



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:00 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

July 26, 2023

MEMBERS PRESENT

In Person: Supervisors Richard Russell, David Baker, Tamara Hicks, James Kennedy, Daryl Marshall, and Fred Wille.

Necessarily Absent: Supervisor Lou Guard

OTHERS PRESENT

In Person: BOS Chairman Todd Campbell, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Assistant County Attorneys Joe Nacca and Nathan Thomas, Acting County Clerk Pam Keefe, Assistant Deputy County Clerk Tracy Shaw, Republican Election Commissioner Mike Northrup, Democratic Election Commissioner Albert Magnan, Sr. Fiscal Manager Michael Wojcik, Deputy Human Resource Director Lindsey Burgess, Clerk to the Board Kristin Voss, Planning Director Tom Harvey, Sr. Planner Thomas Lyon, Archivist Rosemary Switzer, Safety Coordinator Mike Flatt, Eastern Shores Representative Jackie Shaffer, and Nancy Yacci.

Via WebEx: Supervisor Peter Ingalsbe.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:00 PM by Chairman Russell.

MINUTES

Motion to approve, the minutes of the June 14, 2023 meeting was made by Supervisor Marshall, seconded by Supervisor Kennedy, and carried.

COUNTY CLERK

Assistant Deputy County Clerk, Tracy Shaw, let committee know that they are shifting CDL testing hours for out of county residents. This is due to Monroe County shifting their hours and those residents coming to us. They are also working with the State to get an additional testing station terminal. The testing station terminal is \$2,495 with a \$300 installation fee. The area for the terminal is already established. Public works and IT will just need to install an outlet and internet. The DMV averages about \$100 in revenue a day on all CDL testing fees. This testing station terminal can also be used for any license testing.

Supervisor Wille motioned to approve the use of contingency funds not to exceed \$3,000 to purchase and install a new testing station terminal. Supervisor Baker seconded the motion. The motion carried.

Supervisor Kennedy asked if there has been any more discussions on adding additional DMV locations in the County. Ms. Shaw noted that there has been discussion in the past regarding Geneva, Hopewell, and Victor. She is not sure what the next County Clerk would like to do regarding this. Supervisor

Kennedy asked that this be a continuing discussion in the space/building master plan meetings and budget process.

INFORMATION TECHNOLOGY

- ◆ *Resolution*

Chief Information Officer, Sean Barry, presented a resolution entitled, “Approval of Contract with Pictometry International Corp for Aerial Photography Flyovers”.

Supervisor Hicks motioned to approve this resolution, seconded by Supervisor Kennedy. The motion carried.

BOARD OF ELECTIONS

- ◆ *Resolution*

Democratic Election Commissioner, AJ Magnan, presented a resolution entitled, “Authorization to Amend Grant BOE01-C004375-1110000 Technology Innovation and Election Resources (Tier) Grant Program”.

Supervisor Kennedy motioned to approve this resolution, seconded by Supervisor Baker. The motion carried.

INSURANCE

- ◆ *Resolution*

Assistant County Attorney, Joe Nacca, presented a resolution entitled, “Authorization to Contract with Eastern Shore Associates Insurance as Self Insurance Program Consultant/Broker of Record”.

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Hicks. The motion carried.

RAIMS

- ◆ *Resolution*

Archivist, Rosemary Switzer, presented a resolution entitled, “Authorization to Accept Grant Funding – Ontario County Department of Records, Archives and Information Services”.

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Marshall. The motion carried.

PLANNING

- ◆ *Resolution*

Sr. Planner, Thomas Lyon, presented a resolution entitled, “Acceptance of Local Government Efficiency Grant from the New York State Department of State”.

Supervisor Hicks motioned to approve this resolution, seconded by Supervisor Kennedy. The motion carried.

INFORMATIONAL REPORTS

Safety Coordinator, Mike Flatt, reviewed the Safety reports in the committee packet. He also reported that thru June 30th there have been 73 injuries for the entire plan, with 40 of those injuries being recordable.

Motion to approve the informational reports as presented was made by Supervisor Baker, seconded by Supervisor Kennedy, and carried.

**COUNTY
ADMINISTRATOR**

♦ *Access Ontario Update*

Chief Information Officer, Sean Barry, reported to the committee that Access Ontario has officially been sold to Empire Access. This transaction happened on June 2, 2023. The next step for the County will be to get the State's permission to dissolve the Access Ontario Local Development Corporation (LDC). To do this they will need to show the LDC has zero assets. By State law this is done by shifting them to the County. The Host Community Benefit agreement payments will now go to the County for the next ten years. The County will also finish paying off the outstanding loan with the monies received from the sale.

♦ *Update*

County Administrator, Chris DeBolt, thanked departments for all their work during and after the flooding event.

♦ *Resolution*

County Administrator, Chris DeBolt, presented a resolution entitled, "Resolution Calling on Governor Kathy Hochul to Make Recovery Funds Available to Ontario County Residents Impacted by Historic Flooding".

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Hicks. The motion carried.

INSURANCE

Eastern Shores Representative, Jackie Shaffer, let the committee know that at the November 8th meeting she will present the NYMIR and pollution policy renewals. On October 30th NYMIR will be hosting a drive to survive training out at safety training.

EXECUTIVE SESSION

At 2:09 PM, Supervisor Kennedy made the motion, seconded by Supervisor Hicks to go into executive session regarding discussion on the proposed, pending or current litigation; motion carried.

At 3:02 PM, Supervisor Marshall made the motion, seconded by Supervisor Baker to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn was made at 3:03 PM by Supervisor Marshall, seconded by Supervisor Baker. The motion carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Voss, Clerk to the Board