



# GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2<sup>nd</sup> Floor Committee Room 213, Canandaigua, NY 14424

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September 28, 2022

## MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Bill Namestnik, and Fred Wille.

Via WebEx: Supervisor Jim Petropoulos

Necessarily Absent: Supervisors James Kennedy and Tamara Hicks

## OTHERS PRESENT

In Person: Supervisor Todd Campbell, County Attorney Holly Adams, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, Assistant County Attorneys Joe Nacca and Nathan Thomas, Safety Coordinator Sherman Manchester, Democratic Commissioner Charlie Evangelista, Sr. Fiscal Manager Michael Wojcik, Archivist Rosemary Switzer, NYMIR Representative Jackie Shaffer, Abigail Marion, and Clerk to the Board Kristin Mueller.

Via WebEx: BOS Chairman Jack Marren and Human Resources Director Michele Smith.

## CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

## MINUTES

Motion to approve, the minutes of the September 7, 2022 meeting was made by Supervisor Wille, seconded by Supervisor Baker, and carried.

## BOARD OF ELECTIONS

### ♦ *Resolution*

Democratic Commissioner, Charlie Evangelista, presented a resolution entitled, "Acceptance of Grant from NYS Board of Elections Absentee Ballot Pre-Paid Postage Grant BOE01-1110000".

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Namestnik. The motion carried.

## RAIMS

### ♦ *Resolution*

Records Archivist, Rosemary Switzer, presented a resolution entitled, "Authorization to Accept Grant Funding – Ontario County Department of Records, Archives and Information Services".

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Namestnik. The motion carried.

## INFORMATIONAL REPORTS

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reported that the county recordable injuries are up from last year, the whole plan is also up 25% from last year. The week of October 9<sup>th</sup> is national fire prevention week.

Motion to approve the informational reports as presented was made by Supervisor Baker, seconded by Supervisor Wille, and carried.

## COUNTY ADMINISTRATOR

### ♦ *Resolutions*

County Administrator, Chris DeBolt, presented a resolution entitled, "Public Space Designation of Ontario County Property".

Supervisor Namestnik motioned to approve this resolution, seconded by Supervisor Wille. The motion carried.

County Administrator, Chris DeBolt, let the committee know that this policy will allow staff to designate public and restricted spaces within County buildings. This came out of concerns about keeping our employees safe and secure. There are 1<sup>st</sup> Amendment auditors and others that try to push their way into restricted spaces and documents, and try to get confrontational with staff, this will provide posted boundaries for all that enter County buildings.

Chairman Russell asked if our County has had any issues with people trying to get confrontational with staff. Mr. DeBolt noted that we have not at this time, but we should anticipate it to happen at some point. Discussion ensued and it was determined that the policy should be sent to the full Board this afternoon, so they have time to review and ask questions. Clerk Mueller will send the information to the Board as requested.

County Administrator, Chris DeBolt, presented a resolution entitled, "Creation of and Appointment of Members to the Finger Lakes Community College Ad Hoc Committee".

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Namestnik. The motion carried.

### ♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- Community need assessment survey is still going on through the end of the month

## BOS CHAIR UPDATE

BOS Chairman, Jack Marren, agreed that the public space designation policy is needed. They were informed last week at the NYSAC conference to expect people to be coming into all municipal offices trying to get into spaces and documents that are restricted and trying to get staff to get argumentative. Also, at the NYSAC conference last week. Some of the top sessions were on cyber security and responding to an active shooter and/or domestic terrorists. He will provide a two-page update from the NYSAC conference at the next board meeting.

**Governmental Operations and Insurance Committee** oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

**EXECUTIVE SESSION**

At 2:20 PM, Supervisor Namestnik made the motion, seconded by Supervisor Wille to go into executive session regarding discussion on proposed, pending or current litigation; motion carried.

At 2:30 PM, Supervisor Wille made the motion, seconded by Supervisor Baker to leave executive session; motion carried.

**COUNTY ATTORNEY**

♦ *Litigation Settlement*

Supervisor Wille made the motion, seconded by Supervisor Baker, to approve the County Attorney's office to place a resolution on the Board meeting agenda for the settlement of litigation with Chase Bank. The motion carried.

**ADJOURNMENT**

Motion to adjourn was made at 2:34 PM by Supervisor Wille seconded by Supervisor Namestnik. The motion carried.

**RESPECTFULLY  
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

Approved