Satellite campuses have struggled to maintain enrollment. Programs that require specialized facilities or equipment have fared well in maintaining enrollment. Certificate programs are growing, but they make up a very small portion of total enrollment. Job postings in the region indicate extremely high demand for healthcare professionals. His next steps will be to compare his findings to the focus group feedback, generate initial recommendations, and identify programs or recommendations that warrant follow up interviews with stakeholders. Mr. Hatch also answered question from the committee regarding his findings.

Mr. DeRomanis and Ms. Burke then reviewed the additional facility sites that they have visited. They visited the Main Campus Library, Greenhouse, Facilities Barn, Muller Field Station, East Hill, and the Victor Campus. They answered several question on the facilities barn and FLTV space and needs within library and main campus. They also discussed the need to come up with a plan on what to do with the Victor campus when the lease is up in 6 ½ years.

Mr. DeRomanis and Ms. Burke continued on with reviewing the focus group summary. There were 17 focus groups that were held over three days with over 85 people participating. For the Canandaigua Campus a lot of the

feedback received on the need to consolidate departmental offices and IT, create better wayfinding, create more flexible classroom configurations of 50+ people, provide more storage space for departments, the café, and events, flexibility in the cafeteria space, barn and greenhouse condition assessment, location of art gallery, location of FLTV, library reorganization, location of disability services, more formal and recreational athletic space, E-sports facility and visibility, and Stage 14 approachability. Areas of considerations for the other campus centers and CMAC are:

- Victor – weigh high costs of rent, FTE, and economic factors
- East Hill – Review possible uses
- Muller Field Station – Integrate Plan Architecture master plan
- Geneva – Assess programs
- Viticulture – Space use & program size
- Newark – Branding/Furniture upgrades
- Consider online trends & consolidation

CMAC

- Accessibly
- Performer & stage amenities
- Infrastructure upgrades

Mr. DeRomanis then talked about their April deliverables of finishing up documentation and analysis to provide the existing facility report.

Next meeting date and time will be Monday, April 24, 2023, at 3:00 PM

At 4:19 pm, Mr. Harvey motioned to adjourn the meeting, seconded by Mr. Phillips. The motion carried.

Respectfully submitted. Kristin A. Voss, Clerk