



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Committee Room 213

August 15, 2022

MEMBERS PRESENT

In Person: Supervisors Fred Lightfoote, David Phillips, Jared Simpson, Norm Teed, and Dominick Vedora.

Via WebEx: Supervisors Peter Ingalsbe and Christopher Vastola.

OTHERS PRESENT

In Person: County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Commissioner Wright, Sr. Fiscal Manager Nellie Puma, Civil Engineer Chris Day, Supervisor of B&G Steve Vanderbrook, Civil Engineer Chris Day, and Clerk to the Board Kristin Mueller.

Via WebEx: Deputy Commissioner of Public Work Tim McElligott, Finance Director Mary Gates, Associate Planner Tim Jensen, Sr. Planner Betsy Landre, Director of Facilities and Grounds for FLCC Cathy Ahern, Abigail Marion, and AJ Magnan.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Chairman Fred Lightfoote.

MINUTES

Supervisor Phillips made a motion to approve the minutes of the Public Works Committee meetings held on July 25, 2022. Supervisor Simpson seconded the motion. The motion carried.

PLANNING/ FLCC

◆ Resolutions

Sr. Fiscal Manager, Nellie Puma, presented a resolution entitled, "Capital Project No. H062-19, Firing Range Improvements – Budget Transfer".

Supervisor Phillips motioned to approve the budget transfer for Capital Project No. H062-19. Supervisor Teed seconded the motion. The motion carried.

Associate Planner, Tim Jensen, presented a resolution entitled, "Capital Project No. H068-20, FLCC Nursing Expansion – Authorize Professional Consultant Services Contract – PLAN Architectural Studio P.C.". He requested to remove the 5th Whereas.

Supervisor Teed motioned to approve the contract with PLAN Architectural as amended removing the 5th Whereas. Supervisor Simpson seconded the motion. The motion carried.

◆ Capital Project Payments

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none.

Supervisor Ingalsbe motioned to approve the capital project payments as presented, seconded by Supervisor Simpson. The motion carried.

PUBLIC WORKS CAPITAL PROJECTS

◆ *Resolutions*

Sr. Fiscal Manager, Nellie Puma, presented a resolution entitled, “Closing Capital Project No. H044-17, Bridget Preventative Maintenance project (Group 2) - 2020”.

Supervisor Phillips motioned to approve the closing of Capital Project No. H044-17. Supervisor Vedora seconded the motion. The motion carried.

Sr. Fiscal Manager, Nellie Puma, presented a resolution entitled, “Capital Project No. H056-19, Honeoye Lake Wastewater Treatment plant improvements – Authorizing Budget Amendment”.

Supervisor Teed motioned to approve the budget amendment for Capital Project H056-19. Supervisor Simpson seconded the motion. The motion carried.

Deputy Commissioner McElligott reviewed the seven change orders for the Honeoye wastewater treatment plant project. The two biggest change orders are for adding back in pump station no. 1 into the project.

Supervisor Phillips motioned to approve these change orders. Supervisor Vedora seconded the motion. The motion carried.

◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Vedora motioned to approve the capital project payments as presented, seconded by Supervisor Phillips. The motion carried.

FLEET

◆ *Budget Transfer*

Sr. Fiscal Manager Nellie Puma presented a budget transfer for fuel. This should get us through the end of the year. When we get closer if it won't be enough, she will come back with another transfer request.

Supervisor Phillips motioned to approve the budget transfer to cover the increase costs of fuel. Supervisor Simpson seconded the motion. The motion carried

◆ *Resolution*

Commissioner Wright presented a resolution entitled, “Authorization to Renew Bid B21081 for Vehicle Filters”.

Supervisor Teed motioned to approve the renewal of bid B21081 for vehicle filters. Supervisor Vedora seconded the motion. The motion carried.

BUILDINGS AND GROUNDS

◆ *Resolutions*

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, “Authorization to Renew Quote Q21076 for Pest Control Services”.

Supervisor Phillips motioned to approve the renewal of quote Q21076 for pest control services. Supervisor Vedora seconded the motion. The motion carried.

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, “Authorization to Renew Bid B21083 for Maintenance & Repair of Siemens Energy Management Systems”.

Supervisor Vedora motioned to approve the renewal of bid B21083. Supervisor Phillips seconded the motion. The motion carried.

HIGHWAY

◆ *Resolutions*

Commissioner Wright presented a resolution entitled, “Authorization to Renew Emergency Response On-Demand contracts with Engineering Firms for Technical Assistance”.

Supervisor Teed motioned to approve the renewal of on-demand contract with engineering firms. Supervisor Simpson seconded the motion. The motion carried.

Commissioner Wright presented the following snow and ice removal contracts:

- Setting of Contract Provisions for Removal of Snow and Ice from County Roadways within Certain Ontario County Towns
- Setting of Contract Provisions with the Town of Canadice for Removal of Snow and Ice from County Roadways in the Town of Naples
- Setting of Contract Provisions with the Town of South Bristol for Removal of Snow and Ice from County Roadways in the Town of Naples
- Setting of Contract Provisions for Removal of Snow and Ice from County Roadways within Livingston County

Commissioner Wright reviewed the snow and ice removal calculation and is requesting to have a one time \$1,000 per center line mile added to this year’s contract. This will help with the increase in costs of fuel, parts, and salt.

Supervisor Teed motioned to approve the snow and ice removal contracts as a block. Supervisor Phillips seconded the motion. The motion carried.

PW UPDATE

Deputy Commissioner McElligott let the committee know that the County is working with the airport and developers to help find a way to fund and build a pump station. This will allow full development of the airport property and surrounding areas. They are working with McFarland Johnson to provide concept designs and cost estimates for

this new pump station.

PLANNING

◆ *Resolution*

Sr. Planner, Betsy Landre, presented a resolution entitled, “Authorizing Agreement with Sprint Spectrum, Realty Company, LLC Concerning Reinforcement of Communications Tower and Deployment of Cellular Communications Equipment at the Cheshire Tower”.

Supervisor Ingalsbe motioned to approve Sprint to make reinforcement improvements and place equipment on the Cheshire tower site. Supervisor Simpson seconded the motion. The motion carried.

PROPOSED 2023 DPW BUDGETS

Sr. Fiscal Manager, Nellie Puma, reviewed the proposed 2023 DPW budgets executive summaries. She noted that over all they met the budget guidelines. They have no program or staffing changes. They are still trying to catch up from budget cuts during COVID and current inflation. She will correct the snow removal budget to include the new increase just approved earlier in the meeting.

Supervisor Phillips motioned to approve the budgets as presented as a block with the update to the snow removal budget, seconded by Supervisor Simpson. The motion carried.

EXECUTIVE SESSION

At 4:12 PM, Supervisor Phillips made the motion, seconded by Supervisor Teed to go into executive session regarding discussion on the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body but only when publicity would substantially affect the value thereof; motion carried.

At 4:53 PM, Supervisor Phillips made the motion, seconded by Supervisor Simpson to leave executive session; motion carried.

ADJOURNMENT

On motion of Supervisor Phillips, seconded by Supervisor Teed the meeting was adjourned at 4:54 pm.

Respectfully Submitted, Kristin Mueller, Clerk to the Board