



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 3019 County Complex Dr., Rooms 204-205

April 12, 2021

MEMBERS PRESENT

In Person: Supervisors Bateman, Phillips, and Teed.
Via WebEx: Supervisor Lightfoote, Ingalsbe, and Vedora.

OTHERS PRESENT







In Person: County Administrator Chris DeBolt, County Attorney Holly Adams, Commissioner Bill Wright, Sr. Fiscal Manager Nellie Puma, Assistant County Attorney Ben Gilmour, Deputy Public Works Commissioner Tim McElligott, Civil Engineer Chris Day, and Clerk to the Board Kristin Mueller.
Via WebEx: Supervisor Russell, Deputy County Administrator Brian Young, Public Health Director Mary Beer, Finance Director Mary Gates, Planning Director Tom Harvey, Building and Grounds Supervisor Steve Vanderbrook, Purchasing Director Deb Gierman, Grants Coordinator Peter Brown, and Deputy Clerk to the Board Diane Foster.

CALL TO ORDER


The meeting of the Public Works Committee was called to order at 3:00 p.m. by Chairman Lightfoote.

PUBLIC HEALTH

Public Health Director, Mary Beer, gave an update of the COVID-19 Pandemic, noting the following:

-  Total Positive tests
-  New cases
-  Currently hospitalized
-  Total deaths
-  In isolation
-  In Quarantine

MINUTES

Supervisor  made a motion to approve the minutes of the Public Works Committee meetings held on April 12, 2021. Supervisor seconded the motion. The motion carried.

CAPITAL IMPROVEMENT PLAN 2022-2027

- ♦ *Discussion*

PLANNING/ FLCC

- ♦ *Resolutions*

Planning Director Tom Harvey presented a resolution entitled, “Capital Project No. H057-19, 2019 FLCC maintenance Capital Project – Authorize No-Cost Time Extension – Dwyer Architectural”.

Supervisor Ingalsbe made the motion to approve this no cost time extension with Dwyer Architectural. Supervisor Bateman seconded the motion. The motion carried.

Planning Director Tom Harvey presented the following resolutions as a block for Capital Project H068-20, FLCC Nursing Expansion:

- Authorization to Enter into Contract with FLCC Foundation for Additional Funding
- Award Bid B21014 for Construction & Budget Transfer
- Accept Quote for Asbestos Air Sampling & Visual Inspection
- Award Contract for Material Testing Services Related to Construction

Supervisor Bateman made the motion to approve the four resolutions as presented as a block. Supervisor Teed seconded the motion. The motion carried.

◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor [REDACTED] motioned to approve the capital project payments as presented, seconded by Supervisor [REDACTED]. The motion carried.

PUBLIC WORKS CAPITAL PROJECTS

◆ *Memo and Change Order*

Commissioner Wright talked about a final change order that will be coming next cycle for Manning Squires Henning. This change order will be for roughly \$40,900. Commissioner Wright also let the committee know there is an additional change order for them for \$16,756.09. This was for the change in the east driveway.

Supervisor Bateman motioned to approve both the change orders as presented. Supervisor Teed seconded the motion. The motion carried.

◆ *Resolutions*

Deputy Public Works Commissioner Tim McElligott presented a resolution entitled, “Capital Project No. H005-08, Highway Safety Improvement, Close Project”.

Supervisor Teed motioned to approve the closing of capital project no. H005-08. Supervisor Ingalsbe seconded the motion. The motion carried.

Deputy Public Works Commissioner Tim McElligott presented a resolution entitled, “Capital Project No. H031-15, Multiple Culvert Replacement, Close Project”.

Supervisor Teed motioned to approve the closing of capital project no. H005-08. Supervisor Ingalsbe seconded the motion. The motion carried.

Civil Engineer Chris Day presented a resolution entitled, “Capital Project No. H072-20, 2021 Culvert Rehabilitation – Purchase of Lands”.

Mr. Day noted that they have changed the name of this project from “County Road 16 Rehabilitation Project” to “2021 Culvert Rehabilitation” to be able to include more projects from the CIP.

Supervisor Bateman motioned to approve the purchase of lands and change the name of the Capital Project. Supervisor Vedora seconded the motion. The motion carried.

◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Vedora motioned to approve the capital project payments as presented with the additions, seconded by Supervisor Phillips. The motion carried.

BUILDINGS & GROUNDS

◆ *Resolution*

Buildings and Grounds Supervisors Steve Vanderbrook presented a resolution entitled, “Award Bid B21006 for Maintenance of Ontario County & FLCC Elevators”.

Supervisor Ingalsbe motioned to approve the acceptance of Bid B21006. Supervisor Vedora seconded the motion. The motion carried.

FLEET

◆ *Resolution*

Commissioner Wright presented a resolution entitled, “Acceptance of Quote Q21037 for replacement of windshields”.

Supervisor Teed motioned to approve the acceptance of Quote Q21037. Supervisor Bateman seconded the motion. The motion carried.

ENGINEERING

◆ *Resolution*

Commissioner Wright presented a resolution entitled, “Authorization to Enter Into On-Demand Contract with Consulting & Engineering Firms for Project Assistance”

Supervisor Ingalsbe motioned to approve the on-demand consulting & engineering firms as presented. Supervisor Bateman seconded the motion. The motion carried.

SEWER

◆ *Resolutions*

County Attorney Holly Adams presented a resolution entitled, “Resolution to Support an Order Authorizing the Increase and Improvement of the Honeoye Lake County Consolidate Sewer District Located in the County of Ontario”.

Supervisor Phillips motioned to approve the support and order for the increase and improvement of the Honeoye sewer district. Supervisor Teed seconded the motion. The motion carried.

Deputy Commissioner Tim McElligott presented a resolution entitled, "Honeoye Lake County Consolidated Sewer District Bond Resolution".

Supervisor Phillips motioned to approve the sewer district bonding resolution. Supervisor Bateman seconded the motion. The motion carried.

Mr. McElligott also reviewed the awarded contracts, final figures, and how the project will proceed.

COUNTY ADMINISTRATOR

◆ *Updates*

County Administrator, Chris DeBolt, gave the following updates:

- Staff is slowly starting to be more in person than remote, and this will continue through the spring
- The County is trying to work to with the school and interpret the new guidance form NYS and how to implement it
He highlighted several items from the recently passed State budget and how they would impact the County and Towns.

UPDATES

Deputy Commissioner Tim McElligott reviewed a memo regarding the 2020-2021 MS4 annual stormwater report.

Project Manager Jesse Gotham let the committee know that they will be using McFarland Johnson on-demand contract for the 20 Ontario St. elevator pitch slab modification.

EXECUTIVE SESSION

At 4:17 PM, Supervisor Teed made the motion, seconded by Supervisor Bateman, to go into executive session regarding discussion on the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body but only when publicity would substantially affect the value thereof, and to confer with counsel; motion carried.

At 4:30 PM, Supervisor Vedora made the motion, seconded by Supervisor Bateman, to leave executive session; motion carried.

APPROVAL

Supervisor Ingalsbe motioned to proceed with getting quotes for a Phase II on a parcel of land that the County may be interesting in. Supervisor Teed seconded the motion. The motion carried.

On motion of Supervisor Vedora seconded by Supervisor Bateman, the meeting was adjourned at 4:36 pm.

Respectfully Submitted
Kristin A. Mueller,
Clerk to the Board