

	<p>Minutes Regulatory Compliance Committee April 26, 2021</p>	<p><u>Committee Members:</u></p> <table><tr><td>Sean Barry</td><td>Jessica Mitchell</td></tr><tr><td>Mary Beer</td><td>Emily Phillips</td></tr><tr><td>Lindsey Burgess</td><td>Lorrie Scarrott</td></tr><tr><td>Mary Burnett</td><td>Michele Smith</td></tr><tr><td>Art James</td><td>Dominick Vedora</td></tr><tr><td>Robert Kramer</td><td>Brian Young</td></tr></table>	Sean Barry	Jessica Mitchell	Mary Beer	Emily Phillips	Lindsey Burgess	Lorrie Scarrott	Mary Burnett	Michele Smith	Art James	Dominick Vedora	Robert Kramer	Brian Young
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Members Present:

Michele Smith, Mary Beer, Mary Burnett, Art James, Robert Kramer, Jessica Mitchell, Emily Phillips, Dominick Vedora and Brian Young.

Call to Order:

Michele Smith called the meeting to order at 1:30 p.m. Sean Barry, Lindsey Burgess, and Lorrie Scarrott were necessarily absent.

Minutes:

Minutes from the January 25, 2021 Regulatory Compliance Committee Meeting were approved by consensus.

Compliance Complaints:

Michele Smith went over the Compliance Complaint Log with the Committee.

There are two new compliance complaints:

A complaint was received at the end of 2020 through the compliance hotline that claimed an incidence of sexual harassment happened at the Ontario County Jail. This complaint is currently being investigated.

A second complaint happened when an employee disclosed that a member of the Police Reform Committee had applied to work at the Sheriff's department, but the candidate had failed the psychological exam. The matter was referred to the County Attorney's Office.


Reports on Audits:

Michele Smith provided a copy of the letter received from the New York State Department of Transportation stating the civil rights compliance review was completed and is in compliance with all applicable Federal regulations mandated for a Civil Rights Program.

Michele also received a new notice of an audit taking place in the District Attorney's Office by the New York State Office of Victim Services.

Audit Update:

Mary Burnett provided an updated audit schedule starting in June to the end of the year.

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Work Plan Updates:

- 3.1 Michele Smith prepared a revised Vehicle Use Policy and it has been given to Bill Wright for his review. Art James suggested sending the policy to Lea Nacca and Mike Reinhardt for their review.

- 6.4 HIPAA audit is in progress per Sean Barry's email.

Self-Assessment Tool 1-4 Updates:

Michele Smith went through Sections 1-4 on the Self-Assessment Tool.

- 3.1 Replace "We-Comply" to "third-party vendor".

Round Table:

Emily Phillips informed the Committee that the workplace compliance posters have been added to the Ontario County Intranet under Human Resources.

With no further discussion, Michele Smith adjourned the meeting at 1:56 p.m.

Respectively submitted,



Emily Marshall, Secretary I