



PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

Time: 12:45 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213

August 15, 2022

MEMBERS PRESENT

In Person: Supervisors Andrew Wickham, Lou Guard, Fred Lightfoote, David Phillips @ 1:23, and Mark Venuti.

Via WebEx: Supervisor Christopher Vastola.

Necessarily Absent: Supervisor William Namestnik.

OTHERS PRESENT

In Person: County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Sustainability and Solid Waste Director Carla Jordan, Sr. Fiscal Manager Michael Wojcik, Sr. Planners Regina Sousa and Linda Phillips, Sustainability Assistant Kaitlynn McCumiskey, Economic Developer Ryan Davis, Soil and Water Director Megan Webster, Cornell Cooperative Extension Director Tim Davis, Visitor Connection President Val Knoblauch, Casella General Manager Brian Sanders, Reporter Dave Shaw, and Clerk to the Board Kristin Mueller.

Via WebEx: Finance Director Mary Gates, Associate Planner Tim Jensen, Sr. Planner Betsy Landre, Outside Counsel Jeff Stravio, Abigail Marion, and AJ Magnan.

CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 12:46 p.m. by Chairman Wickham.

EXECUTIVE SESSION

At 12:47 PM, Supervisor Lightfoote made the motion, seconded by Supervisor Venuti to go into executive session regarding discussion on proposed, pending or current litigation; motion carried.

At 12:58 PM, Supervisor Venuti made the motion, seconded by Supervisor Guard to leave executive session; motion carried.

MINUTES

Supervisor Lightfoote made a motion to approve the minutes of the Planning and Environmental Quality Committee meetings on July 25, 2022. Supervisor Vastola seconded the motion. The motion carried.

CASELLA

♦ *Update*

Mr. Brian Sanders presented the following updates:

- The header project has been started and is moving along slowly as they are having a hard time getting materials and parts

- They have started drilling the 27 new vertical wells
- They have another company on site drilling the lateral connections to those wells
- They have seeded over 50 acres
- They have sent in plans for a leachate storage tank to the DEC
- The new treatment system for treatment ponds 1A & 1B is working well and they have been able to use the water for onsite watering
- They are still utilizing weekend work at times and would like to into September when needed

SUSTAINABILITY AND SOLID WASTE

♦ *Budgets*

Ms. Jordan presented the AA8160 landfill/Recycling/Landfill Lease budget. All items in this budget at fully funding through landfill lease payments. She then reviewed the AA8189 solid waste management plan budget. She noted that they have added a few more events for the upcoming year and will be conducting a reuse study in 2023. She also, asked committee their thoughts on starting to transfer some of the positions from budget AA8160 to budget AA8189. This change in the budgeting of the positions will change the positions to County funded positions instead of Casella funded. Committee asked Ms. Jordan work with Mary Gates and the County Administrator to find out the maximum amount they can shift at a time.

Supervisor Venuti motioned to approve the AA8189 and AA8160 budgets as presented as a block. Supervisor Vastola seconded the motion. The motion carried.

♦ *Part 360 Comments*

Ms. Jordan went over a few of the comments that she has prepared for the NYS DEC regarding changes in Part 360 permitting. Discussion ensued and only one comment needed a little bit more clarification on the date. This was updated and the committee asked her to submit the comments to the NYS DEC.

Supervisor Lightfoote motioned to approve the comments as presented and have them sent to the DEC. Supervisor Phillips seconded the motion. The motion carried.

♦ *Department update*

Ms. Jordan let the committee know that she will be sharing the same PowerPoint presentation that she gave the committee in June, regarding the landfill and what the options are going forward to the Town of Seneca this week. The department is also looking to hold mattress recycling events in Geneva and Canandaigua.

TOURISM

♦ *Budget*

Finger Lakes Visitors Connection President, Val Knoblauch, presented

to committee her current proposed budget for 2023. She will come back to committee in the fall when the actual occupancy tax numbers are available. There was discuss about what else can also be funded with the occupancy tax dollars. Staff will do some more research and report back.

ECONOMIC DEVELOPMENT

◆ *Department Update*

Economic Developer, Ryan Davis, gave the following updates:

- At the OCEDC meeting last week the Board agreed to front the OCR reimbursements to the small business to help alleviate some of the financial pressure while they are waiting for the check to be cut from OCR.
- OCEDC continues to move prospects through the pipeline with a people that have been referred to our finance committee for review.
- The IDA has a Public Hearing scheduled for Wednesday morning in the Town of Victor for a program with an extended stay hotel.
- They continue to work with K-12 education partners on how best to address talent recruitment and retention for local business. He will be meeting with W-FL BOCES this week to discuss future initiatives.
- The department was worked with a few municipalities to help them prepare letters of intent for NYS grant programs to help with downtown revitalization efforts.

PLANNING DEPARTMENT

◆ *Resolutions*

Sr. Planner, Betsy Landre, presented a resolution entitled, “Authorizing Contract with Canandaigua Lake Watershed Council for Naples Creek-Parish Flats Restoration Project Phase 3 – FLOWPA SFY21-22”.

Supervisor Venuti motioned to approve the contract with Canandaigua Lake Watershed Council. Supervisor Phillips seconded the motion. The motion carried.

Associate Planner, Tim Jensen, presented a resolution entitled, “Authorization to Contract with the Town of Richmond to Provide Code Enforcement Technical Assistance”.

Supervisor Lightfoote motioned to approve the contract with Town of Richmond. Supervisor Guard seconded the motion. The motion carried.

◆ *Budget*

Sr. Planner, Betsy Landre, presented the AAC801 Aquatic Vegetation Program budget. This budget met guidelines and is functioning well partnering with the Towns of Richmond and Canadice.

Associate Planner, Tim Jensen, presented the AA802099 Planning

Department – CIP. This is to transfer money from the CIP to the department budget for the Master Park Plan and for the code officer's vehicle lease. He also presented the AA8020 Planning Departments budget. This budget meets guidelines and has no significant changes over previous years. They will be adding a new Sr. Planner to the department and purchasing new code enforcement permit software.

Supervisor Lightfoote motioned to approved budgets AAC801, AA802099, and AA8020 as presented as a block. Supervisor Venuti seconded the motion. The motion carried.

SOIL AND WATER

Soil and Water Director, Megan Webster, presented her budget executive summary to committee. They are asking for the same appropriation from the County as they received in 2022. They are fully staffed, but are looking to increase staff in the future.

ADJOURNMENT

On motion of Supervisor Guard seconded by Supervisor Phillips, the meeting was adjourned at 2:30 pm.

Respectfully Submitted, Kristin Mueller, Clerk to the Board