



Minutes
WAYS AND MEANS COMMITTEE
Location: WebEx Meeting and 3019 County Complex Drive, 2nd Floor
Canandaigua, NY 14424

July 7, 2021

MEMBERS PRESENT

In Person: Supervisors David Baker, Todd Campbell, Bob Green, Peter Ingalsbe, Kris Singer, Dan Marshall, and Andrew Wickham

OTHERS PRESENT

In person: County Administrator Chris DeBolt, County Attorney Holly Adams, Assistant County Attorney Nathan Thomas, Chief Communications Officer Steve DeChick, Probation Director Jeff Rougeux, Purchasing Director Debbie Gierman, Public Works Deputy Commissioner Tim McElligott, Manager of Audit and Special Projects Mary Burnett, Senior Fiscal Manager Nellie Puma, Board Clerk Kristin Mueller, Confidential Secretary Judy Manntai.

Via WebEx: Chairman Jack Marren, Public Health Director Mary Beer, Safety Coordinator Sherman Manchester, Senior Planner Betsy Landre, Grant Manager Peter Brown, Fiscal Manager Sandy Seeber
FLCC: Interim Controller Christine Palace-Neininger

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:06 p.m. by Chairman David Baker immediately following the conclusion of the Government Operations and Insurance meeting.

MINUTES

Motion to approve the minutes of the Ways and Means Committee on June 16, 2021, and the Special Meeting on June 24, 2021, was made by Supervisor Marshall, and seconded by Supervisor Singer. The motion carried.

FLCC

County Attorney Holly Adams presented the following FLCC resolution for approval.

- **Resolution:** Approval of Use Permit: Parking Area at Finger Lakes Community College Geneva Campus

Motion to approve the resolution was made by Supervisor Wickham and seconded by Supervisor Singer. The motion carried.

PUBLIC SAFETY

Supervisor Green made the motion to consider the following three items for approval as a block. Supervisor Ingalsbe seconded the motion.

Chief Communications Officer Chief DeChick presented the following two resolutions for approval.

- **Resolution:** Authorization to Extend Grant Funding for State Interoperable Communications FY 2017 Formula Grant - Capital Project No. H047-18 from Department of Homeland Security Emergency Services
- **Resolution:** Authorization to Extend Grant Funding for State Interoperable Communications FY 2018 Formula Grant from Department of Homeland Security Emergency Services

Probation Director Jeff Rougeux presented the following budget transfer for approval.

- **Budget Transfer:** Appropriate Fund Balance for County Share of STSJP Program

The motion carried to approve the two resolutions and one budget transfer.

CAPITAL PROJECTS

Supervisor Marshall made the motion to consider the following two resolutions for approval as a block. Supervisor Ingalsbe seconded the motion.

Senior Fiscal Manager Nellie Puma presented the following two resolutions for approval.

- **Resolution:** Capital Project No. H061-19: Authorization to Rescind Resolution No. 271-2021 Capital Project No. H061-19, 2019 FLCC-CMAC Improvements - Purchase of Hand Dryers and Wall Protectors for the CMAC Restroom Facility
- **Resolution:** Capital Project No. H061-19, 2019 FLCC-CMAC Improvements: Purchase of Hand Dryers and Wall Protectors for the CMAC Restroom Facility

The motion carried.

Deputy Public Works Commissioner Tim McElligott presented the following two resolutions for approval.

- **Resolution:** Capital Project No. H039-17: Authorization to Amend Resolution No. 67-2021, Capital Project No. H039-17, County Road 23 at McIvor Road & Fort Hill Road Intersection Improvements - Acceptance of Supplemental Agreement #3 to New York State Revenue Contract - Department of Public Works

Motion to approve the resolution was made by Supervisor Singer, and seconded by Supervisor Campbell. The motion carried.

- **Resolution:** Capital Project No. H074-20, County Wide Cold Storage: Budget Transfer - 212 Saltonstall Masonry Repair

Motion to approve the resolution was made by Supervisor Wickham, and seconded by Supervisor Marshall. The motion carried.

HUMAN RESOURCES

Safety Coordinator Sherman Manchester presented the Safety Report for consideration.

Motion to accept the Safety Report was made by Supervisor Campbell, and seconded by Supervisor Ingalsbe. The motion carried.

County Administrator Chris DeBolt presented the following two resolutions for approval.

- **Resolution:** Resolution of Recognition and Appreciation - Daniel Moore

Motion to approve the resolution was made by Supervisor Singer, and seconded by Supervisor Campbell. The motion carried.

- **Resolution:** Creation of County Police Officer (Temporary) Position

Motion to approve the resolution was made by Supervisor Green, and seconded by Supervisor Ingalsbe. The motion carried.

**WAYS & MEANS
STANDING COMMITTEE**

Supervisor Singer made the motion to consider the following three resolutions for approval as a block. Supervisor Green seconded the motion.

Purchasing Director Debbie Gierman presented the following three resolutions for consideration.

- **Resolution:** Renewal of Contract with the Idea Works of NY, Inc., to Provide Promotional Items for Various County Departments
- **Resolution:** Award for Printing of Bid Specifications and Drawings
- **Resolution:** Renewal of License for Vending Space in County Office Buildings

The motion carried.

Manager of Audit Mary Burnett presented the following budget transfer for approval.

- **Budget Transfer:** Annual Leave Buyback - (\$25,000 Transfer from Contingency to cover unbudgeted requests for Annual Leave Exchange Program)

Motion to approve the budget transfer was made by Supervisor Marshall, and seconded by Supervisor Campbell. The motion carried.

Board Clerk Kristin Mueller presented the following resolution for approval.

- **Resolution:** 2021 Standard Work Days for Elected Officials for Retirement Purposes

Motion to approve the resolution was made by Supervisor Singer, and seconded by Supervisor Ingalsbe. The motion carried.

County Administrator Update

County Administrator Chris DeBolt briefly commented on the following:

- ~ Continuing to work towards a return to normalcy.
- ~ Canandaigua DMV is back to normal operating hours and function.
- ~ Leaders Group was conducted in person for the first time.
- ~ Working through federal guidance on the ARP Funds and the coordination of efforts between regional entities and municipalities for the best use of resources.

Campbell Commission

Supervisor Campbell updated the Committee on the current status of the Campbell Commission. The broadening scope of the Commission may require a different reporting structure and the involvement of more resources such as Mental Health, Public Health, Behavioral Health, Drug Courts, the use of case managers, housing, etc. Supervisor Campbell anticipates the presentation of a report to the Board of Supervisors next week.

Capital Improvement Plan

Chairman Baker noted that the Capital Improvement Plan will be presented at the next session. It will be a joint meeting of the Public Works and Ways and Means Committees.

PUBLIC SAFETY - Motion

Supervisor Green made the motion to authorize the expenditure of up to \$150,000 to implement the temporary fix for the 911 Communications Tower System; and further, that the expenditure be paid from the General Fund and reimbursed from any related insurance settlement. Supervisor Wickham seconded the motion. The motion carried.

EXECUTIVE SESSION

At 3:43 p.m., Supervisor Marshall made the motion to move into Executive Session to discuss legal matters and labor relations matters with counsel. Supervisor Wickham seconded the motion. The motion carried.

At 4:00 p.m., Supervisor Wickham made the motion to move out of Executive Session. Supervisor Campbell seconded the motion. The motion carried.

At 4:00 p.m. Supervisor Green made the motion to move into Executive Session to discuss pending litigation with counsel. Supervisor Marshall seconded the motion. The motion carried.

At 4:10 p.m., Supervisor Wickham made the motion to move out of Executive Session. Supervisor Singer seconded the motion. The motion carried.

COUNTY ATTORNEY - Motion

Supervisor Wickham made the motion to approve that the County Attorney's office proceed with the opioid settlement and inform our attorney representatives we support them continuing with the settlement agreement. Supervisor Marshall seconded the motion. The motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 4:11 p.m., following a motion by Supervisor Wickham, and seconded by Supervisor Marshall. The motion carried.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, July 28, 2021, at 3:00 p.m. at 74 Ontario Street and via WebEx.

Respectfully submitted,

Judy Manntai, Confidential Secretary