



Minutes

WAYS AND MEANS COMMITTEE

**Location: WebEx Meeting and 74 Ontario St.,
2nd Floor Committee Room, Canandaigua, NY 14424**

May 25, 2022

**MEMBERS
PRESENT**

In Person:

Chair David Baker
Supervisor Todd Campbell
Supervisor Peter Ingalsbe
Supervisor Dan Marshall
Supervisor Richard Russell
Supervisor Robert Green
Necessarily Absent:

Via WebEx:

Supervisor Andrew Wickham

OTHERS PRESENT

In Person:

County Administrator Chris DeBolt
County Attorney Holly Adams
Public Works Commissioner Bill Wright
Sr. Fiscal Manager Nellie Puma
Deputy Dir. Finance Lorrie Scarrott
Human Resource Director Michele Smith
Undersheriff John Falbo
Planning Director Tom Harvey
Sr. Fiscal Manager Michael Wojcik
County Clerk Matt Hoose
Purchasing Director Deb Gierman
Safety Coordinator Sherman Manchester
Deputy Public Health Director Kate Ott
Public Health Fellow Hashan Tarik
Treasurer Gary Baxter
Deputy Treasurer Jeff Trickler
Grandson to G. Baxter Carson Baxter
Deputy Clerk to the Board Diane Foster

Via WebEx:

Chairman Jack Marren
1st Assistant County Attorney Lea Nacca
Finance Director Mary Gates
Real Property Director Donna LaPlant
Buyer Jenifer Langer
Deputy HR Dir. Lindsey Burgess
Sr. Fiscal Manager Michael Wojcik
Chief Information Officer Sean Barry

CALL TO ORDER

Supervisor Baker called the committee meeting to order at 3:00 PM.

MINUTES

Motion to approve the minutes of May 4, 2022, meeting was made by Supervisor Todd Campbell, seconded by Supervisor Rich Russell, and carried.

**GOVERNMENTAL
OPERATIONS &
INSURANCE**

County Clerk, Matt Hoose, presented a resolution entitled, "Apportionment of Mortgage Tax".

Motion to approve this resolution was made by Supervisor Dan Marshall. The motion was seconded by Supervisor Peter Ingalsbe. The motion carried

**HEALTH &
HUMAN SERVICES**

Public Health Director, Mary Beer, presented a budget transfer for the COVID-19 vaccine response contract, a resolution entitled, "Authorization to Accept Childhood Lead Poisoning Prevention Program Grant – New York State Department of Health 2021-2026", and a resolution entitled, "Amendment to

Rabies control Contract – New York State Department of Health 2022-2025”.

Motion to approve the budget transfer and the two resolutions **as a block** was made by Supervisor Dan Marshall. The motion was seconded by Supervisor Todd Campbell. The motion carried

PUBLIC WORKS

Planning Director, Tom Harvey, presented a resolution entitled, “Capital Projects H057-19, H081-22 and H083-22, Award of Bid B22046 and Authorization to Contract for FLCC Electrical Systems Upgrade – 2019 FLCC Maintenance Capital Project, 2021 FLCC Maintenance Capital Project, 2022 FLCC Maintenance Capital Project”.

Motion to approve this resolution was made by Supervisor Peter Ingalsbe. The motion was seconded by Supervisor Rich Russell. The motion carried

Commissioner Wright presented a resolution entitled, “Award of Professional Services Agreement for Honeoye Lake Pump and Collection Station Evaluation Consolidated Funding Application No. 108739”.

Motion to approve this resolution was made by Supervisor Dan Marshall. The motion was seconded by Supervisor Todd Campbell. The motion carried

The budget transfer to fund the purchase order for a 2023 CIP Vehicle was pulled from the agenda.

SAFETY REPORT

Safety Coordinator, Sherman Manchester presented the safety report noting the recordable injuries and illness are down compared to last year. He explained the are up in total injuries but down in recordable injuries.

Motion to approve the report made by Mr. Manchester was made by Supervisor Rich Russell, seconded by Supervisor Bob Green and carried.

HUMAN RESOURCES

Human Resource Director Michele Smith presented a resolution entitled “Abolish Two Correction Officer Positions and Create Two Correction Officer (Spanish Speaking) Positions”.

Motion to approve this resolution was made by Supervisor Todd Campbell. The motion was seconded by Supervisor Peter Ingalsbe. The motion carried.

Human Resource Director Michele Smith presented a resolution entitled “Create Two (2) Data Collector Positions”.

Motion to approve this resolution was made by Supervisor Peter Ingalsbe. The motion was seconded by Supervisor Rich Russell. The motion carried.

Human Resource Director, Michele Smith, presented a resolution entitled, “Create Human Resources Clerk Position and Abolish Senior Human Resources Analyst Position”.

Motion to approve this resolution was made by Supervisor Bob Green. The motion was seconded by Supervisor Dan Marshall. The motion carried.

Human Resource Director, Michele Smith, presented a resolution entitled, “Create Assistant Purchasing Director Position”.

Motion to approve this resolution was made by Supervisor Rich Russell. The motion was seconded by Supervisor Peter Ingalsbe. The motion carried

Human Resource Director, Michele Smith, presented a resolution entitled, “Memorandum of Agreement 3-2022, Ontario County General Unit, C.S.E.A”.

Motion to approve this resolution was made by Supervisor Todd Campbell. The motion was seconded by Supervisor Andrew Wickham. The motion carried

Human Resource Director, Michele Smith, presented a resolution entitled, “Amended 2022 Rates of Pay for Part-Time Hourly/Daily Personnel”.

Motion to approve this resolution was made by Supervisor Dan Marshall. The motion was seconded by Supervisor Todd Campbell. The motion carried

WAYS AND MEANS

Treasurer Baxter presented a resolution entitled, “Authorization for County Treasurer’s Office to Collect School Taxes for Geneva City School District”.

Motion to approve this resolution was made by Supervisor Dan Marshall. The motion was seconded by Supervisor Rich Russell. The motion carried

Purchasing Director, Deb Gierman, presented a resolution entitled, “Renewal of Contract with the Idea Works of NY, Inc., to Provide Promotional Items for Various County Departments”.

Motion to approve this resolution was made by Supervisor Dan Marshall. The motion was seconded by Supervisor Bob Green. The motion carried

Purchasing Director, Deb Gierman, presented a resolution entitled, “Authorization to Participate in the Cooperative Bid for Networked Copier Coordinated by Eastern Suffolk BOCES”.

Motion to approve this resolution was made by Supervisor Bob Green. The motion was seconded by Supervisor Andrew Wickham. The motion carried

COUNTY ADMINISTRATOR

County Administrator, Chris DeBolt, gave the following updates:

- Executive Order No. 18 requiring every county to perform a comprehensive review of current strategies, policies and procedures, and practices in the development to maintain a plan to identify and confront threats of domestic terrorism.
- Provision in the adopted state budget that provides bonuses for certain frontline health care workers.
- Consolidated Funding Applications (CFAs) came out a couple weeks ago and are due in July.

EXECUTIVE SESSION

At 3:39 PM, Supervisor Todd Campbell made the motion, seconded by Supervisor Rich Russell, to go into executive session regarding discussion on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and to confer with counsel; motion carried.

At 3:55 PM, Supervisor Bob Green made the motion, seconded by Supervisor Dan Marshall, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 3:56 PM by Supervisor Rich Russell, seconded by Supervisor Peter Ingalsbe, and carried.

**RESPECTFULLY
SUBMITTED**

Diane R. Foster, Deputy Clerk to the Board

Approved