



PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213

August 16, 2021

MEMBERS PRESENT

In Person: Supervisors Bateman, Lightfoote, Phillips, Venuti, and Wickham.

Non-Voting Attendance via WebEx: Supervisors Guard and Singer

OTHERS PRESENT

In Person: County Administrator Chris DeBolt, Deputy County Administrator Brian Young, Planning Director Tom Harvey, Finance Director Mary Gates, Sr. Fiscal Manager Michael Wojcik, Economic Development Specialist Sue Vary, Casella General Manager Brian Sanders, Soil and Water Director Megan Webster, Soil and Water Treasurer Diana Thorn, Visitors Connection President Valerie Knoblauch, Cornell Cooperative Extension Director Tim Davis, and Clerk to the Board Kristin Mueller.

Via WebEx: Chairman Marren, First Assistant County Attorney Lea Nacca, Sr. Planner Betsy Landre, Grant Coordinator Peter Brown, Economic Developer Mike Manikowski, and Outside Counsel Jeff Stravino.

CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 1:00 p.m. by Vice-Chair Lightfoote.

MINUTES

Supervisor Wickham made a motion to approve the minutes of the Planning and Environmental Quality Committee meeting on July 26, 2021. Supervisor Venuti seconded the motion. The motion carried.

CASELLA

◆ *Update*

Mr. Brian Sanders presented the following updates:

- They have started to replace liner and placing clay on top of it
- They are putting in vegetation and stormwater controls around the construction area
- Traffic has been moving well
- They are making progress in the final cap area
- Two horizontal collectors in that area were hooked up last week
- They are planning to hook up more this week
- In the next two weeks they should be about 75% complete with

hooking up the gas system and getting it back fully online

SUSTAINABILITY AND SOLID WASTE

- ◆ *2020 Impact Flyer*
- ◆ *Municipal Waste Reduction and Recycling Program Grant Application*
- ◆ *Department Update*

Items for the sustainability and solid waste department were held to the next meeting.

TOURISM

- ◆ *Budget Review*

Visitor Connections President, Val Knoblauch, reviewed her budget that was submitted to the committee. She is predicting that the occupancy tax level will come back to the 2019 levels. They operated mostly on reserves this past year. They have changed some of their focus with encouraging people to not just visit, but to come live and work here.

ECONOMIC DEVELOPMENT

- ◆ *Budget Review*

Economic Development Specialist Sue Vary presented the budget for Economic Development budget. It came in within budget guidelines. The big change for 2022 is that the economic developer position will be going back to full-time from part-time.

Supervisor Venuti motioned to approve the Economic Development budget. Supervisor Wickham seconded the motion. The motion carried.

PLANNING DEPARTMENT

- ◆ *Resolutions*

Planning Director Tom Harvey presented a resolution entitled, “Proclaiming Support for an “Age-Friendly Ontario” Initiative to Support the Well-Being of community Members Across the Lifespan”

Supervisor Wickham motioned to approve the age friendly resolution as presented. Supervisor Venuti seconded the motion. The motion carried.

Planning Director Tom Harvey presented a resolution entitled, “Second No-Cost Time Extension for Contract with John G. Waite Associates, Architects PLLC to Prepare the Manchester Yard Redevelopment Strategy – Phase 2: Manchester Roundhouse Building Condition Report”

Supervisor Phillips motioned to approve the no-cost time extension for John G. Waite Associates. Supervisor Venuti seconded the motion. The motion carried.

Planning Director Tom Harvey presented a resolution entitled, “Appointment to the Ontario County Planning Board – Town of West Bloomfield – Ruth Cahn”

Supervisor Phillips motioned to approve the appointment of Ruth Cahn to the Ontario County Planning Board. Supervisor Wickham seconded the motion. The motion carried.

◆ *Budget Review*

Planning Director, Tom Harvey, presented the Planning Department Budget AA8020. He noted that Census money has come out of the budget and about all other numbers have stayed about flat. Some staff changes will be happening in 2022 due to a retirement or maybe two.

Supervisor Venuti motioned to approve the Planning Department budget. Supervisor Phillips seconded the motion. The motion carried.

Sr. Planner, Betsy Landre, presented Aquatic Weed budget AAC801. She let the committee know that the budget has stayed the same with adjustments for inflation costs. The Town of Canadice has helped fund one of the positions for the weed harvester and this is then reimbursable through the FLLWOPA grant.

Supervisor Wickham motioned to approve the Aquatic Weed budget. Supervisor Phillips seconded the motion. The motion carried.

Planning Director, Tom Harvey, presented the planning departments portion of the CIP budget AA802099.

Supervisor Phillips motioned to approve the CIP AA802099 budget. Supervisor Wickham seconded the motion. The motion carried.

COUNTY ATTORNEY

◆ *Resolution*

Planning Director Tom Harvey presented a resolution entitled, “Fixing Date and Notice for the Public Hearing on Local Law No. 4 (Intro.) of 2021”

Supervisor Wickham motioned to approve the fixing date and notice for Local Law No. 4 (Intro.) of 2021. Supervisor Phillips seconded the motion. The motion carried.

**CORNELL COOPERATION
EXTENSION**

Cornell Cooperation Extension Director, Tim Davis, presented an overview of his budget. They are requesting 2020 level appropriation. The overall budget is down some as 4-H campership was down. The facility plan is not in the budget, but they are looking to work with the planning department to do a space study on their building. Then they will put out an RFP for this. They are also going to be increasing their

revenue contracts and adding programs to their offering list.

SOIL AND WATER

Soil and Water Director, Megan Webster, reviewed her programs and services. They will be adding a drone program this upcoming year. They would also like to keep the 2020 budget appropriation request. They are fully staffed and are working at upgrading some of their computer systems.

COUNTY ADMINISTRATOR

♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- They are continuing to work with schools as they plan to reopen fully in person.
- Mr. DeBolt is participating in community forums with the schools
- The region has reestablished a version of the control room, but they will not be giving mandated directives to the schools or businesses
- They received money for the State Department of Health to produce educational material through the local Public Health departments
- The County is back to substantial COVID spread per the CDC
- Surrounding counties are considered high spread per the CDC
- The mask mandate for all employees and persons entering County buildings will be reinstated soon

ADJOURNMENT

On motion of Supervisor Wickham seconded by Supervisor Bateman the meeting was adjourned at 1:50 pm.

Respectfully Submitted
Kristin A. Mueller,
Clerk to the Board