



Minutes

WAYS AND MEANS COMMITTEE

**Location: WebEx Meeting and 74 Ontario St.,
2nd Floor Committee Room, Canandaigua, NY 14424**

July 05, 2023

MEMBERS PRESENT

In Person: Supervisors David Baker, Robert Green, Peter Ingalsbe, Dan Marshall, David Phillips, Richard Russell, and Andrew Wickham.

OTHERS PRESENT

In Person: Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Finance Director Mary Gates, Manager of Financial Operations Nellie Puma, Sheriff Cirencione, Human Resource Director Michele Smith, Assistant County Attorney Ben Gilmour, DPW Commissioner Wright, Victim Assistance Coordinator Jennifer Lewis, and Jean Chrisman.

Via WebEx: BOS Chairman Todd Campbell, Purchasing Director Jenifer Langer, Conflict Defender Carrie Bleakly, Public Health Director Mary Beer, Associate Planner Tim Jensen, Grant Coordinator Sharon Decker, Principle Account Clerk John Rizzo, and Safety Coordinator Mike Flatt.

CALL TO ORDER

Supervisor Baker called the committee meeting to order at 3:00 PM.

MINUTES

Motion to approve the minutes of the June 21, 2023 Ways and Means meeting was made by Supervisor Wickham, seconded by Supervisor Phillips, and carried.

CAPITAL PROJECTS/ PUBLIC WORKS

The following two resolutions were presented to committee for approval:

- Capital Project No. H095-23 – Accept Quote for Asbestos Air Sampling & Visual Inspection for FLCC Science Lab Renovation – 2023 FLCC Maintenance Capital Project
- Capital Project No. H083-22 – Authorize Contract Amendment with Amering & Johnston, Inc. for an Additional Exterior Stairwell Wall Heater & Budget Transfer – 2023 FLCC Maintenance Capital Project

Motion to approve these two resolutions as a block was made by Supervisor Russell. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Associate Planner, Tim Jensen, presented a resolution entitled, “Capital Project No. H062-19 – Firing Range Improvements – Budget Transfer for Printing Services”.

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Marshall. The motion carried.

Commissioner Wright presented a resolution entitled, “Capital Project No. H018-13 – Jail Modifications – Award of Bid B23047 to Maximum Security Projects Corp. and Award of Contract to Black Creek Integrated Systems Corp. for Ontario County Jail HALT Act Renovations”.

Motion to approve this resolution was made by Supervisor Phillips. The motion was seconded by Supervisor Wickham. The motion carried.

Commissioner Wright presented a resolution entitled, “Award Contract for Heat Exchanger Replacement at Human Services Building”.

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Commissioner Wright presented a resolution entitled, “Transfer of Funds – 2023 County Budget – Canandaigua Lake County Sewer District”.

Motion to approve this resolution was made by Supervisor Philips. The motion was seconded by Supervisor Russell. The motion carried.

Commissioner Wright presented a resolution entitled, “Capital Project No. H069-20 – Replacement of Tileyard Road Bridge – Budget Transfer”.

Motion to approve this resolution was made by Supervisor Ingalsbe. The motion was seconded by Supervisor Marshall. The motion carried.

HEALTH & HUMAN SERVICES

Public Health Director, Mary Beer, presented a resolution entitled, “Authorization for Budget Modification for HRI Contract #7022-01 – Public Health Corps Fellowship Program”.

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Green. The motion carried.

PUBLIC SAFETY

Victim Assistance Coordinator, Jennifer Lewis, presented a resolution entitled, “Authorization to Accept SFY2023-2024 Victim and Witness Assistance Program Grant”.

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Marshall. The motion carried.

HUMAN RESOURCES

Human Resources Director, Michele Smith, presented a resolution entitled, “Create Two (2) County Police Office Positions to Serve as School Resource Officers for Marcus-Whitman and Naples Central School Districts”.

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Wickham. The motion carried.

Human Resources Director, Michele Smith, presented a resolution entitled, “Create Senior Public Health Educator Position and Abolish Public Health Educator Position”.

Motion to approve this resolution was made by Supervisor Phillips. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Human Resources Director, Michele Smith, presented a resolution entitled, “Salary Adjustment – Victoria King”.

Motion to approve this resolution was made by Supervisor Russell. The motion was seconded by Supervisor Wickham. The motion carried.

Human Resources Director, Michele Smith, presented a resolution entitled, “Appointment of Director of Community Public Health – Kate Ott”.

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Wickham. The motion carried.

Human Resources Director, Michele Smith, presented a resolution entitled, “2024 Rates of Pay for Part-Time Hourly/Daily Personnel”.

Motion to approve this resolution was made by Supervisor Ingalsbe. The motion was seconded by Supervisor Wickham. The motion carried.

**WAYS AND
MEANS**

Finance Director, Mary Gates, presented a resolution entitled, “Transfer of Funds – 2023 County Budget”.

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Wickham. The motion carried.

Finance Director, Mary Gates, presented a resolution entitled, “Adopting Local Law No. 3 (Intro.) of 2023”.

Motion to approve this resolution was made by Supervisor Russell. The motion was seconded by Supervisor Phillips. The motion carried.

Finance Director, Mary Gates, let the committee know we just received two large sales tax payments putting us now up 5.5% over last year. She believes that we are on par for hitting our budget number for sales tax revenue. The 2022 audit is still ongoing and will probably be at least another 30 days.

**COUNTY
ADMINISTRATOR**

Deputy County Administrator, Alissa Bub, reminded everyone that the ARPA Community Grant round 1 application period will be opening on Monday. All application will need to be submitted electronically.

**EXECUTIVE
SESSION**

At 3:30 PM, Supervisor Marshall made the motion, seconded by Supervisor Wickham, to go into executive session regarding discussions of collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and proposed, pending or current litigation; motion carried.

At 3:46 PM, Supervisor Marshall made the motion, seconded by Supervisor Wickham, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 3:47 PM by Supervisor Ingalsbe, seconded by Supervisor Phillips, and carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Voss, Clerk to the Board