

**August 3, 2023**

The regular meeting of the Ontario County Board of Supervisors was called to order at 6:30 p.m. at 74 Ontario Street, Canandaigua, NY 14424, with Vice-Chairman Andrew Wickham presiding.

The Pledge of Allegiance was led by Supervisor John Pruet, City of Geneva.

Upon roll call, all members of the Board were present with Supervisors John Marren, Jared Simpson, Tamara Hicks, and Todd Campbell declared necessarily absent.

Minutes of the preceding session was approved by motion of Supervisor Mark Venuti seconded by Supervisor Daniel Marshall; motion carried.

Under Reports of County Officials, County Administrator Chris DeBolt noted the following:

- The Arts, Culture, and Recreation portion of the Community grant program will be accepting applications through August 11<sup>th</sup>.
- The municipal agencies impacted by the flooding on July 9<sup>th</sup> have met the threshold to be eligible to receive Public Assistance (PA) funding to repair municipal infrastructure.

Under Privilege of the Floor, Vice-Chairman Wickham granted privilege of the floor to Supervisor David Baker of the City of Canandaigua for Jacob Welch regarding the issue of housing in Ontario County.

The following Communications and reports are on file with the Board Clerk's office:

Copies received of minutes of meetings held as follows:

- Health and Human Services Committee held on July 13, 2023
- Planning and Environmental Quality Committee held on July 3, 2023
- Public Works Committee held on July 13, 2023
- Public Safety Committee held on July 5, 2023
- Ways and Means Committee held on July 5, 2023
- Finger Lakes Visitors Connection Board of Directors held on May 4, 2023

A proposal regarding housing in Livingston, Ontario, Seneca, Steuben, Wayne, and Yates Counties received from Jacob Welch, resident of the City of Canandaigua, and Government Affairs Community Advocate.

An email regarding Ontario County public transportation, affordable housing, and mental health services, received from Brenda Maloy, resident of Naples, NY.

A report of implementation completed in April – June of 2023, received from the Schuyler County Soil & Water Conservation District.

The 2022 Summary of Annual Reports, received from NYS Department of Civil Service.

Acknowledgement of receipt of filing to the Ontario County Clerk's Office of certified copy of Local Law No. 3 of 2023 entitled "A Local Law Pursuant to Chapter 97-2011 of the Laws of the State of New York and Section 3-c of the General Municipal Law Overriding Tax Levy Limit for Fiscal Year 2024" received from Ontario County Clerk's Office.

The Notice of Obligational Authority (NOA) No. PY23-1 allocating WIOA Youth funds to our local area and the US Department of Labor's Notice of Award which includes

the Federal Award Terms applicable to both NYS Department of Labor (as the pass-through entity) and our local area (as the subrecipient), received from Kerry Douglas-Duffy, Director, Bureau of Workforce Innovation & Quality, NYS Dept. of Labor.

The Ontario County Office of Sheriff's 2022 Annual Report, received from the Ontario County Office of Sheriff.

The June 2023 Director's Report, received from William E. Martin, Happy Tails Ontario County Humane Society.

Summer Newsletter of the Ontario County Soil & Water Conservation District, received from Alaina Robarge, Conservation District Educator, OCSWCD.

Act No. 350-2023 entitled "Urging Governor Hochul and the New York State Legislature to Properly Fund New York State Mandated Local Programs", received from Cattaraugus County.

Local Law 5 (Intro.) of 2023 entitled "Adjusting the Management Compensation Program for Managerial and Confidential Positions for the Year 2023"

COUNTY OF ONTARIO  
LOCAL LAW NO. 5 (INTRO) OF 2023

"A LOCAL LAW APPLYING THE MANAGEMENT COMPENSATION PROGRAM  
TO CERTAIN COUNTY OFFICES APPOINTED FOR DEFINITE TERMS FOR THE  
YEAR 2023"

Be it enacted by the Board of the Supervisors of Ontario County as follows:

SECTION 1: Legislative Intent

The Ontario County Management Compensation Plan, adopted by this Board on December 20, 2001, and amended on October 27, 2022 is a schedule providing higher rates of compensation through additional increments of salary based on length of service, pursuant to NYS County Law §201. This local law authorizes certain increases for those officers appointed for definite terms for the year 2023, subject to the provisions of NYS Municipal Home Rule Law §24(2)(h).

SECTION 2: Salary Adjustments, 2023

The compensation of those county officers appointed for definite terms for the year 2023 is hereby increased above their compensation for 2023 in accordance with the terms and schedule of the Management Compensation Plan adopted on December 20, 2001, and annually amended thereafter, most recently on October 27, 2022.

SECTION 3: An incumbent holding a position described in this local law at any time during the period from January 1 of the year 2023, until the time when basic annual salaries are first paid pursuant to this local law for such services in excess of the compensation actually received therefor, shall be entitled to a lump sum payment for the difference between the salary to which such incumbent was entitled for such service and the compensation actually received therefor. Such lump sum payment shall be made as soon as practicable.

SECTION 4: All local laws and resolutions of the Board of Supervisors of Ontario County, to the extent that the same are inconsistent with this local law, are hereby superseded by this local law.

SECTION 5: This local law is adopted subject to a permissive referendum, and the Clerk is directed to publish notice of the same as required by law.

SECTION 6: This local law shall become effective in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

Supervisor Richard Russell offered the following resolution and moved for its adoption, seconded by Supervisor James Kennedy:

**RESOLUTION NO. 413-2023  
AUTHORIZATION TO CONTRACT WITH  
EASTERN SHORE ASSOCIATES INSURANCE AS  
SELF INSURANCE PROGRAM CONSULTANT/BROKER OF RECORD**

WHEREAS, Resolution No. 638-86, adopted on November 13, 1986, established a self-insurance program to manage the liability risks to which Ontario County is exposed (the "Ontario County Self- Insurance Plan"), which has been continuously maintained pursuant to Resolutions Nos. 53-93, 241-95, 398-97, and 603-99; 213-2019; and

WHEREAS, Ontario County's Self Insurance Program has historically secured services from a consultant with expertise in the insurance industry, and requires continued assistance upon the retirement of the County's current provider; and

WHEREAS, Pursuant to Resolution Number 253-2021, Eastern Shore Associates Insurance provided these services from July 1, 2021 through June 30, 2023; and

WHEREAS, The Governmental Operations & Insurance Committee supports the recommendation to extend the contract with Eastern Shore Associates Insurance as Self Insurance Program Consultant/Broker of Record for Ontario County; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby authorizes extending the contract with Eastern Shore Associates Insurance as Self Insurance Program Consultant/Broker of Record for Ontario County, effective July 1, 2023 through June 30, 2025; and further

RESOLVED, That there will be no County cost associated with this contract as the consultant will receive its commissions directly from the insurance companies; and further

RESOLVED, That the County Administrator shall be authorized to sign this agreement and any other documents necessary to effectuate the purpose of this resolution.

Adopted.

Supervisor Richard Russell offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Daryl Marshall:

**RESOLUTION NO. 414-2023  
APPROVAL OF CONTRACT WITH PICTOMETRY INTERNATIONAL CORP  
FOR AERIAL PHOTOGRAPHY FLYOVERS**

WHEREAS, Per Resolution No. 724-2013, Ontario County entered into a contract with Pictometry International Corp for aerial imagery capture flights; and

WHEREAS, The County wishes to continue to have an aerial imagery capture flight performed every three years as weather and seasonal conditions allow; and

WHEREAS, Pictometry International Corp has proposed an annual subscription based service over a eight year term that provides three imagery captures, all associated software, and technical support and training; and

WHEREAS, The funding for this contract will come from an existing aerial imagery budget; and

WHEREAS, The Chief Information Officer recommends that Ontario County enter into a contract with Pictometry International Corp for aerial imagery capture flights; and

WHEREAS, The Governmental Operations & Insurance Committee has reviewed this proposal and approves entering into said contract amendment; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors authorizes a contract with Pictometry International Corp, 25 Methodist Hill Drive, Rochester, NY 14623, at a total contract price not to exceed \$86,541.00 annually from January 1, 2024 to December 31, 2031; and further

RESOLVED, The County Administrator be and hereby is authorized and empowered to execute said contract and all other documents necessary or appropriate to effectuate the purposes of this resolution; and further

RESOLVED, That the Department of Finance is hereby authorized to make any and all budgetary and account entries to effect the intent of this resolution.

**RESOLUTION NO. 415-2023  
AUTHORIZATION TO AMEND GRANT BOE01-C004375-1110000  
TECHNOLOGY INNOVATION AND ELECTION RESOURCES (TIER)  
GRANT PROGRAM**

WHEREAS, The Ontario County Board of Elections has the requirement to upgrade software, technology, equipment, and infrastructure to improve connectivity and security; and

WHEREAS, The State of New York has provided a grant (BOE01-C004375-1110000) to reimburse Ontario County for said costs; and

WHEREAS, The Ontario County Board of Supervisors previously accepted this grant with Resolutions 337-2023, 552-2021 and 337-2023; and

WHEREAS, The State of New York has added additional funding and extended the period of grant program through March 31, 2024; and

WHEREAS, Authorization by the Ontario County Board of Supervisors is required for acceptance of said additional NYS funds and extension; and

WHEREAS, The Governmental Operations and Insurance and Ways and Means Committees have reviewed and recommends accepting additional grant from NYS Board of Elections for the purpose of purchasing upgrades to the Board of Elections equipment, software, technology, and election security; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, this Board of Supervisors hereby accepts NYS grant funding for an amount up to \$220,984.67 for the period April 07, 2021 through March 31, 2024; and further

RESOLVED, That the Department of Finance is hereby directed to amend the 2023 Board of Elections Budget as follows:

Account Number	Account Description	Amount
14502112 43089	State Aid, Other	Increase \$ 102,008.67
14502112 52051	Equipment Voting Machines	Increase \$ 29,884.05
14502112 54101	Equipment Minor	Increase \$ 72,124.62

and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the grant with NYS BOE and all other documents necessary to effectuate the purpose of this resolution; and further

RESOLVED, That the Finance Department be authorized to make any budgetary and accounting entries to effectuate the intent of the resolution; and further

RESOLVED, That any unencumbered and unspent funds from the prior grant year be carried forward into the current grant year ending March 31, 2024; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to NYS BOE.

#### **RESOLUTION NO. 416-2023**

#### **AUTHORIZATION TO ACCEPT LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT GRANT FUNDING FOR RAIMS**

WHEREAS, The New York State Education Department approved project number 0580-24-0274 for the digitization of the Department of Planning records series and; participate with the Town of Hopewell as a shared service project; and

WHEREAS, The funding source for this project is the Local Government Records Management Improvement Fund (LGRMIF) in the amount of \$65,808; and

WHEREAS, The funding period of the project is September 9, 2023 through June 30, 2024; and

WHEREAS, The County will receive an initial 50% of the grant amount and another 40% as needed and the final 10% after the final report is submitted and approved by the state; and

WHEREAS, This grant will be assigned grant number 14602317; and

WHEREAS, The Government Operations and Insurance Committee and the Ways and Means Committee recommend adoption of this resolution to accept the grant; now, therefore, be it

RESOLVED, Upon review and approval of the County Attorney as to form, that the Ontario County Board of Supervisors authorized the Ontario County Records Center to accept this funding for this grant year September 9, 2023-June 30, 2024, with a possibility of a 6 month extension; and further

RESOLVED, That the 2023-2024 Record and Archives budget be amended by the Finance Department to reflect acceptance of these grant monies; and further

RESOLVED, That the following budget transfer for the 2022-2023 budget is hereby approved:

ACCOUNT	ACCOUNT NAME	AMOUNT
14602317-54260	AGENCY CONTRACTS	+ \$65,808.00
14602317-43060	STATE AID - RECORDS MANAGEMENT	+ \$65,808.00

and further

RESOLVED, That the Ontario County Department of Finance is authorized to make all necessary budgetary and accounting entries to affect the intent of this resolution; and further

RESOLVED, That any unspent grant funds relating to this grant be carried forward to the future budget years; and further

RESOLVED, That the County Administrator or his designee is authorized to sign the contract agreement with the State Education Department; and further

RESOLVED, That a certified copy of this resolution be emailed to RAIMS by the Clerk of this Board

The foregoing block of three resolutions was adopted.

Supervisor Richard Russell offered the following resolution and moved for its adoption, seconded by Supervisor Frederick Wille:

**RESOLUTION NO. 417-2023  
RESOLUTION CALLING ON GOVERNOR KATHY HOCHUL TO MAKE  
RECOVERY FUNDS AVAILABLE TO ONTARIO COUNTY RESIDENTS  
IMPACTED BY HISTORIC FLOODING**

WHEREAS, On July 9, 2023 portions of Ontario County were impacted by a significant and unprecedented flooding event; and

WHEREAS, On July 22, 2023, the President of the United States approved a Major Disaster Declaration for Ontario County opening up Public Assistance funding through the Federal Emergency Management Agency (FEMA) that can help to defer the costs sustained by local governments and first responders from this event; and

WHEREAS, Local, County and State officials have continued to conduct data gathering and preliminary damage assessments for individuals and businesses in an attempt to secure a Major Disaster Declaration for this event that would make FEMA Individual Assistance and Small Business Administration (SBA) funding available to effected businesses and residents; and

WHEREAS, Even if Ontario County is successful in securing additional Federal Assistance through either FEMA or the SBA to assist effected residents and businesses, there will be additional need within the community that cannot be met from either or both of these programs; and

WHEREAS, The Governor announced on July 18, 2023 that New York State had made available \$3,000,000 in Recovery Funds to homeowners in Orange County who were similarly effected by floods on July 9, 2023 from which eligible homeowners could receive up to \$50,000 for critical home repairs; and

WHEREAS, The same needs exist within the effected areas of Ontario County that exist in Orange County; and

WHEREAS, The Governor saw first-hand the tremendous impacts of the July 9<sup>th</sup> flooding event during her visit to Canandaigua on July 10, 2023; now, therefore, be it

RESOLVED, That there exists within Ontario County significant need for financial assistance to those residents who were so devastatingly impacted by this historic flooding that cannot be met through local, non-profit or Federal Assistance; and may it be further

RESOLVED, That the Ontario County Board of Supervisors hereby calls on Governor Kathy Hochul to make available Recovery Funding to Ontario County residents similar to that which was made available in Orange County; and may it be further

RESOLVED, That certified copies of this resolution be sent to Governor Kathy Hochul, Assemblyman Jeff Gallahan, Assemblywoman Marjorie Byrnes, and State Senator Pam Helming.

Adopted.

Supervisor Daniel Marshall offered the following resolution and moved for its adoption, seconded by Supervisor Norman Teed:

**RESOLUTION NO. 418-2023**  
**RESOLUTION GRANTING A NO-COST TIME EXTENSION FOR CONTRACT**  
**WITH URBAN PARTNERS FOR ONTARIO COUNTY**  
**HOUSING NEEDS ASSESSMENT**

WHEREAS, Resolution number 457-2022 authorized the County to enter into a contract with Urban Partners for consulting services conduct a comprehensive analysis of housing needs across the county; and

WHEREAS, Resolution number 457-2022 established the original contract period to be August, 5, 2022 a terminating on August 4, 2023; and

WHEREAS, Urban Partners has remained on schedule throughout the process with the scope of work and outline originally agreed upon, however, due to community enthusiasm, the Housing Steering Committee requested that Urban Partners facilitate a series of community presentations to roll-out the final Ontario County Needs Assessment Report; and

WHEREAS, To coordinate schedules, said presentations will need occur in September 2023; and

WHEREAS, The Health and Human Services and Ways and Means Committees have reviewed and approved the request for, and recommended grating a no-cost time extension to Urban Partners for a period of three (3) months, or November 4, 2023; now, therefore, be it

RESOLVED, A no-cost time extension is hereby granted to Urban Partners for a period of three (3) months, through November 4, 2023, for the contract authorized by Resolution number 457-2022; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of the Board to Urban Partners, 123 S. Broad Street, Suite 2042, Philadelphia, PA 19109.

Adopted.

Supervisor David Phillips offered the following resolution and moved for its adoption, seconded by Supervisor Frederick Lightfoote:

**RESOLUTION NO. 419-2023**  
**AUTHORIZATION TO ACCEPT MUNICIPAL WASTE REDUCTION AND**  
**RECYCLING PROGRAM GRANT FUNDING FROM NEW YORK STATE**  
**DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

WHEREAS, Ontario County has been awarded a grant of \$63,625.00 from the Municipal Waste Reduction and Recycling Program (NYS Grants Gateway Project #: DEC01-MWRC-2022; New York State Contract# C01833GG) through the New York State Department of Environmental Conservation for the purpose of providing financial aid for recycling coordination, education, planning and promotion projects; and



WHEREAS, The grant contract period extends for a term of January 1, 2023 through December 31, 2023; and

WHEREAS, The grant provides up to 50% reimbursement for approved County costs related to staff salary for recycling coordination within the contract term; and

WHEREAS, The Planning and Environmental Quality Committee has reviewed this resolution and recommends acceptance of the Municipal Waste Reduction and Recycling Program funds; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors, hereby approves a contract with the New York State Department of Environmental Conservation for a term of January 1, 2023 through December 31, 2023 at a budgeted County cost of \$63,625.00; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the appropriate Standing Committee; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Municipal Waste Reduction and Recycling Program Agreement with the New York State Department of Environmental Conservation, and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the County's Finance Department is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

Adopted.

Supervisor David Phillips offered the following resolution and moved for its adoption, seconded by Supervisor Christopher Vastola:

**RESOLUTION NO. 420-2023  
ADOPTING LOCAL LAW NO. 4 (INTRO.) OF 2023**

WHEREAS, A public hearing having been held on July 13, 2023 during a duly scheduled meeting of this Board, for public input on a proposed local law entitled "The Ontario County Room Occupancy Tax Law"; and

WHEREAS, All public objection or comment presented at the public hearing, if any, having been heard and considered; now, therefore, be it

RESOLVED, That Local Law No. 4 (Intro) of 2023, The Ontario County Room Occupancy Tax Law, is hereby adopted.

Adopted.

Supervisor David Phillips offered the following resolution and moved for its adoption, seconded by Supervisor Christopher Vastola:

**RESOLUTION NO. 421-2023**  
**ONTARIO COUNTY FOUR SEASONS LOCAL DEVELOPMENT**  
**CORPORATION,**  
**d.b.a. Finger Lakes Visitors Connection, Ontario County, NY**  
**DESIGNATION TOURIST PROMOTION AGENCY AND AUTHORIZATION**  
**NEW YORK STATE TOURISM GRANT PROGRAMS**

WHEREAS, Ontario County contracts with the Ontario County Four Seasons Local Development Corporation to publicize and advertise Ontario County; and

WHEREAS, Per the contract between the Ontario County Four Seasons Local Development Corporation and Ontario County, one of the functions of the Ontario County Four Seasons Local Development Corporation is to coordinate and execute a plan for New York State tourism grant programs; and

WHEREAS, A County authorized Tourist Promotion Agency (TPA) is required to make application and receive funds for most New York State tourism grant programs; and

WHEREAS, The Ontario County Four Seasons Local Development Corporation Board of Directors has recommended to the Planning and Environmental Quality Committee of the Board of Supervisors that the Ontario County Four Seasons Local Development Corporation be designated as the Tourist Promotion Agency for 2024; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors does hereby designate the Ontario County Four Seasons Local Development Corporation to be its official Tourist Promotion Agency for 2024; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of the Board to the Ontario County Four Seasons Local Development Corporation.

Adopted.

Supervisor David Phillips offered the following four resolutions as a block and moved for its adoption, seconded by Supervisor Frederick Lightfoote:

**RESOLUTION NO. 422-2023**  
**FUNDING SOURCE FOR**  
**TOURISM PROMOTION IN ONTARIO COUNTY**

WHEREAS, Tourism is important to the taxpayers of Ontario County by virtue of its economic impact through sales tax revenue generated for Ontario County, the jobs created and by the property tax base the industry provides, as well as its contributions to the quality

of life through the cultural, natural and historic amenities that it nurtures, promotes and protects; and

WHEREAS, The county created a local development corporation, the Ontario County Four Seasons Local Development Corporation, known as Finger Lakes Visitors Connection, (Resolution No. 40-85) to stimulate the tourism industry; and

WHEREAS, Resolution No. 394-2002 provides funding for the Ontario County Four Seasons Local Development Corporation through the use of the 95% of the 3% tax on lodging rooms in Ontario County as established by Local Law No. 4 in August 2002; and

WHEREAS, Resolution No. 817-2022 requested a review of the annual funding formula used to establish the annual operating budget of the Ontario County Four Seasons Local Development Corporation and suspended the existing formula until such time as a new formula is developed and agreed upon; and

WHEREAS, In accordance with Resolution No. 817-2022, County Administration and Finger Lakes Visitor Connection Leadership met from December 2022 through June 2023 to discuss the funding formula that allows predictability, stability, and opportunity for growth for Finger Lakes Visitor Connection and future flexibility for the utilization of tax on lodging rooms; and

WHEREAS, As part of the County's 2023-2024 budget process there was a determination to create a Tourism Promotion Reserve Fund for Occupancy Tax Revenues which was deemed a beneficial tool to continue; and

WHEREAS, It is the intent of the Ontario County Board of Supervisors to continue to utilize its existing relationship and maintain stability in tourism promotion for Ontario County with the Ontario County Four Seasons Local Development Corporation; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors amends the funding formula with the Ontario County Four Season Local Development Corporation for services related to maintaining stability in tourism promotion for Ontario County as established in Resolution No. 394-2002, to permit that Ontario County Four Season Local Development Corporation receive an annual rate of \$1,175,000 in 2024-2025 County Budget; that five (5) percent continue to remain within the County for administrative oversight and tax collection; and any balance would go to the Tourism Promotion Reserve Fund for Occupancy Tax Revenues; and further

RESOLVED, That an annual five (5) percent cost of living adjustment is applied to the 2024-2025 base each year of the agreement; and further

RESOLVED, That said formula shall be in effect for three (3) years starting January 1, 2024, through December 31, 2026 or until one of the following occurs; the County

realizes occupancy tax revenue on short term rentals, or; the completion of proposed joint strategic planning efforts between the Finger Lakes Visitor Connection Board of Directors and the Board of Supervisors.

**RESOLUTION NO. 423-2023  
NEGATIVE DECLARATION  
STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR  
2023-2024 NYS SNOWMOBILE GRANT APPLICATION**

WHEREAS, Ontario County has prepared an application for NYS Office of Parks Recreation and Historic Preservation (NYS OPRHP) 2023-2024 Snowmobile Trails Grant-in-Aid Funds; and

WHEREAS, This project constitutes an "Action" to be reviewed under the State Environmental Quality Review Act and its implementing regulations found at 6 NYCRR Part 617, hereinafter collectively referred to as SEQR; and

WHEREAS, Pursuant to the requirements of said application, a Short Environmental Assessment Form (SEAF) regarding the project has been prepared by the County Planning Department and submitted to this Board by the Planning and Environmental Quality Committee; and

WHEREAS, Said SEAF has not identified any other potential involved or interested agency; and

WHEREAS, Pursuant to Resolution No. 314-2023 Ontario County declared its intention to establish itself as lead agency and conducted a coordinated review; and

WHEREAS, This Board has reviewed said SEAF and all the information contained therein and such other documents as this Board felt it necessary or appropriate to examine to adequately review the proposed Action supporting and/or supplementing the SEAF; and

WHEREAS, Said SEAF identified no significant negative environmental impacts associated with this project; now, therefore, be it

RESOLVED, That this Board hereby finds that, after considering the SEAF and all documents and information related to the application, the proposed snowmobile trails will not result in any significant adverse environmental impacts, and in fact will be a great benefit to the residents of Ontario County ensuring public protection and enjoyment; and further

RESOLVED, That the Chairman of this Board is hereby authorized and empowered to complete the determination of significance section of said SEAF, indicating that the proposed action will not result in any moderate to large impacts and, therefore, is one which will not have significant impact on the environment; and further

RESOLVED, That copies of this resolution and the completed SEAF be sent by the Clerk of this Board to the NYS OPRHP Snowmobile Unit and the Director of the Department of Planning.

**RESOLUTION NO. 424-2023  
ADOPTION OF BYLAWS -  
ONTARIO COUNTY AGRICULTURE ENHANCEMENT BOARD**

WHEREAS, Resolution No. 183-1993 created the Ontario County Farmland Protection Board pursuant to Article 25AA, Section 302 of the Agricultural and Markets Law of the State of New York; and

WHEREAS, Resolution No. 208-1997 changed the name of the Ontario County Farmland Protection Board to the Ontario County Agricultural Enhancement Board (AEB) in recognition of its role working with the agricultural community to enhance agricultural operations and businesses; and

WHEREAS, The AEB recommends adoption of bylaws that define its mission, membership structure, and procedures; and

WHEREAS, The Planning and Environmental Quality Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That the AEB bylaws, approved by the AEB at its regular meeting on April 4, 2023, and on file with the Clerk of this Board, are hereby adopted by this Board; and further

RESOLVED, That the AEB shall follow these bylaws and the specific mandates contained therein, in both spirit and intent; and further

RESOLVED, That all future amendments to these bylaws will be reviewed and approved by the Board of Supervisors before going into effect; and further

RESOLVED, That the AEB bylaws dated August 3, 2023 shall take effect immediately.

**RESOLUTION NO. 425-2023  
ACCEPTANCE OF LOCAL GOVERNMENT EFFICIENCY GRANT FROM  
THE NEW YORK STATE DEPARTMENT OF STATE**

WHEREAS, The Local Government Efficiency (“LGE”) Grant program, administered by the New York State Department of State, is intended to incentivize new actions between local governments that will reduce the cost of municipal operations and modernize the delivery of local services; and

WHEREAS, Ontario County was awarded a LGE grant for an Electronic Contract and Insurance Lifecycle Management Solution Implementation Project; and

WHEREAS, Ontario County received an agreement on June 1, 2023 to accept a grant for LGE project #C1002375, with total project cost up to \$1,100,000.00; and

WHEREAS, Ontario County will provide up to \$110,000 (10%) in cash match; and

WHEREAS, The Ontario County Planning Department will support this grant in the manner of administration, and technical assistance; and

WHEREAS, The Planning and Environmental Quality, Government Operations and Insurance and Ways and Means Committee have reviewed this resolution and recommends approval of same; now, therefore, be it

RESOLVED, Ontario County accepts the LGE grant for an Electronic Contract and Insurance Lifecycle Management Solution Implementation Project; and further

RESOLVED, That the County Department of Finance is hereby directed to establish the project budget as follows:

Line	Description	Budget
AA 30599	App Fnd Bal	\$ 110,000.00
AA 9901 59000	Interfund Transfer	\$ 110,000.00
ZZ 80202310 43089	State Aid Other	\$ 990,000.00
ZZ 80202310 42801	Interfund revenue	\$ 110,000.00
ZZ 80202310 54260	Consultation and Professional Services	\$1,100,000.00

and further

RESOLVED, That subject to approval as to form of the agreement by the County Attorney the County Administrator be and hereby is authorized and empowered to execute the agreement between the County of Ontario and the New York State Department of State, that is on file with the Clerk of this Board for said grant; and further

RESOLVED, The grant contract period extends from 1/1/2023 through 12/31/2027; and further

RESOLVED, That if a no cost extension of up to six (6) months is necessary, the Board of Supervisors approves such extension subject to review and approval by the appropriate Standing Committee; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to affect the intent of this resolution for a total project budget of \$1,100,000.00; and further

RESOLVED, That the Clerk of this Board shall send a copy of this resolution to the County Department of Finance, and the New York State Department of State.

The foregoing block of four resolutions was adopted.

Supervisor Robert Green offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Daryl Marshall:

**RESOLUTION NO. 426-2023**  
**ACCEPTANCE OF BID B23059 FOR PURCHASING A REPLACEMENT**  
**COMMERCIAL CONVECTION STEAMER FOR ONTARIO COUNTY JAIL**

WHEREAS, The Purchasing Department advertised for and received, per the tabulation sheet on file with the Clerk of the Board, bids for the Purchasing of a replacement Commercial Convection Steamer bid B23059 for the Ontario County Jail; and

WHEREAS, The apparent overall low responsive/responsible bidder is Main-Ford General Supply with offices at 366 Lyell Avenue, Rochester, NY 14606; and

WHEREAS, The Purchasing Department recommends award to the low bidder as listed above for the purchase price of \$23,878 for the equipment plus an additional \$1,116 for the optional extended warranty totaling \$24,994; and

WHEREAS, The Public Safety Committee recommends that this bid be accepted; now, therefore, be it

RESOLVED, That the Board of Supervisors authorize bid B23059 be awarded to the above vendor at the listed price; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the successful vendor, the Sheriff, and the Director of the Office for the Aging.

**RESOLUTION NO. 427-2023**  
**AUTHORIZATION TO AMEND STATE HOMELAND SECURITY PROGRAM**  
**GRANTS (C190700, C190710, C190156) FROM**  
**DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES**

WHEREAS, Pursuant to Resolution Nos. 436-2020, 415-2021 and 680-2022, this Board of Supervisors authorized Ontario County to accept awards of \$190,925, \$170,714 and \$170,714 respectively, from the State of New York Department of Homeland Security and Emergency Services FY20, FY21 and FY22 State Homeland Security Program (SHSP) (DHSES Project#SH20-1011, Contract# C190700, CFDA# 97.067, MUNIS #31102021; DHSES Project#SH21-1024, Contract# C190710, CFDA# 97.067, MUNIS #31102121; DHSES Project#SH22-1005, Contract# C190156, CFDA# 97.067, MUNIS #3110229) for the purchase of various law enforcement equipment and coverage of overtime costs for specific activities; and

WHEREAS, The costs for overtime has remained unused and Ontario County staff desire to utilize the remainder to support the equipment purchases in line with DHSES and FEMA objectives; and

WHEREAS, State of New York Department of Homeland Security and Emergency Services agree with and support this adjustment to the grant budget; and

WHEREAS, It is advantageous for Ontario County to utilize available funds in this grant

to meet the goals of the original application with no county match requirement; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed this request at their most recent meetings and recommend the grant amendments; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Board of Supervisors hereby approves contract budget amendments to Contract C190700, C190710 and C190156 with State of New York Department of Homeland Security and Emergency Services FY20, FY21 and FY22 State Homeland Security Program at no additional County cost; and

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the appropriate Standing Committee; and further

RESOLVED, That the County Administrator is authorized to sign contract documents with the New York State Department of Homeland Security and Emergency Services; and further

RESOLVED, That the following budget transfer is hereby approved, with unused portions flowing into future years:

Account	Grant Year	Description	Revenue	Expense
31102021 51700	FY20	Full Time – Hourly		(9,547.00)
31102021 52500	FY20	Law Enforcement Equipment		9,547.00
31102121 51920	FY21	Overtime		(8,537.00)
31102121 52500	FY21	Law Enforcement Equipment		8,537.00
31102229 51920	FY22	Overtime		(8,542.00)
31102229 52500	FY22	Law Enforcement Equipment		8,542.00

and further

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

**RESOLUTION NO. 428-2023  
TRANSFER OF FUNDS - 2023 COUNTY BUDGET  
ONTARIO COUNTY SHERIFF'S OFFICE**

WHEREAS, the Ontario County Sheriff's Office would like to request use of Federal Forfeiture Reserve Funds; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed and approved the following transfer to fund certain public safety equipment and expenses; now, therefore, be it



RESOLVED, That the following transfer be made:

	ACCOUNT	REVENUES	EXPENSE
Law Enforcement Equipment	AAR301 52500		\$5,000
Appropriated Reserve	AA 30511 BR301	\$5,000	

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

The foregoing block of three resolutions was adopted.

Supervisor Robert Green offered the following resolution and moved for its adoption, seconded by Supervisor David Phillips:

**RESOLUTION NO. 429-2023  
APPOINTMENTS TO THE  
DIRECTOR, EMERGENCY MANAGEMENT OFFICE SEARCH COMMITTEE**

WHEREAS, Mr. Jeffrey Harloff, Director, Emergency Management Office and County Fire Coordinator retired on July 7, 2023; and

WHEREAS, It is the prerogative of the Chairman of the Board of Supervisors to make appointments to such search committees in accordance with Rule No. 4 of the Rules of Order of Business of this Board; and

WHEREAS, The Board of Supervisors contracted with Center for Government Research (CGR) via Resolution number 414-2021 to conduct a countywide Fire and EMS study completed in January 2023; and

WHEREAS, One outcome of the report and discussions was to delineate the roles of Emergency Manager and County Fire Coordinator to allow even greater communication and cooperation between the Emergency Management Office with the other Ontario County Departments and local Fire and EMS departments; now, therefore, be it

RESOLVED, That Ontario County will undergo a modification to the organizational structure of the Emergency Management Office to separate the roles of Emergency Management Director and County Fire Coordinator; and further

RESOLVED, That the following individuals be appointed to the Director, Emergency Management Office Search Committee for the duration of the search process:

**Supervisor Jack Marren**  
Town of Victor  
Chair of Search Committee

**Supervisor Bob Green**  
Town of Bristol

**Supervisor Mark Venuti**  
Town of Geneva

**Michele Smith**  
Human Resources

**Undersheriff Mike Rago**  
Office of Sheriff

**Kate Ott**  
Public Health

**Christopher DeBolt**  
County Administrator  
**John Goodwin**  
City Manager, City of Canandaigua

and further

RESOLVED, The duties of the Search Committee shall include advertising for the position, reviewing resumes, conducting interviews, and recommending a candidate to the Public Safety Committee; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Clerk and the appointees.

Adopted.

Supervisor Frederick Lightfoote offered the following five resolutions as a block and moved for its adoption, seconded by Supervisor Christopher Vastola:

**RESOLUTION NO. 430-2023**  
**CAPITAL PROJECT NO. H096-23**  
**PURCHASE OF FLOOR COVERING**  
**FLCC ACADEMICS RENOVATION CAPITAL PROJECT**

WHEREAS, Resolution No. 375-2023 established Capital Project No. H096-23 as the FLCC Academics Renovation Capital Project; and

WHEREAS, Said Capital Project is intended to renovate space at the main campus for the FLCC Honors program to be known as Hemlock Hall and is funded 50% by State through the State University of New York (SUNY funding) and 50% from a contract with the FLCC Foundation, Inc.; and

WHEREAS, A section of the first-floor area of the FLCC library will be remodeled to accommodate Hemlock Hall; and

WHEREAS, New floor covering is needed in the hallway of Hemlock Hall and FLCC obtained Quote 100799155 from Hillyard, 125 Rawson Road, Victor, New York 14564, to provide a 4 foot by 80 foot floor covering for an amount not to exceed One Thousand One Hundred Seventy-Six Dollars (\$1,176.00) per NYS Contract PC70042, a copy of which is on file with the Clerk of this Board; and

WHEREAS, The Public Works Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts Quote 100799155, dated 7/10/2023, from Hillyard and authorizes and empowers the County Administrator to execute a contract with Hillyard for the purchase of a 4 foot by 80 foot floor covering in the amount of One Thousand One Hundred Seventy-Six Dollars (\$1,176.00); and further

RESOLVED, That the term of said contract shall commence August 4, 2023, and to terminate December 21, 2023; and further

RESOLVED, That the cost of said contract be paid from budget line HHH09623 52100 – Furniture & Furnishings of Capital Project No. H096-23; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to affect the intent of this resolution for a total project budget of Two Hundred Thousand Dollars (\$200,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

**RESOLUTION NO. 431-2023  
CAPITAL PROJECT NO. H095-23  
AUTHORIZATION TO CONTRACT FOR  
EDUCATIONAL TECHNOLOGY AND BUDGET TRANSFER  
2023 FLCC MAINTENANCE CAPITAL PROJECT**

WHEREAS, Resolution No. 289-2023 established Capital Project No. H095-23 as the 2023 FLCC Maintenance Capital Project; and

WHEREAS, Said capital project includes funding for renovation of FLCC 3<sup>rd</sup> Floor Science Lab room 3256, including providing updated furniture and educational technology equipment; and

WHEREAS, ePlus Technology, Inc., 13595 Dulles Technology Drive, Herndon, VA 20171, submitted quotes 22999263, 22999503, 22999507 and 22999516, for the purchase and installation of educational technology equipment for a total of Thirty-Two Thousand Five Hundred Fifty-Eight Dollars and Thirty-Five Cents (\$32,558.35) per NYS Contracts

PM69711 and PM20800, copies of which are on file with the Clerk of this Board; and

WHEREAS, The Public Works Committee and the Ways and Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the budget of Capital Project No. H095-23 be, and hereby is, amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH09523 52100	Furniture & Furnishings	\$475,000.00	- \$32,558.35	\$442,441.65
HHH09523 52300	Equipment, Computer	\$00.00	+\$32,558.35	\$32,558.35
HHH09523 54260	Consultation & Professional	\$69,105.00	\$0.00	\$69,105.00
HHH09523 54491	General Construction	\$390,000.00	\$0.00	\$390,000.00
HHH09523 54493	Electric Work	\$142,937.91	\$0.00	\$142,937.91
HHH09523 54494	Plumbing	\$113,000.00	\$0.00	\$113,000.00
HHH09523 54498	Asbestos & Related Testing	\$2,842.00	\$0.00	\$2,842.00
HHH09523 54521	HVAC	\$223,511.00	\$0.00	\$223,511.00
HHH09523 54731	Contingency	\$32,604.09	\$0.00	\$32,604.09
HHH09523 54743	Change Order Contingency	\$50,000.00	\$0.00	\$50,000.00
HHH09523 54865	Administration	\$1,000.00	\$0.00	\$1,000.00
Revenues:				
HHH09523 43297	State Aid	\$750,000.00	\$0.00	\$750,000.00
HHH09523 45031	General Fund – Interfund Revenue	\$750,000.00	\$0.00	\$750,000.00

and further

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts Quotes 22999263, 22999503, 22999507 and 22999516 and authorizes and empowers the County Administrator to execute a contract with ePlus Technology, Inc. for the purchase and installation of educational technology equipment for the 3<sup>rd</sup> Floor Science Laboratory Room 3256 for an amount not to exceed Thirty-Two Thousand Five Hundred Fifty-Eight Dollars and Thirty-Five Cents (\$32,558.35) as proposed in said quotes; and further

RESOLVED, That the term of said contracts shall commence on August 4, 2023, and terminate on August 3, 2024; and further

RESOLVED, That the cost of said contracts be paid from budget line HHH08021 52300 – Equipment, Computer of Capital Project No. H095-23; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of One Million Five Hundred Thousand Dollars (\$1,500,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Finance Department and Vice President - Administration and Finance of Finger Lakes Community College.

**RESOLUTION NO. 432-2023**  
**CAPITAL PROJECT NUMBER H095-23**  
**AWARD OF BID B23064 AND AUTHORIZATION TO CONTRACT**  
**2023 FLCC MAINTENANCE CAPITAL PROJECT**

WHEREAS, Resolution No. 289-2023 established Capital Project No. H095-23 as the 2023 FLCC Maintenance Capital Project in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000); and

WHEREAS, Said project includes funding for renovating the science lab room 3256 at the main campus of Finger Lakes Community College, including the purchase of new furniture and equipment; and

WHEREAS, Using specifications provided by PLAN Architectural Studio, the Purchasing Department released, duly advertised and opened bids for a Walk-in Plant Growth Chamber as Bid B23064; and

WHEREAS, Copies of the bid submissions are on file with the Clerk of the Board of Supervisors; and

WHEREAS, PLAN Architectural Studio has determined that the Alternate/Substitute Walk-in Growth Chamber submitted by Percival Scientific for model MPR-68L2SWR with SciWhite and Red LED Lighting Package is acceptable and meets the design intent; and

WHEREAS, The Public Works Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That subject to review and approval by the County Attorney, as to form, the Board of Supervisors hereby accepts the bid from Percival Scientific, 505 Research Dr., Perry, IA 50220 to provide and install a model MPR-78L2SWR Walk-in Plant Growth Chamber at a cost not to exceed One Hundred Thirty Two Thousand Seven Hundred Fifty Dollars (\$132,750.00) as the low responsive/responsible bid submitted for bid B23064 and authorizes the County Administrator to execute a contract with said firm for said amount; and further

RESOLVED, That the term of said contract shall commence August 4, 2023 and terminate March 31, 2024; and further

RESOLVED, That the cost of said contract shall be paid from line HHH09523 52100 Furniture and Furnishings of Capital Project No. H095-2023; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget

and accounting entries to effect the intent of this resolution for a total project budget of One Million Five Hundred Thousand Dollars (\$1,500,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Finance Department and Vice President of Administration and Finance at Finger Lakes Community College.

**RESOLUTION NO. 433-2023  
CAPITAL PROJECT NO. H068-20  
AUTHORIZATION OF CONTRACT FOR  
FURNITURE & FURNISHINGS AND BUDGET TRANSFER  
FLCC NURSING EXPANSION CAPITAL PROJECT**

WHEREAS, Resolution No. 302-2020 established Capital Project No. H068-20 as the FLCC Nursing Expansion Capital Project; and

WHEREAS, KI, 1330 Bellevue Street, Green Bay, WI 54302, submitted quote #23LMZ-630319/C revised June 12, 2023, for the purchase and installation of furniture for the 4<sup>th</sup> Floor Nursing Classrooms in the amount of Nineteen Thousand Two Hundred Ninety-Three Dollars and Five Cents (\$19,293.05) per NYS Contract PC68367, a copy of which is on file with the Clerk of this Board; and

WHEREAS, Resolution No. 407-2020 hired the firm of LeChase Construction Services, LLC to provide Construction Management Services in regard to phase I of the FLCC Nursing Expansion Project; and

WHEREAS, All work due under the contract with LeChase Construction Services, LLC has been completed and all invoices from said contractor in regard to said contract have been paid, leaving \$48,291.66 unbilled under said contract; and

WHEREAS, The Public Works Committee and Ways and Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the budget of Capital Project No. H068-20 be, and hereby is amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH06820 52100	Furniture & Furnishings	\$250,000.00	+ 10,204.36	\$260,204.36
HHH06820 52300	Equipment, Computer	\$220,000.00	\$0.00	\$220,000.00
HHH06820 54053	Construction Tests/Inspections	\$20,000.00	\$0.00	\$20,000.00
HHH06820 54260	Consultation & Professional	\$470,765.00	- \$10,204.36	\$460,560.64
HHH06820 54444	Financing of Debt	\$82,122.00	\$0.00	\$82,122.00
HHH06820 54491	General Construction	\$3,887,103.03	\$0.00	\$3,887,103.03

HHH06820 54493	Electric Work	\$532,049.03	\$0.00	\$532,049.03
HHH06820 54494	Plumbing Work	\$573,169.00	\$0.00	\$573,169.00
HHH06820 54495	Architectural/Engineering	\$523,000.00	\$0.00	\$ 523,000.00
HHH06820 54498	Asbestos and Related Testing	\$2,000.00	\$0.00	\$2,000.00
HHH06820 54521	HVAC	\$633,692.59	\$0.00	\$633,692.59
HHH06820 54731	Contingency	\$2,525.20	\$0.00	\$2,525.20
HHH06820 54743	Change Order Contingency	\$30,852.15	\$0.00	\$30,852.15
HHH06820 54865	Administration	\$5,000.00	\$0.00	\$5,000.00
	Revenues:			
HHH06820 42397	FLCC Revenue	\$7,200.00	\$0.00	\$7,200.00
HHH06820 42705	Gifts and Donations	\$750,000.00	\$0.00	\$750,000.00
HHH06820 43297	State Aid	\$3,575,078.00	\$0.00	\$3,575,078.00
HHH06820 45710	Serial Bonds	\$2,900,000.00	\$0.00	\$2,900,000.00

and further

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts quote #23LMZ-630319/C and authorizes and empowers the County Administrator to execute a contract with KI for the purchase and installation of furniture for the 4<sup>th</sup> Floor Nursing Classrooms for an amount not to exceed Nineteen Thousand Two Hundred Ninety-Three Dollars and Five Cents (\$19,293.05) as proposed in said quote; and further

RESOLVED, That the term of said contract shall commence on August 4, 2023, and terminate on August 3, 2024; and further

RESOLVED, That the cost of said contracts be paid from budget line HHH06820 52100 – Furniture and Furnishings of Capital Project No. H068-20; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of Seven Million Two Hundred Thirty-Two Thousand Two Hundred Seventy-Eight Dollars (\$7,232,278.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

**RESOLUTION NO. 434-2023**  
**CAPITAL PROJECT NO. H068-20**  
**AUTHORIZATION TO CONTRACT FOR**  
**EDUCATIONAL TECHNOLOGY AND BUDGET TRANSFER**  
**FLCC NURSING EXPANSION CAPITAL PROJECT**

WHEREAS, Resolution No. 582-2021 established Capital Project No. H068-20 as the FLCC Nursing Expansion Capital Project; and

WHEREAS, Sufficient funds are available in this capital project to purchase the necessary furniture and equipment to furnish the 4<sup>th</sup> Floor Nursing Rooms 4460 and 4470; and

WHEREAS, ePlus Technology, Inc., 13595 Dulles Technology Drive, Herndon, VA 20171, submitted quotes 22991624, 22992254, 22992265, and 22992269 for the purchase and installation of educational technology equipment for a total of Sixty-Five Thousand One Hundred Sixteen Dollars and Seventy Cents (\$65,116.70) per NYS Contracts PM69711 and PM20800, copies of which are on file with the Clerk of this Board; and

WHEREAS, The Public Works Committee and the Ways and Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the budget of Capital Project No. H068-20 be, and hereby is, amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH06820 52100	Furniture & Furnishings	\$260,204.36	\$0.00	\$260,204.36
HHH06820 52300	Equipment, Computer	\$220,000.00	+ \$56,533.08	\$276,533.08
HHH06820 54053	Construction Tests/Inspections	\$20,000.00	\$0.00	\$20,000.00
HHH06820 54260	Consultation & Professional	\$460,560.64	- \$27,932.94	\$432,627.70
HHH06820 54444	Financing of Debt	\$82,122.00	\$0.00	\$82,122.00
HHH06820 54491	General Construction	\$3,887,103.03	\$0.00	\$3,887,103.03
HHH06820 54493	Electric Work	\$532,049.03	\$0.00	\$532,049.03
HHH06820 54494	Plumbing Work	\$573,169.00	\$0.00	\$573,169.00
HHH06820 54495	Architectural/Engineering	\$523,000.00	\$0.00	\$ 523,000.00
HHH06820 54498	Asbestos and Related Testing	\$2,000.00	\$0.00	\$2,000.00
HHH06820 54521	HVAC	\$633,692.59	\$0.00	\$633,692.59
HHH06820 54731	Contingency	\$2,525.20	\$0.00	\$2,525.20
HHH06820 54743	Change Order Contingency	\$30,852.15	- \$28,600.14	\$2,252.01
HHH06820 54865	Administration	\$5,000.00	\$0.00	\$5,000.00
Revenues:				
HHH06820 42397	FLCC Revenue	\$7,200.00	\$0.00	\$7,200.00
HHH06820 42705	Gifts and Donations	\$750,000.00	\$0.00	\$750,000.00
HHH06820 43297	State Aid	\$3,575,078.00	\$0.00	\$3,575,078.00
HHH06820 45710	Serial Bonds	\$2,900,000.00	\$0.00	\$2,900,000.00

and further

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts quotes 22991624, 22992254, 22992265, and 22992269 and authorizes and empowers the County Administrator to execute a contract



with ePlus Technology, Inc. for the purchase and installation of educational technology equipment for the 4<sup>th</sup> Floor Nursing Rooms 4460 and 4470 for an amount not to exceed Sixty-Five Thousand One Hundred Sixteen Dollars and Seventy Cents (\$65,116.70) as proposed in said quotes; and further

RESOLVED, That the term of said contracts shall commence on August 4, 2023, and terminate on August 3, 2024; and further

RESOLVED, That the cost of said contracts be paid from budget line HHH06820 52300 – Equipment, Computer of Capital Project No. H068-20; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of Seven Million Two Hundred Thirty-Two Thousand Two Hundred Seventy-Eight Dollars (\$7,232,278.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

The foregoing block of five resolutions was adopted.

Supervisor Frederick Lightfoote offered the following seven resolutions as a block and moved for its adoption, seconded by Supervisor John Pruett:

**RESOLUTION NO. 435-2023**  
**CAPITAL PROJECT NO. H069-20**  
**REPLACEMENT OF TILEYARD ROAD BRIDGE**  
**AWARD OF CONTRACT FOR CONSTRUCTION AND**  
**CONTRACT AMENDMENT FOR CONSTRUCTION INSPECTION SERVICES**

WHEREAS, A project for the Replacement of Tileyard Road Bridge, Town of Gorham, Ontario County, P.I.N. 4ON0.06 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such safety projects to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

WHEREAS, Resolution No. 375-2020 created Capital Project No. H069-20, Replacement of Tileyard Road Bridge, and authorized the acceptance of the New York State Revenue Contract for the Preliminary Engineering, Detailed Design, and Right-of-Way Incidentals Phase for the Project; and

WHEREAS, Ontario County Purchasing Department received bids (B22072) for construction of the Project; and

WHEREAS, Ramsey Constructors, Inc., 5711 Gateway Park Lakeville NY 14480, is the apparent lowest, responsive, responsible bidder with a bid of \$1,908,849.07; and

WHEREAS, The Construction cost of the Project is estimated to be \$2,004,291.53 which

includes a 5.0% construction contract contingency of \$95,442.46; and

WHEREAS, Resolution No. 375-2020 awarded a contract with Popli Architecture & Eng & LS DPC 555 Penbrooke Drive, Penfield, New York 14526, for engineering services for a cost not to exceed \$240,000.00; and

WHEREAS, The County Public Works Department received a qualification based proposal for construction inspection and construction support services related to the Project, under the procedures set forth by the Federal Government for use of Federal Transportation funds; and

WHEREAS, The NYSDOT and County Engineering staff have reviewed and approved the construction inspection and construction support services scope and the corresponding price proposal; and

WHEREAS, After review of said proposal the Public Works Department recommends Popli Architecture & Eng & LS DPC for construction inspection and construction support services related to said Project for a cost not to exceed \$232,000.00; and

WHEREAS, There is a shortfall in funding of \$374,291.53; and

WHEREAS, While a TIP amendment and Supplemental State and Local Agreement covering the project shortfall is anticipated, Ontario County will fund the shortfall with CHIPS funding until such time said Supplemental is received and accepted; and

WHEREAS, The Public Works and Ways and Means Committees have reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, That the following budget transfer is approved:

DD5010 43501	CHIPS Revenue	+\$374,291.53
DD995099 59000	Interfund Transfers	+\$374,291.53

and further

RESOLVED, That the budget of Capital Project No. H069-20 be, and hereby is amended as follows in anticipation of Supplemental State and Local Agreements with NYSDOT

Line	Description	Current Budget	Change	Revised Budget
<b>Appropriations:</b>				
HHH06920 54491	General Construction	\$4,774.00	+\$2,004,291.53	\$2,009,065.53
HHH06920 54495	Architectural & Engineering	\$255,000.00	+\$232,000.00	\$487,000.00
HHH06920 54820	Land Acquisition	\$5,226.00		\$5,226.00
HHH06920 54865	Administration	\$2,000.00		\$2,000.00
HHH06920 54731	Contingency	\$81,100.00	-\$41,000.00	\$40,100.00
<b>Revenue:</b>				
HHH06920 43089	State Aid	\$41,100.00	+\$273,150.00	\$314,250.00
HHH06920 44597	Federal Aid	\$245,600.00	+\$1,456,800.00	\$1,702,400.00

HHH06920 45031	Interfund Transfer- D Fund	\$61,400.00	+\$465,341.53	\$526,741.53
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and further

RESOLVED, That upon review and approval by the County Attorney as to form, the Ontario County Board of Supervisors hereby approves an agreement with Ramsey Constructors, Inc., for said work for a cost not to exceed \$1,908,849.07, said contract will commence on August 03, 2023 and expire on July 19, 2024; and further

RESOLVED, That said contract will be charged to the Construction Line, HHH06920 54491; and further

RESOLVED, That upon review and approval by the County Attorney as to form, the Ontario County Board of Supervisors hereby approves a contract amendment agreement with Popli Architecture & Eng & LS DPC for said work for a cost not to exceed \$232,000.00 for a total amended contract price not to exceed \$472,000.00 said contract amendment will commence on August 03, 2023 and will expire December 31, 2024; and further

RESOLVED, That said contract will be charged to the Architectural & Engineering line, HHH06920 54495; and further

RESOLVED, That the County Administrator is authorized to sign the agreements; and further

RESOLVED, That the Commissioner of Public Works is authorized, to make necessary adjustments in unit bid quantities and to initiate field changes to complete the proposed work, within the fund limits of the contract's contingency, and to report such use of the contract contingency to the Public Works Committee and to the Finance Office; and further

RESOLVED, That the Commissioner of Public Works, prior to authorizing a single work item financed with the project's contingency that exceeds \$7,500, shall request review by the Public Works Chairperson, and if by review, the Committee Chairperson determines such field change is critical to the timely progression of the project, the Chairperson, at their discretion, will approve said change; and further

RESOLVED, That the Commissioner of Public Works, be and hereby is, authorized and empowered to execute any and all documents necessary or appropriate to effectuate adjustments or change orders to the original contract within the limits agreed to in this resolution, subject to review and approval by the Office of the County Attorney; and further

RESOLVED, That if no cost time extensions of up to (6) months are necessary, the Board of Supervisors hereby approves such extensions subject to review and approval by the Public Works Committee; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this resolution for a total project budget of \$2,543,391.53; and further

RESOLVED, That nothing herein shall be construed as having transferred to any officer or employee of the County any power of the Board of Supervisors, which retains absolute authority to discontinue by majority of the weighted vote any action taken without prior authorization of the Board; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Department of Finance, Ramsey Constructors, Inc., Popli Associates, and New York State Department of Transportation – Regional Local Project Liaison, Region 4 Office, 1530 Jefferson Road, Rochester, NY 14623.

**RESOLUTION NO. 436-2023  
AUTHORIZATION TO AWARD CONTRACT TO  
BARTON & LOGUIDICE, DPC  
FOR PROFESSIONAL DESIGN, BID, AND CONSTRUCTION  
PHASE SERVICES FOR THE REPAIRS TO THE BURN BUILDING AND  
EXPANSION OF THE TRAINING GROUNDS**

WHEREAS, The County has identified the need to repair the burn building and expand the training grounds; and

WHEREAS, The 2023 Capital Improvement Plan includes funding in the budget for Burn Building work (Project # CR01-14); and

WHEREAS, Barton & Loguidice ('B&L') has a thorough understanding of the services necessary to complete the work based on a previous investigation of the burn building and training grounds; and

WHEREAS, The Commissioner of Public Works has solicited a proposal from B&L for professional design, bid, and construction administration services for the work; and

WHEREAS, B&L has provided a proposal for the repair and expansion work for a cost not to exceed \$42,600.00; and

WHEREAS, The total cost of the design work is estimated to be \$45,600.00 which includes a \$3,000 contingency for unforeseen items that may arise; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract with Barton & Loguidice, DPC, 443 Electronics Parkway, Liverpool, NY 13088 for the burn building repair and training grounds expansion work for a cost not to exceed \$42,600.00; and further

RESOLVED, That the contracts shall commence on August 4, 2023 and will expire on April 5, 2024; and further

RESOLVED, That if a no-cost time extension of up to six (6) months is necessary for the contract, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, That the Commissioner of Public Works is hereby authorized to approve the use of contingency funds up to the approved amount; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with B&L and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this resolution; and further

RESOLVED, That a certified copies of this resolution be sent by the Clerk of this Board to Barton & Loguidice.

**RESOLUTION NO. 437-2023  
AUTHORIZATION TO RENEW BID B22055  
FOR FLOORING REPLACEMENT AT VARIOUS COUNTY BUILDINGS**

WHEREAS, Resolution No. 481-2022 awarded bid B22055 to GP Flooring Solutions and MCO Flooring, Inc. for flooring replacement in County buildings; and

WHEREAS, Both GP Flooring Solutions and MCO Flooring, Inc. have agreed to a 12-month renewal at the current price structure; and

WHEREAS, The Purchasing Department recommends the bid renewals; and

WHEREAS, The Public Works Committee has reviewed this proposal and recommends its approval; now, therefore, be it

RESOLVED, The Ontario County Board of Supervisors hereby authorizes the renewal of bid B22055 with GP Flooring Solutions, 32 Marway Circle, Gates, NY 14624, and MCO Flooring, Inc., 200 Metro Park, Rochester, NY 14623, per the tabulation sheets for a 1-year period starting September 13, 2023 through September 12, 2024; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to GP Flooring Solutions and MCO Flooring, Inc.

**RESOLUTION NO. 438-2023  
AUTHORIZATION TO RENEW BID B22067  
FOR MAINTENANCE AND REPAIR OF OVERHEAD DOORS  
AT VARIOUS COUNTY BUILDINGS**

WHEREAS, Resolution No. 593-2022 awarded bid B22067 to Alliance Door and Hardware, Inc. for the Maintenance and Repair of Overhead Doors in various county buildings; and

WHEREAS, Alliance Door and Hardware, Inc. has agreed to a 12-month renewal at the current price structure; and

WHEREAS, The Purchasing Department recommends the bid renewal; and

WHEREAS, The Public Works Committee has reviewed this proposal and recommends its approval; now, therefore, be it

RESOLVED, The Ontario County Board of Supervisors hereby authorizes the renewal of bid B22067 with Alliance Door and Hardware, Inc., 55 Alliance Drive, Rochester, New York 14623, per the tabulation sheets for a 1-year period starting September 6, 2023 through to September 5, 2024; and further

RESOLVED, That a certified copies of this resolution be sent by the Clerk of this Board to Alliance Door and Hardware, Inc.

**RESOLUTION NO. 439-2023**  
**AUTHORIZATION TO CONTRACT WITH POWER & CONSTRUCTION**  
**GROUP FOR REPLACEMENT OF OVERHEAD FLASHING BEACONS AT**  
**THE INTERSECTION OF COUNTY ROAD 28 AND EMERSON ROAD**

WHEREAS, An engineering review of the infrastructure at the County Road 28 and Emerson Road intersection found that the overhead beacons were beyond their serviceable lifespan and recommended replacement; and

WHEREAS, Quotes were solicited from five contractors for replacement of the overhead beacons and associated equipment; and

WHEREAS, Power & Construction Group, Inc. was the only contractor to submit a quote for the work in the amount of \$8,870; and

WHEREAS, Sufficient funds exist in the Traffic Safety department budget to fund this contract; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, Upon review and approval of the County Attorney as to form, the Ontario County Board of Supervisors hereby authorizes a contract with the Power & Construction Group, Inc. for \$8,870 with an additional contingency of \$1,000 to cover any additional scope items; and further

RESOLVED, That the Commissioner of Public Works is authorized to make necessary adjustments and to initiate field changes to complete the proposed work, within

the fund limits of the contract's contingency, and to report such use of the contract contingency to the Public Works Committee and to the Finance Office; and further

RESOLVED, Said contract will be charged to DD3310 54721, Maintenance & Repair of Signals; and further

RESOLVED, Said contract will commence on July 14, 2023 and expire October 31, 2023; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, for these contracts, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with Power & Construction Group, Inc., and all other documents necessary to effectuate the purpose of this resolution; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this resolution.

**RESOLUTION NO. 440-2023**  
**RENEWAL OF BID B22069 PURCHASE OF LUBRICANTS**

WHEREAS, Resolution No. 592-2022 awarded bid B22069 for the Purchase of Lubricants; and

WHEREAS, Resolution No. 158-2023 renewed said bid to October 5, 2023; and

WHEREAS, Superior Lubricants has agreed to a 6-month renewal at the current price structure; and

WHEREAS, The Purchasing Department recommends the bid renewal; and

WHEREAS, The Public Works Committee has reviewed and accepts the bid renewal proposal; now, therefore, be it

RESOLVED, That renewal of this bid be made to Superior Lubricants, 32 Ward Road, North Tonawanda, New York 14120 with the exclusion of items 3 and 10 as no bids were received; and further

RESOLVED, That on the recommendation of the Public Works Committee, the Ontario County Board of Supervisors hereby awards this bid renewal with the above vendor; and further

RESOLVED, That said renewal shall be in effect from October 6, 2023 through April 5, 2024; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Superior Lubricants.

**RESOLUTION NO. 441-2023**  
**AUTHORIZATION TO RENEW BID B21081 FOR VEHICLE FILTERS**

WHEREAS, Resolution No. 536-2021 awarded bid B21081 for vehicle filters to Oil Filter Service, Inc.; and

WHEREAS, Resolution No. 506-2022 renewed bid to October 8, 2023; and

WHEREAS, Oil Filter Service, Inc. has agreed to a 12-month renewal at the current price structure; and

WHEREAS, The Purchasing Department recommends the bid renewal; and

WHEREAS, The Public Works Committee has reviewed this proposal and recommends its approval; now, therefore, be it

RESOLVED, The Ontario County Board of Supervisors hereby authorizes the renewal of bid B21081 with Oil Filter Service, Inc., 75 Saginaw Drive, Rochester, NY 14623, for vehicle filters per the tabulation sheets for a 1-year period starting October 9, 2023 through October 8, 2024; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to Oil Filter Service, Inc.

The foregoing block of seven resolutions was adopted.

Supervisor Frederick Lightfoote offered the following resolution and moved for its adoption, seconded by Supervisor Peter Ingalsbe:

**RESOLUTION NO. 442-2023**  
**RESOLUTION ACCEPTING DONATION OF PORTRAIT OF THE**  
**HONORABLE JAMES R. HARVEY**  
**FOR DISPLAY IN THE ONTARIO COUNTY COURT HOUSE**

WHEREAS, James R. Harvey was born in Bloomfield, New York, graduated from Bloomfield High School in 1957, Niagara University in 1961 and Albany Law School in 1964; and

WHEREAS, James R. Harvey then joined the United States Army in 1965 and served in the Judge Advocate General's Corps, serving as a lawyer and attaining the rank of Colonel upon military retirement; and

WHEREAS, James R. Harvey served as an attorney and counselor at law in Ontario County from 1969 to 1975; and



WHEREAS, James R. Harvey was duly elected District Attorney of Ontario County on November 4, 1975 and was re-elected District Attorney three consecutive times thereafter; and

WHEREAS, In 1981 District Attorney James R. Harvey successfully argued a landmark case before the Supreme Court of the United States, *New York v. Belton*, 453 U.S. 454; and

WHEREAS, District Attorney James R. Harvey protected the God-fearing, law-abiding citizens of Ontario County for 14 years, zealously prosecuting crimes committed in Ontario County; and

WHEREAS, James R. Harvey was duly elected Ontario County Court Judge on November 7, 1989; and

WHEREAS, Judge James R. Harvey presided over thousands of cases as Ontario County Court Judge, also serving as Family Court Judge and Acting Supreme Court Justice; and

WHEREAS, Judge James R. Harvey helped to shape the future of many youth in Ontario County by presiding over cases in Juvenile Drug Treatment Court; and

WHEREAS, Judge James R. Harvey retired from the bench after 16 years of service on November 14, 2005; and

WHEREAS, James R. Harvey continued to serve the people of Ontario County after he retired from the bench by serving on the Ontario County Traffic Safety Board and the Board of Quail Summit; and

WHEREAS, James R. Harvey throughout his life has been active in the community serving on various boards including Babe Ruth Little League Baseball, Trustee of Wood Library, and as Past President of the Ontario County Bar Association; and

WHEREAS, A portrait of James R. Harvey is being donated to Ontario County for the purpose of display in the Ontario County Court House; and

WHEREAS, The Public Works Committee recommends this resolution be adopted; now, therefore, be it

RESOLVED, That the donation of the portrait of James R. Harvey be, and hereby is, accepted on behalf of the County of Ontario for display in the Ontario County Court House; and further

RESOLVED, That the Department of Public Works be, and hereby is, authorized and empowered to arrange for the hanging of James R. Harvey's portrait in the Ontario County Court House, South Courtroom, for the dedication scheduled to be held on September 15, 2023 at 2 p.m.; and further

RESOLVED, That a copy of this resolution and a letter of appreciation for donation of the portrait be forwarded to James R. Harvey and the Harvey family on behalf of the Board of Supervisors; and further

RESOLVED, That this resolution shall take effect immediately.

Adopted.

Supervisor David Baker offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Richard Russell:

**RESOLUTION NO. 443-2023  
ADOPTION OF FINGER LAKES COMMUNITY COLLEGE  
OPERATING BUDGET FOR THE FISCAL YEAR  
BEGINNING SEPTEMBER 1, 2023**

WHEREAS, The Tentative Operating Budget for the Finger Lakes Community College, for the fiscal year beginning September 1, 2023, has been duly presented to this Board; and

WHEREAS, A Public Hearing on the Tentative Operating Budget was duly advertised and, in accordance with the advertisement, was duly held on July 13, 2023; now, therefore, be it

RESOLVED, That said Tentative Operating Budget in the amount of \$49,915,979 be, and hereby is, adopted as the Operating Budget of the Finger Lakes Community College for the fiscal year beginning September 1, 2023; and further

RESOLVED, That the appropriation by the County of Ontario in support of the Finger Lakes Community College will be set at \$3,815,355; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the President of Finger Lakes Community College and the Vice President of Administration & Finance of Finger Lakes Community College.

**RESOLUTION NO. 444-2023  
APPROPRIATION RESOLUTION FOR THE CONDUCT OF  
FINGER LAKES COMMUNITY COLLEGE  
FOR THE FISCAL YEAR BEGINNING SEPTEMBER 1, 2023**

WHEREAS, The Board of Supervisors on July 13, 2023, adopted an Operating Budget for the Finger Lakes Community College, for its fiscal year beginning September 1, 2023; and

WHEREAS, Section 6304 of the Education Law provides that after this budget for a community college has been adopted, the Board of Supervisors shall provide for the raising of taxes required by such budget without any decrease in amounts, in the same manner,

and at the same time prescribed by law for the annual levy of taxes by the County; now, therefore, be it

RESOLVED, That the amount of \$3,815,355 for the Operating Budget be levied and assessed upon the property of the County liable therefore, in the same manner, and at the same time prescribed by law for the annual levy of taxes by the County for the Finger Lakes Community College Operating Budget for 2023-2024 in the amount of \$49,915,979; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Vice President of Administration & Finance of Finger Lakes Community College.

The foregoing block of two resolutions was adopted.

Supervisor David Baker offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Daniel Marshall:

**RESOLUTION NO. 445-2023**  
**CREATE A COORDINATOR, SERVICES FOR THE AGING POSITION AND**  
**ABOLISHMENT OF AN ASSISTANT DIRECTOR OF**  
**OFFICE FOR THE AGING**

WHEREAS, Ms. Triciajean Jones, Director, Office for the Aging, has filed a New Position Duties Statement for a position she would like to create; and

WHEREAS, Said position have been classified as Coordinator, Services for the Aging by Personnel Officer Classification Certification No. 64-2023; and

WHEREAS, Ms. Jones is willing to abolish the vacant Assistant Director of the Office for the Aging position; and

WHEREAS, Said new position will be fully funded by the NY Connects grant and sufficient funding exists within the Office for the Aging's budget to fund this position; and

WHEREAS, The Management Compensation Plan Committee and the Ways and Means Committee recommend the creation of a Coordinator, Services for the Aging position and the abolishment of the vacant Assistant Director position, effective upon adoption; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors does hereby authorize the creation of a Coordinator, Services for the Aging (grade AP3) position and the abolishment of the Assistant Director of the Office for the Aging (#1073001) position, both actions being effective upon adoption; and further be it

RESOLVED, That the vacancy of the new position is authorized to be filled immediately; and further be it

RESOLVED, That the Ontario County Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**RESOLUTION NO. 446-2023**  
**CREATE DISPATCHER I/II POSITION AND**  
**ABOLISH DISPATCHER I/II (55-a) POSITION**

WHEREAS, Sheriff David Cirencione has filed a New Position Duties Statement for a position of Dispatcher I/II he would like to create; and

WHEREAS, The Director of Human Resources has classified a position of Dispatcher I/II by Personnel Officer Classification Certification No. 65-2023; and

WHEREAS, A recent retirement of an employee who was in a Dispatcher II position, which had been classified as non-competitive under Civil Service Law section 55-a, requires the position be abolished upon the retirement of the incumbent; and

WHEREAS, Sufficient funds exist within the Sheriff's budget to cover the cost of these actions; and

WHEREAS, The Management Compensation Plan Committee and the Ways and Means Committee recommend the creation of a Dispatcher I/II position and the abolishment of the vacant Dispatcher II (55-a) position, effective upon adoption; now, therefore, be it

RESOLVED, That the Board of Supervisors does hereby authorize the creation of the position of Dispatcher I/II (Q12) and the abolishment of the vacant Dispatcher I/II (55-a) (#5008010) position, both actions effective upon adoption; and further

RESOLVED, That the position of Dispatcher I/II shall be filled at the Dispatcher I entry level (Grade Q12); and further

RESOLVED, That the Ontario County Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**RESOLUTION NO. 447-2023**  
**CREATION OF FINANCE CLERK I (SEASONAL) POSITION**

WHEREAS, Mr. Gary Baxter, County Treasurer, has filed a New Position Duties Statement with the Director of Human Resources for one seasonal position he would like to create in the County Treasurer's Office for the purpose of school tax collection; and

WHEREAS, Said position has been classified as Finance Clerk I (Seasonal) by Personnel Officer Certification No. 63-2023; and

WHEREAS, The Management Compensation Plan Committee and the Ways and Means Committee recommend the creation of this position; now, therefore, be it

RESOLVED, That one full-time position of Finance Clerk I (Seasonal) (Grade A06) be created and filled, without benefits, effective upon appointment for a period not to exceed 90 days each year; and further

RESOLVED, That the filling of this vacancy is conditioned upon the Victor Central School District entering into an agreement with the County to pay for such tax collection; and further

RESOLVED, That the vacancy of the new position is authorized to be filled immediately in accordance with Civil Service Law; and further

RESOLVED, The following budget amendment be completed to fund the position;

Account Number	Account Name	Dollar Amount
AA1325 42210	General Services Other Gov	+ \$27,000
AA1325 51800	Part Time Hourly	+ \$14,695
AA1325 58020	FICA	+ \$911
AA1325 58021	Medicare	+ \$213

and further

RESOLVED, That the Department of Finance shall be authorized to make the necessary budgetary and accounting entries to meet the intent of this resolution.

The foregoing block of three resolutions was adopted.

Supervisor David Baker offered the following four resolutions as a block and moved for its adoption, seconded by Supervisor Robert Green:

**RESOLUTION NO. 448-2023  
AUTHORIZATION TO EXECUTE CONTRACT WITH BURKE  
GROUP, LLC FOR COMPENSATION CONSULTING SERVICES**

WHEREAS, The Ways and Means Committee had directed that a compensation salary and benefits analysis be performed for the positions listed in the CSEA bargaining agreement; and

WHEREAS, The Human Resources Director has received a written proposal from the Burke Group, LLC to provide said services; and

WHEREAS, Burke Group, LLC has the knowledge and experience to provide these services in a 12-16 week period for \$15,500; and

WHEREAS, The Director of Human Services recommends that the proposal of the Burke Group, LLC be accepted; and

WHEREAS, The Ways and Means Committee has reviewed and recommends this contract with Burke Group, LLC to the full Board; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Ontario County Board of Supervisors hereby authorizes a contract with Burke Group, LLC located at 80 Linden Oaks Drive, Suite 210, Rochester, NY 14625, to provide a comprehensive analysis report for all managerial and confidential positions at a cost not to exceed \$15,500; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute said contract and all other documents necessary to effectuate the purposes of this resolution; and further be it

RESOLVED, That copies of this resolution be sent by the Clerk of this Board to Burke Group, LLC at [MEichhorn@burkegroup.com](mailto:MEichhorn@burkegroup.com).

**RESOLUTION NO. 449-2023  
DEFERRED COMPENSATION PLAN FUND CHANGES**

WHEREAS, As a 457 and 401(a) Deferred Compensation Plan (the Plan) Sponsor, Ontario County has the option from time-to-time to make revisions and adopt certain Plan amendments and provisions to the Plans; and

WHEREAS, The Deferred Compensation Plan Committee (the Committee) has evaluated several funds that are currently not performing in accordance with the Plan's recommended standards and criteria and the Deferred Compensation Plan Committee recommends the County replace those funds with alternative funds in the same fund category; and

WHEREAS, Specifically, the Committee recommends replacing in the Large Growth category the Vanguard US Growth Admiral™ (VWUAX) fund with the DFA US Large Cap Growth Instl, (DUSLX), and in the Mid-Cap growth category replace AB Discovery Growth Z (CHCZX) with Janus Henderson Enterprise N (JDMNX), and in the small growth category replace the VALIC Company I Small Cap Growth (VMSGX) with DFA US Small Cap Growth Inst (DSCGX), and in the intermediate core-plus bond category replace Western Asset Core Plus Bond IS (WAPSX) with Dodge & Cox Income X (DOXIX); and

WHEREAS, It is also recommended that a target fund for those employees who are planning to retire in 2070 should also be added to the Plan; and

WHEREAS, The Deferred Compensation Plan Committee and the Ways and Means Committee have reviewed and approved the above items and recommend their adoption; now, therefore, be it

RESOLVED, That effective immediately, the County of Ontario will replace in the Large Growth category the Vanguard US Growth Admiral™ (VWUAX) fund with the

DFA US Large Cap Growth Instl, (DUSLX), and in the Mid-Cap growth category replace AB Discovery Growth Z (CHCZX) with Janus Henderson Enterprise N (JDMNX), and in the small growth category replace the VALIC Company I Small Cap Growth (VMSGX) with DFA US Small Cap Growth Inst (DSCGX), and in the intermediate core-plus bond category replace Western Asset Core Plus Bond IS (WAPSX) with Dodge & Cox Income X (DOXIX) in its 457 and 401(a) deferred compensation plans; and further be it

RESOLVED, That Ontario County will immediately implement the Vanguard target Retirement 2070 Fund (VSVNX); and be it further

RESOLVED, That copies of this resolution be sent by the Clerk of this Board to the Director of Human Resources as Chairperson of the Deferred Compensation Committee and a certified copy of this resolution be sent to Mr. Jay O'Brien, Corebridge Financial, 307 Fellowship Road, Suite 205, Mount Laurel, NJ 08054.

**RESOLUTION NO. 450-2023**  
**ADJUSTING SALARIES FOR MANAGERIAL/CONFIDENTIAL**  
**PERSONNEL FOR 2023 MANAGEMENT COMPENSATION PLAN**

WHEREAS, The Board of Supervisors by Resolution 484-2022 adopted the 2023 Management Compensation Plan (the Plan) for Full-Time Managerial/Confidential Personnel at its meeting on August 4, 2022; and

WHEREAS, The Board of Supervisors authorized a contract with The Burke Group to conduct a salary analysis of all titles covered by the Plan; and

WHEREAS, The completed analysis provided by the Burke Group recommends adjustments to several of the salary bands within the Plan and also reallocation of some of the titles into different bands in the Plan; and

WHEREAS, County employees who have moved from bargaining unit positions to positions covered by the Plan in 2023 have not received, and will not receive the \$5000 retention payment that was authorized to be paid in 2023; and

WHEREAS, The Management Compensation Plan Committee and the Ways and Means Committee have reviewed the completed analysis and recommend that the Plan be adjusted to incorporate the recommended changes and the Amended Plan be adopted; now, therefore, be it

RESOLVED, That specific Ontario County employees, Karen Cretkos, Amy Hoose, Lee Martin, Michael Rago, and any other employee who is appointed to a managerial/confidential position from a CSEA, PBA, or SGU position in 2023 who have been employed by the County prior to January 1, 2023 and were previously covered by a labor agreement but became subject to the Plan in 2023 as a result of appointment to a full-

time managerial/confidential title covered by the Plan and who did not receive the one-time \$5000 retention payment for 2023 while in any position for the County, shall receive a one-time retention payment of \$5000 in pay period 26 of 2023 as a retention payment; and further

RESOLVED, That the Board of Supervisors does hereby amend and adopt the salary and step schedules entitled, "Amended 2023 Management Compensation Plan" for Salaried, Exempt and Non-Exempt Employees, which is hereto annexed and made a part of this resolution, subject to adoption of Local Law No. 5-2023, this will be effective on November 6, 2023 or 45 days after whichever is later.

Approved



AMENDED

2023 Management Compensation Plan Salaried-  
Exempt in 2023

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
BAND X	\$172,000	\$175,500	\$179,000	\$182,500	\$186,232	\$189,500	\$193,755	\$197,000
Band 0	\$157,952	\$161,246	\$164,000	\$168,000	\$171,500	\$175,900	\$179,420	\$184,000
Band 1	\$145,615	\$148,079	\$150,546	\$153,018	\$155,485	\$157,952	\$161,246	\$164,537
Band 2	\$131,627	\$134,095	\$136,566	\$139,032	\$141,501	\$143,969	\$147,258	\$150,546
Band 3	\$129,982	\$132,450	\$135,200	\$137,000	\$139,500	\$142,500	\$145,250	\$148,000
Band 4	\$113,164	\$115,485	\$117,803	\$120,124	\$122,693	\$124,764	\$127,249	
Band 5	\$108,366	\$110,684	\$113,008	\$115,325	\$117,648	\$119,967	\$122,454	
Band 6	\$100,898	\$103,218	\$105,540	\$107,860	\$110,180	\$112,501	\$114,988	
Band 7	\$93,497	\$96,180	\$98,863	\$101,550	\$104,230	\$106,915		
Band 8	\$91,820	\$94,800	\$97,500	\$99,800	\$101,300	\$105,000	Eligible for Longevity	
Band 9	\$80,079	\$82,509	\$84,942	\$87,375	\$89,807	\$92,238	Eligible for Longevity	
Band 10	\$76,023	\$78,252	\$80,483	\$82,714	\$84,942	\$87,171	Eligible for Longevity	
Band 11	\$65,970	\$67,302	\$69,308	\$72,450	\$75,000	\$77,250	Eligible for Longevity	
Band 12	\$59,316	\$61,671	\$63,533	\$66,093	\$67,424	\$71,130	Eligible for Longevity	
BAND MA	\$250,000	\$255,003	\$258,828	\$262,711	\$265,994	\$268,654	\$271,341	\$274,054
BAND X	County Administrator							
Band 0:	County Attorney							
Band 1:	Public Defender; Conflict Defender							
Band 2:	Director of Finance; Director of Human Resources; Comm. of Public Works; Chief Information Officer							
Band 3:	Deputy County Admin.; Comm. of Soc. Services; Director of Community Mental Health Services; Director of Community Public Health Services;							
Band 4:	Asst. County Attorney McFadden; Asst. District Attorney Eaggleston; Asst. Public Defender Karnyski; Asst. Conflict Defender Chambers; Undersheriff Economic Developer; Dep Comm. of Public Works;							
Band 5:	Manager of Financial Operations; Asst. County Attorney; Asst District Attorney; Asst. Public Defender; Asst. Conflict Defender; Supervising Psychologist; Director of Planning; Dep Comm. of Social Services; Dep. Director of Human Resources; Chief Deputy; Director of Sustainability & Solid Waste; Deputy Dir. of Mental Health; Professional Eng.							
Band 6:	Economic Development Specialist; Chief Dispatcher; Chief Correction Officer							
Band 7:	Dir. of Real Property Tax Services; Dir. of Emergency Mgmt. Services;							

	Probation Director II; Sr. Fiscal Manager; Sr. Human Resource Analyst; Manager of Audit & Financial Projects; Supervisor, Bureau of Buildings & Grounds; Supervisor, Bureau of Highways; Supervisor, Bureau of Wastewater Management;
Band 8:	Dir. of Office for the Aging; Purchasing Director; Manager of Strategic Assets; Compliance Investigator; Associate Level Attorney (licensed); Nursing Director (Corr. Facility); Dir. of Preventive Health Services;
Band 9:	Supervising Social Worker; Director of Veterans' Services Deputy County Clerk; Director of Youth Bureau; Director, Children with Special Needs;
Band 10:	Director of Weights & Measures II; Human Resource Analyst; Elections Commissioners; Records Management Officer; Clerk to the Board of Supervisors; Deputy Director of Real Property Tax Services; Assistant Purchasing Director; Assistant Director Office for the Aging
Band 11	Confidential Secretary to the County Administrator; Associate level Attorney (not licensed) Deputy Clerk to the Board of Supervisors;
Band 12:	Conf. Secretary to the County Attorney; Conf. Secretary to the District Attorney; Conf. Sec. to the Sheriff; Deputy Comm. of Elections Conf. Secretary to the Public Defender; Conf. Secretary to the Conflict Defender
Band MA:	Psychiatrist

**RESOLUTION NO. 451-2023  
FIXING DATE AND NOTICE FOR THE PUBLIC HEARING ON  
LOCAL LAW NO. 5 (INTRO) OF 2023**

WHEREAS, There has been introduced at a meeting of this Board held on August 3, 2023, a proposed local law entitled “Adjusting the Management Compensation Program For Managerial and Confidential Positions for the Year 2023”; now, therefore, be it

RESOLVED, That a public hearing shall be held on August 24, 2023, at 6:30 P.M. at 74 Ontario Street, Canandaigua, New York; and further

RESOLVED, That at least five days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the Supervisors' bulletin board at the Ontario County Court House, and by publishing such notice at least once in the official newspapers of the County.

The foregoing block of four resolutions was adopted.

Supervisor David Baker offered the following resolution and moved for its adoption, seconded by Supervisor Peter Ingalsbe:

**RESOLUTION NO. 452-2023  
REAPPOINTMENT OF JENIFER R. LANGER**

**PURCHASING DIRECTOR**

WHEREAS, Ms. Jenifer R. Langer's appointment as Purchasing Director expires on August 22, 2023; and

WHEREAS, The County Administrator has completed the performance review process with Ms. Langer and recommends reappointment; and

WHEREAS, The Ways and Means Committee supports the County Administrator's recommendation; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby reappoints Ms. Jenifer R. Langer to the position of Purchasing Director for a term of three years to commence August 23, 2023; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Acting County Clerk, and Ms. Jenifer R. Langer.

Adopted.

On motion of Supervisor Norman Teed, seconded by Supervisor Dan Marshall, the meeting was adjourned at 6:50 pm.

Approved