



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

July 7, 2021

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Tamara Hicks, Catherine Menikotz, Dom Vedora, and Fred Wille.

Necessarily Absent: Gregory Bendzlowicz.

OTHERS PRESENT

In Person: Supervisor Todd Campbell, County Administrator Chris DeBolt, County Attorney Holly Adams, Assistant County Attorney Nathan Thomas, and Clerk to the Board Kristin Mueller.

Via WebEx: Chairman Marren, Planning Director Tom Harvey, Sr. Fiscal Manager Michael Wojcik, Safety Coordinator Sherman Manchester, Jackie Shaffer from Eastern Shore Associates, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

MINUTES

Motion to approve the minutes of the June 16, 2021 meeting was made by Supervisor Baker, seconded by Supervisor Wille, and carried.

PUBLIC WORKS

♦ *Resolution*

County Administrator Chris DeBolt presented a resolution entitled, "Resolution to Authorize Execution of a Memorandum of Understanding with Marcus Whitman Central School District for use of District Facilities"

Supervisor Baker motioned to approve the MOU with Marcus Whitman Central School District. Supervisor Hicks seconded the motion. The motion carried.

HUMAN RESOURCES

♦ *Discussion*

County Administrator Chris DeBolt presented the policies for employment of close relatives for Ontario County staff. This policy has been in the works for a while. There are two different options the Board could go with. One is a stand-alone policy and one that would be included in the code of ethics. Discussion ensued, with the committee deciding that having a policy vs. inclusion in the County code of ethics is the better option. Prior relationship that are already know will be grandfathered. The committee would also like to have the definition of a close family member listing be inclusive but not limited to those definitions.

Committee would like to have staff review the policy again with comments from today and then bring this back at another cycle.

COUNTY ATTORNEY

- ◆ *Discussion*

County Attorney Holly Adams spoke about the defense and indemnification of the county regarding the property assessed clean energy (PACE). PACE will not make any changes to their policy since so many other municipalities have accepted the terms. If a property went into foreclosure and the bank doesn't pay the taxes, then the county would then be responsible for the amount owed on the parcel. Mr. Harvey presented the benefits again of the program to committee.

The committee is comfortable moving forward with drafting a local law and setting a public hearing.

BOARD OF SUPERVISORS

- ◆ *Resolution*

Clerk Kristin Mueller presented a resolution entitled, "Change in Location of Regular Board Meeting".

Supervisor Baker motioned to approve the change in location for the August 26th Board meeting. Supervisor Hicks seconded the motion. The motion carried.

- ◆ *Discussion*

Clerk Kristin Mueller ask the committee what their preference would be with continuing with WebEx during committee and Board meetings now that all Board members must be present in person for all meetings. The committee would like to continue to use WebEx, but in a limited capacity. If a staff member has something to present for their committee, they should present in person unless they are feeling ill or short on time. Then they would like for them to join the meeting via WebEx. Committee also feels that it provides a good option for staff that would like to be at the meeting but have nothing on the agenda. This will also provide a way for the public to view, not participate, in the meetings if they wish. This would also be the same for the Board meeting.

INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Mr. Manchester reported that we have one additional recordable injury since the last meeting. This is the first recordable injury since March. We are trending on average of the past 8 years. The HAB grant classes are wrapping up and he is submitting for the new HAB grant for 2021-2022 soon.

Motion to approve the reports was made by Supervisor Baker, seconded by Supervisor Menikotz, and carried.

COUNTY ADMINISTRATOR

- ◆ *Updates*

County Administrator, Chris DeBolt, gave the following updates:

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

- The Canandaigua DMV is now fully open for all transactions
- A RFP has been sent out for technical assistance to business on ARP funds
- He is in preliminary discussion with Genesee Finger Lakes Regional Planning Council and other municipalities on Broadband for the region
- We are still waiting on final guidance from the Federal Government on specifics on how the ARP funding can be spent

EXECUTIVE SESSION

At 2:43 PM, Supervisor Vedora made the motion, seconded by Supervisor Hicks, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 3:01 PM, Supervisor Vedora made the motion, seconded by Supervisor Wille, to leave executive session; motion carried.

COUNTY ATTORNEY

Supervisor Vedora motioned to approve the county attorney's office to proceed with the opioid settlement and inform our attorney representatives we support them continuing with the settlement agreement. Supervisor Wille seconded the motion. The motion carried.

ADJOURNMENT

Motion to adjourn was made at 3:02 PM by Supervisor Hicks, seconded by Supervisor Baker and the motion carried.

RESPECTFULLY SUBMITTED

Kristin A. Mueller, Clerk to the Board