



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Committee Room 213

September 26, 2022

MEMBERS PRESENT

In Person: Supervisors Peter Ingalsbe, Jim Kennedy, Dave Phillips, Jared Simpson, and Norm Teed.

Necessarily Absent: Supervisor Lightfoote.

OTHERS PRESENT

In Person: County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, Assistant County Attorney Nathan Thomas, Commissioner Wright, Sr. Fiscal Manager Nellie Puma, Deputy Commissioner Tim McElligott, Planning Director Tom Harvey, Lead Professional Engineer Chris Day, Supervisor of B&G Steve Vanderbrook, Abigail Marion, and Clerk to the Board Kristin Mueller.

Via WebEx: BOS Chairman Marren and FLCC Director of Facilities and Grounds Cathy Ahern.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Vice - Chairman Peter Ingalsbe.

MINUTES

Supervisor Simpson made a motion to approve the minutes of the Public Works Committee meeting held on September 6, 2022. Supervisor Vastola seconded the motion. The motion carried.

PLANNING/ FLCC

♦ Resolutions

Associate Planner, Tim Jensen, presented a resolution entitled, “No Cost Time Extension – Environmental Site Assessment of 91 Ontario St. & 212 Saltonstall St.”.

Supervisor Teed motioned to approve the no cost time extension for environmental site assessments. Supervisor Phillips seconded the motion. The motion carried.

Planning Director, Tom Harvey, presented a resolution entitled, “Closing Capital Project No. H071-20 – Geneva Server Room Upgrade”.

Supervisor Phillips motioned to approve the closing of Capital Project No. H071-20. Supervisor Simpson seconded the motion. The motion carried.

FLCC Director of Facilities and Grounds, Cathy Ahern, presented a resolution entitled, “Capital Project No. H057-17, 2019 FLCC Maintenance Capital Project – Purchase & Replacement of Library Wing Exterior Door”.

Supervisor Kennedy motioned to approve the purchase and replacement of library wing exterior doors. Supervisor Teed seconded the motion. The motion carried.

Planning Director, Tom Harvey, presented a resolution entitled, "Create Capital Project H086-22, Jail Security Control System" as an informational item to the committee. They will be issuing an RFP for this project.

◆ *Addendum*

Associate Planner, Tim Jensen, presented a resolution entitled, "Capital Project No. H033-16 – Space Reorganization and Security Enhancement of 3010 County Complex Drive – Contract and Budget Amendment Authorization for Consultant Services -Hardcopy Records Conversion Plan".

Supervisor Teed motioned to approve the contract and budget amendment for the hardcopy records conversion plan. Supervisor Kennedy seconded the motion. The motion carried.

FLCC Director of Facilities and Grounds, Cathy Ahern, presented a resolution entitled, "Capital Project No. H057-19 – Authorization to Contract with Shuttleworth Asphalt Sealing for Painting Road Lines and Pavement Markings at FLCC Main Campus – 2019 FLCC Maintenance capital Project".

Supervisor Phillips motioned to approve the painting of road lines and pavement markings at the FLCC main campus. Supervisor Vastola seconded the motion. The motion carried.

◆ *Capital Project Payments*

Supervisor Ingalsbe asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Teed motioned to approve the capital project payments as presented, seconded by Supervisor Simpson. The motion carried.

◆ *Long Term Courthouse Strategy*

Associate Planner, Tim Jensen, let the committee know they would like to put out an RFP for consultant services to review and evaluate the current and future needs of the courthouse and support function that go on in that building.

CIP

Sr. Fiscal Manager, Nellie Puma, reviewed the changes to the CIP plan since the last review. These changes will be going to the budget review workshop tomorrow.

PUBLIC WORKS CAPITAL PROJECTS

◆ *Resolutions*

Sr. Fiscal Manager, Nellie Puma, presented the following three resolution

- Closing Capital Project No. H059-19, Replacement of County Road 36 Culvert #32

- Closing Capital Project No. H055-19, Replacement of County Road 36 Culvert #36
- Closing Capital Project No. H072-20, 2021 Culvert Rehabilitation

Supervisor Teed motioned to approve the closing of the three Capital Projects as presented. Supervisor Vastola seconded the motion. The motion carried.

Lead Professional Engineer, Chris Day, presented a resolution entitled, “Create Capital Project No. H087-22, CR 25 Rehabilitation”.

Supervisor Teed motioned to approve the creation of Capital Project No. H087-22. Supervisor Simpson seconded the motion. The motion carried.

Sr. Planner, Nellie Puma, presented a resolution entitled, “Capital Project No. H074-20, County Wide Cold Storage – Budget Transfer”.

Supervisor Phillips motioned to approve the budget transfer for Capital Project No. H074-20. Supervisor Vastola seconded the motion. The motion carried.

Commissioner Wright presented a resolution entitled, “Capital Project No. H015-13, 74 Ontario – Purchase of Additional Furniture for Committee Room”. – This resolution was pulled to gather more information.

Deputy Commissioner, Tim McElligott, presented a resolution entitled, “Capital Project No. H056-19, Honeoye Lake Wastewater Treatment Plant Improvements – Award Amendment Agreements for Construction Inspection, Compliance, and Administration Services”.

Supervisor Simpson motioned to approve the amendment agreements for Capital Project No. H056-19. Supervisor Phillips seconded the motion. The motion carried.

♦ *Capital Project Payments*

Supervisor Ingalsbe asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Teed motioned to approve the capital project payments as presented, seconded by Supervisor Phillips. The motion carried.

FLEET

♦ *Budget Transfer*

Commissioner Wright presented a budget transfer to fund the purchase/buyout of B&G leased vehicle # E1588, 2016 Ford Transit-150 Van.

Supervisor Teed motioned to approve the budget transfer to buyout the 2016 Ford Transit-150 van. Supervisor Phillips seconded the motion. The motion carried.

◆ *Resolutions*

Commissioner Wright presented a resolution entitled, “Authorization to Execute Lease Agreements with Enterprise Fleet Management”.

Supervisor Phillips motioned to approve lease agreements with Enterprise Fleet Management. Supervisor Vastola seconded the motion. The motion carried.

Commissioner Wright presented a resolution entitled, “Renew Bid B20041 Truck & Equipment Repair & Service”.

Supervisor Teed motioned to approve the renewal of Bid B20041. Supervisor Phillips seconded the motion. The motion carried.

Commissioner Wright presented a resolution entitled, “Award Bid B22069 Purchase of Lubricants”.

Supervisor Teed motioned to approve the award of Bid B22069. Supervisor Phillips seconded the motion. The motion carried.

BUILDINGS AND GROUNDS

◆ *Resolutions*

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, “Award Bid B22067 – Maintenance & Repair of Overhead Doors & Related Components”.

Supervisor Simpson motioned to approve the award of Bid B22067. Supervisor Kennedy seconded the motion. The motion carried.

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, “Award Bid B22056 – On-Demand Roof Repairs & Replacements”.

Supervisor Teed motioned to approve the award of Bid B22056. Supervisor Vastola seconded the motion. The motion carried.

B & G Supervisor, Steve Vanderbrook, presented a resolution entitled, “Renew Bid B21086 – On-Demand Construction Services”.

Supervisor Phillips motioned to approve the renewal of Bid B21086. Supervisor Kennedy seconded the motion. The motion carried.

PARKS

◆ *Resolution*

Supervisor of B&G, Steve Vanderbrook, presented a resolution entitled, “Reject Bid B22037 – Gannett Hill Cabin”. The bids come back significantly over what is in the budget for this cabin.

Supervisor Phillips motioned to approve the rejection of Bid B22037. Supervisor Teed seconded the motion. The motion carried.

◆ *Budget Transfer*

Commissioner Wright presented a budget transfer to increase budgeted revenue to offset cost of playground mulch.

Supervisor Kennedy motioned to approve the budget transfer to off set the cost of mulch. Supervisor Phillips seconded the motion. The motion carried.

SEWER

♦ *Resolution*

Deputy Commissioner, Tim McElligott, presented a resolution entitled, "Renew Bid B20055 for Cleaning, Inspection, and Rehabilitation of Sanitary Sewer".

Supervisor Teed motioned to approve the renewal of Bid B20055. Supervisor Vastola seconded the motion. The motion carried.

Deputy Commissioner, Tim McElligott asked the committee for their approval to use engineering services from the preferred vender resolutions passed earlier this year. He would like to start scope and fee negotiations with Arcadis of NY for evaluation and cost estimates for the replacement of pump stations 5E, 6E, and 7E at the Canandaigua sewer district. These pump stations are original to the creation of the sewer district.

Supervisor Kennedy motioned to approve staff to begin scope and fee negotiations with Arcadis of NY for evaluation and cost estimates for the replacement of three pump stations on the Canandaigua sewer district. Supervisor Teed seconded the motion. The motion carried.

COUNTY ADMINISTRATOR

♦ *Public Space Designation Policy*

County Administrator, Chris DeBolt, let the committee members know that they will be bringing the public space designation of county property policy to the Governmental Operations and Insurance Committee this week. This policy will allow for staff to designate public and restricted spaces within County buildings. This came out of concerns about keeping our employees safe and secure. There are 1st amendment auditors and others that try to push their way into restricted spaces and documents, and try to get confrontational with staff, this will provide posted boundaries for all that enter County buildings.

BOS CHAIR UPDATE

BOS Chairman, Jack Marren, agreed that the public space designation policy is needed. They were informed last week at the NYSAC conference to expected people to be coming into all municipal offices trying to get into spaces and documents that are restricted and trying to get staff to get argumentative. Also, at the NYSAC conference last week. Some of the top sessions were on cyber security and responding to an active shooter and/or domestic terrorists. He will provide a two-page update from the NYSAC conference at the next board meeting.

ADJOURNMENT

On motion of Supervisor Teed, seconded by Supervisor Vastola the meeting was adjourned at 4:01 pm.

Respectfully Submitted, Kristin Mueller, Clerk to the Board