



FLCC FACILITIES MASTER PLAN COMMITTEE

Time: 3:00 PM

Location: WebEx &

3325 Marvin Sands Dr., Carpenter Board Room, Canandaigua, NY 14424

Monday, June 20, 2023

Members Present

- David Baker, Chair (Chairman OC Ways & Means Committee)
- Dr. Robert Nye, President, FLCC, was declared necessarily absent.
- Cathy Ahern, Dir. Facilities & Grounds, FLCC
- Tom Harvey, Planning Dir. Ontario County
- Chris DeBolt, Ontario County Administrator, *via WebEx*
- Joan Geise, Chair, FLCC Board of Trustees
- Geoff Astles, Member, FLCC Board of Trustees
- David Phillips, Supervisor, Town of Manchester (OC Public Works Committee)
- Debora Ortloff, VP of Strategic Initiatives & Assessments
- Milton Johnson, Professor of Communications/Theatre
- Sara Moon, Director, FLCC Library, Pres. of Professional Association, *via WebEx*

Others Present

- Jason Tack, Vice Pres. of Admin & Finance, FLCC
- Jerry DeRomanis, Proj. Mngr., LaBella Associates
- Barbara Burke, LaBella Associates
- Julie Barry, Sr. Planner, Ontario County
- Kristin Voss, Clerk to the BOS

Chair Baker called the meeting to order at 3:00 pm

Chair Baker declared Dr. Robert Nye necessarily absent.

Mr. Phillips made a motion to approve the minutes from the April 24, 2023 meeting. Mr. Harvey seconded the motion. The motion carried.

Mr. Jerry DeRomanis thanked everyone for their feedback on the draft report they sent out. He then reviewed the meetings they have had since May 5th and the room utilization analysis they are working on.

Ms. Ortloff noted that they will continue to revisit all areas of the plan as things continue to take shape.

Ms. Barbara Burke presented maps of the current programming, features, and use of space of the existing library wing. She then reviewed the guiding principles, items that need to be addressed, and wish list items that they are using for their reorganization proposals of this space.

The following are the proposed changes:

- Gallery Space Relocation
 - Concept A involves switching the current Board room and kitchen space with the current gallery space, two adjoining offices, and a storage room. This switch would make the gallery space visible as soon as you walk into the building.
 - Concept B involves changing the classroom adjacent to the library entrance into the gallery.
- First Floor
 - Move FLTV near auditorium
 - Moving the book collection to the 3rd floor
 - Moving the Maker Space into classroom 1550
 - Moving archives into the FLTV and office space

- Moving the disability services and the ASAP & learning center to where the book collection is currently located and study rooms 1560 & 1570
- Taking out office 1438 to open up the library entrance
- Provide a private/public line for this floor by installing a door that would be locked afterhours
- Second Floor
 - Opening up the entrance slightly
 - Enlarge the classroom by incorporating the communications office and moving that office near the auditorium
 - Change the lounge to a café
 - Change the current stairs to open stairs to make them more visible
 - Moving three offices along the front of the building to the third floor and making that current area into study space
- Third Floor
 - Move the ASAP & learning center and offices to the first floor and changing that current space into student break out/meeting rooms
 - Move the media studio near the auditorium and place offices there
 - Move disability services to the first floor and move the book stacks into that space
 - Change the current stair to open stairs to match the second floor
- FLTV Relocation
 - Move FLTV to the location where the conservation offices are currently located
 - Conservation offices would then move to Conservation wing

The committee then provided their initial feedback and concerns to LaBella on the plans that were presented. LaBella asked that the committee to continue to review the plans and provide additional feedback within the next two weeks.

Being there was nothing else to come before the committee, at 4:20 pm, Mr. Harvey motioned to adjourn the meeting, seconded by Mr. David Phillips. The motion carried.

Respectfully submitted. Kristin A. Voss, Clerk