



Minutes
WAYS AND MEANS COMMITTEE
Location: 74 Ontario Street, 2nd Floor and WebEx
Canandaigua, NY 14424

September 8, 2021

MEMBERS PRESENT

Supervisors David Baker, Todd Campbell, Bob Green, Peter Ingalsbe, Dan Marshall, and Kris Singer.

Supervisor Andrew Wickham was necessarily absent.

OTHERS PRESENT

In person: County Administrator Chris DeBolt, Deputy Finance Director Lorrie Scarrott, Human Resources Director Michele Smith, Public Works Commissioner Bill Wright, Mental Health Director Jessica Mitchell, County Attorney Holly Adams, Assistant County Attorney Lea Nacca, Assistant County Attorney Nathan Thomas, Associate Planner Tim Jensen, Senior Fiscal Manager Nellie Puma, Senior Fiscal Manager Michael Wojcik, Board Clerk Kristin Mueller, Confidential Secretary Judy Manntai.

Via WebEx: District Attorney James Ritts, Human Resources Deputy Director Lindsey Burgess, Safety Coordinator Sherman Manchester
FLCC: President Robert Nye, Vice President for Administration and Finance Adam Rathbun

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman David Baker.

MINUTES

The motion to approve the minutes of the Ways and Means Committee on August 18, 2021, was made by Supervisor Marshall, and seconded by Supervisor Singer. The motion carried.

FLCC

Vice President Adam Rathbun presented the following FLCC resolution for approval.

- **Resolution:** 2020 – 2021 FLCC Operating Budget Amendment No. 1 - Grants

Supervisor Singer made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

Assistant Attorney Lea Nacca presented the following three resolutions for approval.

Supervisor Ingalsbe made the motion to consider the three resolutions for approval as a block. Supervisor Campbell seconded the motion.

- **Resolution:** Approval of Collective Bargaining Agreement 2021-2022 Finger Lakes Community College and the County of Ontario, and CSEA, Local 1000 AFSCME, AFL-CIO, Local 835, Finger Lakes Community College Employees Unit 7850-02
- **Resolution:** Approval of Memorandum of Agreement for a One Year Rollover Ontario County Board of Supervisors and Finger Lakes Community College and FLCC Professional Association
- **Resolution:** Approval of Memorandum of Agreement for a One Year Rollover Ontario County Board of Supervisors and Finger Lakes Community College and FLCC Faculty Alliance

The motion carried to approve the three resolutions.

HEALTH & HUMAN SERVICES

Supervisor Singer made the motion to approve the following resolution on behalf of Public Health.

- **Resolution:** Authorization to Accept ELC School Grant; CFDA# 93.323 (Contract #6853-01) - Public Health 2021-2022

Supervisor Marshall seconded the motion. The motion carried.

CAPITAL PROJECTS

Public Works Commissioner Bill Wright presented the following three resolutions for approval.

- **Resolution:** Capital Project No. H072-20, 2021 Culvert Rehabilitation Project: Award Bid B21064 for Construction - Department of Public Works - Bureau of Highways

Supervisor Marshall made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

- **Resolution:** Capital Project No. H022-15, Hopewell Complex Improvements: Budget Transfer - Department of Public Works

Supervisor Ingalsbe made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** Capital Project No. H056-19, Honeoye Lake Wastewater Treatment Plant Improvements: Transfer of Funds and Authorization to Pay National Grid

Supervisor Singer made the motion to approve the resolution. Supervisor

Campbell seconded the motion. The motion carried.

Snow Contracts

Supervisor Dan Marshall requested that Public Works Commissioner Bill Wright take into consideration the skyrocketing increase in fuel costs for the next revision in the snow contracts.

PUBLIC WORKS

Associate Planner Tim Jensen presented the following resolution for approval.

- **Resolution:** Authorizing Execution of a Contract for an Environmental Site Assessment of 91 Ontario St and 212 Saltonstall Street

Supervisor Singer made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

County Attorney Holly Adams presented the following resolution for approval.

- **Resolution:** Approval of Purchase Offer and Acquisition of Property - Department of Public Works

Supervisor Marshall made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

HEALTH & HUMAN SERVICES

Mental Health Director Jessica Mitchell presented the following five items, with a correction noted to the Budget Transfer for OASAS, changing line one (Partnership) to \$82,698. An additional correction was noted to the FLACRA resolution under the first “Resolved” paragraph, correcting the amount of OASAS State Aid Funding Authorization to \$687,380.

Supervisor Marshall made the motion to consider the following three resolutions for approval as a block with the amendment as noted above. Supervisor Singer seconded the motion.

- **Resolution:** Authorization for Amendment of Professional Consultant Contract Council on Alcoholism and Addictions of the Finger Lakes Mental Health - 2021
- **Resolution:** Amendment Professional Service Contract with Partnership for Ontario County Mental Health - 2021
- **Resolution:** Authorization for Amendment of Professional Consultant Contract Finger Lakes Area Counseling and Recovery Agency - Mental Health - 2021 (As amended)

The motion carried with the noted amendment which will be made prior to submission to the Board of Supervisors for consideration.

- **Budget Transfer:** NYS OASAS State Aid for Pass Thru to Ontario County Providers (As amended)

Supervisor Green made the motion to approve the budget transfer as amended. Supervisor Singer seconded the motion. The motion carried.

- **Budget Transfer:** NYS OMH Budget Adjustments to Actual Revenue/Expense Pass Thru Funds

Supervisor Green made the motion to approve the budget transfer. Supervisor Campbell seconded the motion. The motion carried.

HUMAN RESOURCES

Safety Coordinator Sherman Manchester presented the Safety Report for consideration.

Supervisor Green made the motion to accept the Safety Report. Supervisor Ingalsbe seconded the motion. The motion carried.

Human Resources Director Michele Smith presented the following nine items for approval.

- **Resolution:** Authorization for Assignment of Contract with Massachusetts Life Insurance Company ("MassMutual ") for Administration of the Ontario County 457 Deferred Compensation Plan and 401(a) Savings Match Plan to Empower Retirement, LLC

Supervisor Campbell made the motion to approve the resolution. Supervisor Singer seconded the motion. The motion carried.

- **Resolution:** Reconstituting Ontario County's Deferred Compensation Committee

Supervisor Green made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

- **Resolution:** Creation of Four Positions - Correction Officer, Part-Time

Supervisor Green made the motion to approve the resolution. Supervisor Singer seconded the motion. The motion carried.

- **Resolution:** Creation of Position - Code Enforcement Officer

Supervisor Marshall made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** Creation of Compliance Investigator Position

Supervisor Singer made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

- **Resolution:** Memorandum of Agreement No. 2-2021, Ontario County General Unit, C.S.E.A.

Supervisor Singer made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

- **Resolution:** Salary Adjustment - Victoria R. Karnisky

Supervisor Singer made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** 2022 - 2023 Salary Schedule: Board of Supervisors

Supervisor Singer made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

- Human Resources Budget - Changes to 2022 Human Resources Budget to Reflect New Position

Supervisor Singer made the motion to approve the revised 2022 budget for Human Resources. Supervisor Ingalsbe seconded the motion. The motion carried.

Assistant County Attorney Lea Nacca presented the following resolution for approval.

- **Resolution:** Memorandum of Agreement Between Ontario County and Ontario County Sheriff and Ontario County Sheriff's General Unit, Inc.

Supervisor Singer made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

**WAYS & MEANS
STANDING COMMITTEE**

Deputy Finance Director Lorrie Scarrott presented the following resolution for approval.

- **Resolution:** Authorization to Extend Contract with Sherloq Financial for Collection Services

Supervisor Green made the motion to approve the resolution. Supervisor Singer seconded the motion. The motion carried.

Chairman Baker requested information regarding the effectiveness of this collection service for Stop DWI, hopefully by next Thursday prior to the BOS meeting. Lorrie Scarrott will work with Molly McNear in Stop DWI to get that information.

**1st Quarter Sales Tax Distribution
Adjustments**

Deputy Finance Director Lorrie Scarrott presented the report on the 1st Quarter Sales Tax Adjustments that will be made. The error occurred due to the use of incorrect assessed values. Distribution amounts have

been recalculated, and it was determined that a total of \$126,490.70 in both overpayments and underpayments occurred.

The following payments will be issued immediately:

Town of Hopewell	18,974.54
Town of Phelps	1,068.70
Town of Seneca	10,408.90
Village of Bloomfield	612.26
Village of Clifton Springs	2,732.53
Village of Naples	1,158.63
City of Canandaigua	24,810.30
City of Geneva	66,724.84

The 3rd quarter distribution amounts will be reduced as follows:

Town of Bristol	(5,800.35)
Town of Canadice	(5,693.83)
Town of Canandaigua	(18,243.70)
Town of E. Bloomfield	(2,798.42)
Town of Farmington	(23,150.84)
Town of Geneva	(6,807.76)
Town of Gorham	(10,398.66)
Town of Manchester	(972.03)
Town of Naples	(1,946.90)
Town of Richmond	(6,884.93)
Town of S. Bristol	(14,546.16)
Town of Victor	(21,761.49)
Town of W. Bloomfield	(3,616.85)
Village of Manchester	(1,206.50)
Village of Phelps	(1,524.09)
Village of Rushville	(147.87)
Village of Shortsville	(978.28)
Village of Victor	(12.04)

Supervisor Marshall made the motion to receive the report. Supervisor Green seconded the motion. The motion carried.

County Administrator Update

County Administrator Chris DeBolt briefly commented on the following:

- ~ Soil and Water Board Retreat currently on hold, with a tentative date of October 28 scheduled.
- ~ Employee Recognition Picnic will be a boxed, take-out lunch.
- ~ Continuing to work with schools regarding back to school procedures, testing requirements, and vaccination requirements for staff. First shipment of masks being provided by the State should arrive this week and will be distributed to the schools.

EXECUTIVE SESSION

At 3:40 p.m., Supervisor Green made the motion to move into Executive Session to discuss legal matters and labor relations matters with counsel. Supervisor Ingalsbe seconded the motion. The motion carried.

At 4:05 p.m., Supervisor Singer made the motion to move out of Executive Session. Supervisor Green seconded the motion. The motion carried.

COUNTY ATTORNEY - Motion

Supervisor Green made the motion to authorize the County Attorney's office to have outside counsel proceed with settlements with Johnson and Johnson, The Big Three, and Mallinckrodt pharmaceutical companies. Supervisor Marshall seconded the motion. The motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 4:06 p.m., following a motion by Supervisor Campbell, and seconded by Supervisor Ingalsbe. The motion carried.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, September 29, 2021, at 3:00 p.m. at 74 Ontario Street and via WebEx.

Respectfully submitted,

Judy Mantai, Confidential Secretary