



Minutes

WAYS AND MEANS COMMITTEE

**Location: WebEx Meeting and 74 Ontario St.,
2nd Floor Committee Room, Canandaigua, NY 14424**

May 24, 2023

MEMBERS PRESENT

In Person: Supervisors David Baker, Robert Green, Peter Ingalsbe, Dan Marshall, David Phillips, Richard Russell, and Andrew Wickham.

OTHERS PRESENT

In Person: County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Finance Director Mary Gates, Commissioner Bill Wright, Fiscal Manager Nellie Puma, Human Resource Director Michele Smith, Planner Tim Jensen, Safety Coordinator Sherman Manchester, Sr. Assistant County Attorney Ben Gilmour, Purchasing Director Jenifer Langer, Sheriff David Cirencione, Deputy Treasurer Jeff Trickler, and Deputy Clerk to the Board Diane Foster.

Via WebEx: District Attorney Jim Ritts, and Fiscal Manager Kathleen Meyers.

CALL TO ORDER

Supervisor Baker called the committee meeting to order at 3:00 PM.

MINUTES

Motion to approve the minutes of the May 3, 2023 Ways and Means meeting was made by Supervisor Dave Phillips, seconded by Supervisor Dan Marshall, and carried.

CAPITAL PROJECTS/ PUBLIC WORKS

Associate Planner, Tim Jensen, presented a resolution entitled, "Capital Project No. H033-16 – Space Reorganization and Security Enhancement of 3010 County Complex Drive – Contract and Budget Amendment Authorization Consulting Services for Youth Care Facility Hazardous Materials Remediation".

Motion to approve this resolution was made by Supervisor Andrew Wickham. The motion was seconded by Supervisor Dan Marshall. The motion carried.

Mr. Jensen reviewed the budget for the CP H033-16 at Chairman Baker's request. He said there is \$18MM in the budget right now. They anticipated construction costs of approximately \$13MM for a total project cost of \$17,215,000. They got through 30% of the schematic and discovered that the initial estimate did include the reuse of mechanical which is not something they are going to be able to do, so there is a 20% increase in construction costs. They went from \$12.7MM to about \$15.4MM. They have an overall project cost of approximately \$20MM. Mr. Jensen said recommendations have come through that the roof should be replaced. This would be another \$2MM.

Associate Planner, Tim Jensen, presented a resolution entitled, "Capital Project No. H033-16 – Space Reorganization and Security Enhancement of 3010 County Complex Drive – Contract and Budget Amendment Authorization Consulting Services for Preparation of a Project Labor Agreement".

Motion to approve this resolution was made by Supervisor Peter Ingalsbe. The motion was seconded by Supervisor Rich Russell. The motion carried.

Commissioner Wright presented a resolution entitled, “Transfer of Funds – 2023 County Budget – Purchase/Buyout of Leased Vehicle Fleet #E1508 – 2018 Chevrolet Colorado”.

Motion to approve this resolution was made by Supervisor Bob Green. The motion was seconded by Supervisor Dave Phillips. The motion carried.

PUBLIC SAFETY

District Attorney Jim Ritts, presented a resolution entitled, “Authorization for Ontario District Attorney to Accept Funding from the New York State Department of Criminal Justice Services for Discovery Reform Funding”.

Motion to approve this resolution was made by Supervisor Peter Ingalsbe. The motion was seconded by Supervisor Dan Marshall. The motion carried.

Sr. Planner, Betsy Landre, presented a resolution entitled, “Capital Project No. H066-20 – 700 MHz Seneca County Hillside Project – Authorization of Budget Amendment and Amendment to NYS DHSES Grant Agreements” and a resolution entitled, “Capital Project No. H092-22 – Emergency Communications Network Core Upgrade – Authorization of Budget Amendment and Amendment to NYS DHSES Grant Agreements”.

Motion to approve the two resolutions as a block was made by Supervisor Rich Russell. The motion was seconded by Supervisor Dave Phillips. The motion carried.

Sheriff Cirencione presented a resolution entitled, “Acceptance of Bid B23060 for Purchase of Side-Scan Sonar – Ontario County Sheriff’s Office”.

Motion to approve this resolution was made by Supervisor Bob Green. The motion was seconded by Supervisor Andrew Wickham. The motion carried.

Sheriff Cirencione presented a “walk-in” resolution entitled “Transfer of Funds-2023 County Budget-Office of Sheriff”. This resolution is to purchase an X-Ray screening unit for 74 Ontario Street.

Motion to approve this resolution was made by Supervisor Bob Green. The motion was seconded by Supervisor Peter Ingalsbe. The motion carried.

SAFETY REPORT

Safety Coordinator, Sherman Manchester, reviewed the Safety Report. He also noted the fire drills have started. They completed six 2.5-hour general safety refresher classes.

Motion to accept the safety report was made by Supervisor Rich Russell. The motion was seconded by Supervisor Peter Ingalsbe. The motion carried.

HUMAN RESOURCES

Human Resources Director, Michele Smith, presented a resolution entitled, “Adoption of Ontario County Non-Discrimination and Sexual Harassment Prevention in the Workplace Policy, As Amended” and a resolution entitled, “Adoption of Ontario County Lactation Accommodation Policy”.

Motion to approve the two resolutions as a block was made by Supervisor Dave Phillips. The motion was seconded by Supervisor Rich Russell. The motion carried.

**WAYS AND
MEANS**

Purchasing Director, Jenifer Langer, presented a 2024 CIP project for software to manage RFP's, quotes and bidding. Ms. Langer noted they do not have all the quotes in and expect a lower rate.

Motion to support the 2024 CIP project for software to manage RFP's, quotes, and bidding was made by Supervisor Bob Green. The motion was seconded by Supervisor Rich Russell. The motion carried.

Finance Director, Mary Gates, presented a resolution entitled, "Authorizing Contract with TD Bank for Banking Services".

Motion to approve this resolution was made by Supervisor Andrew Wickham. The motion was seconded by Supervisor Dave Phillips. The motion carried.

Finance Director, Mary Gates, presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Local Law No. 3 (Intro.) of 2023". The Local Law No. 3 (Intro) of 2023 is entitled, "Overriding Tax Levy Limit for 2024".

Motion to approve this resolution was made by Supervisor Peter Ingalsbe. The motion was seconded by Supervisor Dan Marshall. The motion carried.

**COUNTY
ADMINISTRATOR**

County Administrator, Chris DeBolt presented a "walk-in" resolution entitled "Resolution Expressing Concern with the Unplanned Relocation of Asylum Seekers from New York City to Ontario County".

Motion to approve this resolution was made by Supervisor Peter Ingalsbe. The motion was seconded by Supervisor Dave Phillips. The motion carried.

Mr. DeBolt said there will be a press release in regards to the proposed resolution.

**EXECUTIVE
SESSION**

At 3:44 PM, Supervisor Andrew Wickham made the motion, seconded by Supervisor Dave Phillips, to go into executive session regarding discussions of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation AND of collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law); motion carried.

At 3:49 PM, Supervisor Andrew Wickham made the motion, seconded by Supervisor Bob Green, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 3:50 PM by Supervisor Dave Phillips, seconded by Supervisor Peter Ingalsbe, and carried.

**RESPECTFULLY
SUBMITTED**

Diane R. Foster, Deputy Clerk to the Board