



INDUSTRIAL DEVELOPMENT AGENCY

Meeting Minutes Monday, June 27, 2022 Meeting Zoom Meeting

Members Present	Members Excused
Kelly Mittiga, Vice-Chair (via Zoom)	Mike Davis, Chairman
Lewis Zulick, Treasurer (via Zoom)	Andy Molodetz
Don Culeton	Deb Brown
Supervisor Dan Marshall	
	Guests Present
Staff Present	
Suzanne Vary, Interim Executive Director	
Michael Wojcik, CFO	Contract Staff
Jessica Kazmark, Staff	Serena Compitello, Underberg & Kessler
Brigitte Larson, Staff	Barry Carrigan, Nixon Peabody
Bob Mincer, Staff	Mike Manikowski, Consultant

CALL TO ORDER: Chair Mike Davis called the meeting to order at 5:05 p.m. A quorum was present.

OLD BUSINESS:

High Point 300:

Suzanne Vary reminded the Board of the request from High Point 300 and their request to add additional sales tax to complete the \$6 million buildout. This will also create 75 FTEs for the Company. Sue stated that a public hearing was held, with a comment from Victor Town Supervisor, Jack Marren. Supervisor Marren commented on how he has been very pleased to work with the Rainaldi brothers and that they have brought many jobs to the area.

Michael Wojcik presented the cost benefit analysis, indicating that the grand ratio is 13:1. Michael stated this is about the same as the original project.

Lew Zulick made a motion to authorize and induce the resolution for High Point 300. Don Culeton seconded the motion. Unanimously approved. Motion carried.

ADMINISTRATION:

Executive Director:

Just as the LDC, Ryan will need to be appointed as the Executive Director of the OCIDA. Mike Manikowski commented that he and Sue have been working with Ryan and he is doing a wonderful job.

Supervisor Dan Marshall made a motion to appoint Ryan Davis as the Executive Director of the Ontario County Industrial Development Agency. Don Culeton seconded the motion.

Unanimously approved. Motion carried.

May 23, 2022 Minutes:

Kelly Mittiga presented the May 23, 2022 Meeting Minutes for approval.

Lew Zulick made a motion to approve the May 23, 2022 minutes as presented. Don Culeton seconded the motion. Motion unanimously carried.

Municipal Deposit Resolution:

Michael Wojcik presented the resolution and explained that this will authorize removal of Mike Manikowski on the account and add Ryan Davis. Accounts for the Agency are held at Lyons National Bank and Canandaigua National Bank. The Airport has one account at Five Star Bank.

Lew Zulick made a motion to approve the resolution. Supervisor Dan Marshall seconded the motion. Unanimously approved. Motion carried.

Invoices for payment:

Michael Wojcik presented for approval, airport invoices for payment totaling \$26,256.46; Agency invoices totaling \$11,214.99 and total invoices in the amount of \$37,471.45. Bob Mincer clarified the airport related invoices.

Supervisor Dan Marshall made a motion to approve the above referenced invoices for payment. Lew Zulick seconded the motion. Unanimously approved. Motion carried

Questions on Reports (Airport Update, Cash Update and Financials):

Kelly Mittiga presented the Airport Update report. There were no questions on the report. Bob Mincer shared that the FAA is holding a Safety Forum Tuesday night at 6:00 p.m. Bob expects a decent turn out and will report back to the Board.

Michael Wojcik presented the Cash Update and Financials to the Board. There were no questions.

Lew Zulick made a motion to accept and approve the above mentioned reports as presented. Supervisor Dan Marshall seconded the motion. Unanimously approved. Motion carried.

Executive Session:

Pursuant to Public Officers Law, Article 7, Section 105F, the Board may enter Executive Session to discuss confidential business matters.

At 5:22 p.m. Supervisor Dan Marshall made a motion to enter Executive Session, seconded by Don Culeton.

At 5:28 p.m., Supervisor Dan Marshall made a motion to exit Executive Session, seconded by Don Culeton.

ADJOURNMENT:

Don Culeton made a motion to adjourn the IDA meeting at 5:29 p.m. Supervisor Dan Marshall seconded the motion. Motion unanimously approved.

Respectfully submitted,

Brigitte Larson