



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Committee Room 213

September 6, 2022

MEMBERS PRESENT

In Person: Supervisors Fred Lightfoote, Jared Simpson, and Norm Teed.

Via WebEx: Supervisors Peter Ingalsbe and Christopher Vastola.

Necessarily Absent: Supervisor David Phillips. The City of Geneva Wards 1&2 seat is vacant.

OTHERS PRESENT

In Person: Chairman Marren, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Commissioner Wright, Sr. Fiscal Manager Nellie Puma, Deputy Commissioner Tim McElligott, Planning Director Tom Harvey, Civil Engineer Chris Day, Supervisor of B&G Steve Vanderbrook, Abigail Marion, and Clerk to the Board Kristin Mueller.

Via WebEx: Finance Director Mary Gates, Purchasing Director Deb Gierman, Buyer Jen Langer, Associate Planner Tim Jensen, and AJ Magnan.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Chairman Fred Lightfoote.

MINUTES

Supervisor Lightfoote made a motion to approve the minutes of the Public Works Committee meetings held on August 15, 2022. Supervisor Ingalsbe seconded the motion. The motion carried.

PLANNING/ FLCC

◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Teed motioned to approve the capital project payments as presented, seconded by Supervisor Simpson. The motion carried.

◆ *Update*

Planning Director, Tom Harvey, let the committee know that they are working to close out phase I of FLCC Nursing project. They will be able to reduce the LeChase contract and purchasing the set of temporary stairs that will need to stay in place during phase II.

PUBLIC WORKS CAPITAL PROJECTS

◆ *Resolutions*

Sr. Fiscal Manager, Nellie Puma, presented the following two resolution

- Capital Project No. H055-19, County Road 36 Culvert #36 – Budget Transfer
- Capital Project No. H059-19, County Road 36 Culvert #32 –

Budget Transfer

Supervisor Teed motioned to approve the budget transfers for Capital Project No. H059-19 and Capital Project No. H055-19 as a block. Supervisor Simpson seconded the motion. The motion carried.

Sr. Fiscal Manager, Nellie Puma, presented a resolution entitled, "Closing of Capital Project No. H039-17, County Road 23 at McIvor Road and Fort Hill Road Intersection Improvements".

Supervisor Simpson motioned to approve the closing of Capital Project No. H039-17. Supervisor Ingalsbe seconded the motion. The motion carried.

- ◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Teed motioned to approve the capital project payments as presented, seconded by Supervisor Vastola. The motion carried.

FLEET

- ◆ *Update*

Commissioner Wright talked about the challenges that they have been having in getting vehicles in the past few years. They are still waiting on some that were ordered in 2019 and 2020, not include the orders that were canceled. They have also seen a large increase in some of the leases. Part of the lease increases are that they can't get exact matches and have to upgrade the model of the vehicle. With these challenges Mr. Wright and his team have been running the cost analysis on keeping some of the vehicles that have low miles or lots of outfitting, such as the painter's vehicle. He asked for the committee's permission to review more of the fleet since there may be more vehicles that it would be more beneficial to keep instead of starting a new lease at this time. Committee agreed that this was a good idea and to have him bring next cycle a resolution stating the parameters he will be working with to make these determinations.

BUILDINGS AND GROUNDS

- ◆ *Resolutions*

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, "Renewal of Bid B20048 Purchase of Heat Pumps".

Supervisor Simpson motioned to approve the renewal of Bid B20048. Supervisor Vastola seconded the motion. The motion carried.

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, "Renewal of Bid B22066 HVAC Air Filters".

Supervisor Ingalsbe motioned to approve the renewal of Bid B22066. Supervisor Teed seconded the motion. The motion carried.

SEWER

- ◆ *Resolution*

Commissioner Wright presented a resolution entitled, "Award Bid B22063 Single-Axle Hydraulic Tilt Trailer".

Supervisor Vastola motioned to approve the award of Bid B22063. Supervisor Lightfoote seconded the motion. The motion carried.

ADDENDUM

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, "Resolution to Authorize Replacement of Electric Transformer in the Hopewell County Complex".

Supervisor Teed motioned to approve the replacement of an electric transformer. Supervisor Simpson seconded the motion. The motion carried.

This transformer powers the records and archives building and the ARC building. It is leaking and has the possibility of becoming inactive at any time.

COUNTY ADMINISTRATOR UPDATE

County Administrator, Chris DeBolt, let the committee members know that they will be distributing a package to all members with information on the Community Assessment Survey that the Campbell Commission is performing. They are asking for their assistance on getting the public to respond to the survey.

EXECUTIVE SESSION

At 3:33 PM, Supervisor Teed made the motion, seconded by Supervisor Simpson to go into executive session regarding discussion on the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body but only when publicity would substantially affect the value thereof; motion carried.

At 4:10 PM, Supervisor Simpson made the motion, seconded by Supervisor Teed to leave executive session; motion carried.

ADJOURNMENT

On motion of Supervisor Teed, seconded by Supervisor Simpson the meeting was adjourned at 4:11 pm.

Respectfully Submitted, Kristin Mueller, Clerk to the Board