



**Minutes**  
**WAYS AND MEANS COMMITTEE**  
**Location: 74 Ontario Street, 2<sup>nd</sup> Floor and WebEx**  
**Canandaigua, NY 14424**

**April 13, 2022**

**MEMBERS PRESENT**

In Person: Supervisors David Baker, Todd Campbell, Peter Ingalsbe, Dan Marshall, Rich Russell

Via WebEx: Bob Green, Andrew Wickham

**OTHERS PRESENT**

In Person: County Administrator Chris DeBolt, Finance Director Mary Gates, Finance Deputy Director Lorrie Scarrott, Sheriff Povero, Public Works Deputy Commissioner Tim McElligott, Planning Director Tom Harvey, County Attorney Holly Adams, Assistant County Attorney Lea Nacca, Human Resources Director Michele Smith, Safety Coordinator Sherman Manchester, Senior Fiscal Manager Nellie Puma, Board Clerk Kristin Mueller, Confidential Secretary Judy Manntai

Via WebEx: County Treasurer Gary Baxter, Real Property Tax Director Donna LaPlant, Senior Fiscal Manager Michael Wojcik, EMS Coordinator Deb Trickey, Voting Machine Tech A.J. Magnan, 13 WHAM News, Chase Houle, Deputy Board Clerk Diane Foster  
FLCC: President Robert Nye, Chief Financial Officer Adam Rathbun, Chief HR Officer Michelle Polowchak

**CALL TO ORDER**

The meeting of the Ways and Means Committee was called to order at 3:14 p.m. by Chairman David Baker, immediately following the conclusion of the Government Operations and Insurance meeting.

**MINUTES**

The motion to approve the minutes of the Ways and Means Committee Meeting on March 23, 2022, was made by Supervisor Marshall, and seconded by Supervisor Campbell. The motion carried.

**GOVERNMENT OPERATIONS &  
INSURANCE**

Real Property Tax Director Donna LaPlant along with County Attorney Holly Adams presented a draft proposal regarding a *Volunteer Firefighter and Ambulance Tax Exemption*. It was noted that there is currently a \$200 income tax credit for volunteers. Volunteers would not get both the property tax exemption and the income tax credit.

By general consent it was agreed that the proposal should be brought back to Committee as a package for consideration after further research.

County Attorney Holly Adams presented the following two resolutions regarding a proposed law entitled “A Local Law to Adjust Weighted Voting” for approval.

Supervisor Russell made the motion to block the following two resolutions and moved their approval. Supervisor Ingalsbe seconded the motion.

- **Resolution:** Fixing Date and Notice for the Public Hearing on Local Law No. 2 (Intro.) 2022
- **Resolution:** Resolution Adopting Local Law No. 2 (Intro.) 2022 After Public Hearing

The motion carried. It was noted that the resolution to adopt the local law will be held until the meeting following the public hearing.

**PUBLIC SAFETY**

County Administrator Chris DeBolt presented the following resolution on behalf of Probation Director Jeff Rougeux.

- **Resolution:** Probation Department/Alternatives to Incarceration - 2022/2023 Service Plan and Application for Funding

Supervisor Green made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

County Attorney Holly Adams presented a proposed *Asset Forfeiture Policy* for the County. The proposed policy is intended to address internal policy and procedure and must support, and not contradict, various MOAs between law enforcement agencies together with the federal and state regulations that govern asset forfeiture.

The following amendments to the policy were requested:

- a. Add that Finance will receive a copy of the Federal and State reports filed (paragraphs C. and D.).
- b. Add “operational funds” in paragraph F.

Supervisor Campbell made the motion to approve the amended version of the Asset Forfeiture Policy, and further, that County Attorney Adams make the changes to the policy and prepare the resolution for the Board of Supervisors meeting. Supervisor Ingalsbe seconded the motion. The motion carried.

**PLANNING &  
ENVIRONMENTAL QUALITY**

Planning Director Tom Harvey presented the following two resolutions for approval.

Supervisor Marshall made the motion to block the two resolutions and moved their approval. Supervisor Ingalsbe seconded the motion

- **Resolution:** Capital Project H036-17, 2017 FLCC Maintenance Capital Project: Authorize a Contract with Geneva Electrical Supplies and Budget Transfer
- **Resolution:** Establish Capital Project No. H085-2022 as the FLCC Facilities Master Plan Update Project

The motion carried.

## PUBLIC WORKS

Public Works Deputy Commissioner Tim McElligott presented the following four items for approval.

- **Resolution:** Closing of Capital Project No. H050-18 Replacement of Main Street Bridge over Irondequoit Creek

Supervisor Ingalsbe made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** Establish Capital Project No. H084-22, Replacement of County Road 12 Culvert #35 and Authorize Purchase of Lands

Supervisor Ingalsbe made the motion to approve the resolution. Supervisor Russell seconded the motion. The motion carried.

- **Resolution:** Capital Project No. H065-19, County Road 50 Preventive Maintenance: Acceptance of Supplemental Agreement #2 to New York State Revenue Contract - Department of Public Works

Supervisor Ingalsbe made the motion to approve the resolution. Supervisor Wickham seconded the motion. The motion carried.

- **Informational:** Proposed mowing contracts were discussed, including a \$10 per hour increase to cover the additional fuel costs. The \$10 per hour increase was determined by analysis of the fuel cost data from 2019-2022 and evaluation of equipment usage. The Public Works Committee has approved this increase. Public Works Commissioner Wright will be contacting the superintendents regarding the proposed increase. A resolution will be presented at a future meeting and a budget transfer will be submitted later in the mowing season.

## HUMAN RESOURCES

Safety Coordinator Sherman Manchester presented the March 2022 Safety Report for consideration.

Supervisor Campbell made the motion to accept the report. Supervisor Russell seconded the motion. The motion carried.

Human Resources Director Michele Smith presented the following five items for approval.

- **Resolution:** Re-Title - All Professional Probation Positions

Supervisor Campbell made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

- **Resolution:** Creation of Deputy County Treasurer Position

Supervisor Ingalsbe made the motion to approve the resolution with the spelling correction noted in the first paragraph. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** Create Senior Account Clerk-Typist Position and Abolish Account Clerk-Typist (County) Position

Supervisor Russell made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** Declaring the Week of May 1-7, 2022 as "Public Service Recognition Week"

Supervisor Marshall made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

- **Informational:** 2022 Ontario County Employee Retention/Attrition

**WAYS & MEANS  
STANDING COMMITTEE**

Community College Discussion:

Finance Director Mary Gates commented on her overview report: *The County & Finger Lakes Community College*. The report included information regarding the basic property and financial relationship between the County and FLCC; funding from Ontario County, and community college chargebacks.

**County Administrator Update**

County Administrator Chris DeBolt briefly updated the Committee on the following items:

- ~ Operationally doing fine, however, Covid cases increasing regionally and within Ontario County.
- ~ NYS Budget passed. Still reviewing, but noted:
  - the State has stopped the diversion of local sales tax
  - interesting revenue projections regarding marijuana legalization
  - changes to Tier 6 pensions for employer and employee
- ~ Health & Human Services - Considering a county-wide housing assessment and initiative. Chris DeBolt, Eileen Tiberio, new Economic Development Director, will be the core team for the housing study.
- ~ Public Works - Considering a county-wide energy efficiency audit. Last audit was 12 years ago.

**EXECUTIVE SESSION**

At 4:10 p.m., Supervisor Russell made the motion to move into Executive Session to discuss matters with counsel related to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Marshall seconded the motion. The motion carried.

At 4:30 p.m., Supervisor Campbell made the motion to move out of Executive Session. Supervisor Marshall seconded the motion. The motion carried.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 4:30 p.m., following a motion by Supervisor Ingalsbe, and seconded by Supervisor Campbell. The motion carried.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, May 4, 2022, at 3:00 p.m. at 74 Ontario Street and via WebEx.

Respectfully submitted,

Judy Manntai, Confidential Secretary